

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on December 15, 2025.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 19, 2025, gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, December 15, 2025. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Tim Troast  
Erik DeLine  
John Pietrowski (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Randy Hinton Council Liaison

**UPON MOTION:** duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote the minutes from the Regular Meeting held on November 17, 2025, were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	None
Abstain:	DeLine

Mr. Kent noted a mistake in the minutes under the water report where the motion read wastewater report when it should read water report. Mrs. Read will make the correction

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

**CHAIRMAN:**

Chairman Carroll reported that he is up for reappointment in February 2026, a letter will be sent to the Mayor and Council regarding the support from all the commissioners for his reappointment for Chairman of the Authority.

**UPON MOTION:** duly made by Mr. Galletta, and seconded by Mr. Troast, and upon a roll call vote the support from all the commissioners for Chairman Carroll to be reappointed was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**UPON MOTION:** duly made by Mr. Galletta, and seconded by Mr. Troast, and upon a roll call vote the Chairman's Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for December	\$115,578.96
Additional Expenses for November	\$25,102.28
Health Benefits for December	\$20,010.20
Operating Payroll/Gross November	\$96,073.12
Social Security for November	\$5,700.90
Meter Deposit Refund for November	<u>\$295.00</u>
<b>Totals</b>	262,760.46

**CAPITAL:**

Suburban Consulting Engineers Inc.	\$46,926.70
Homestead Roofing	\$24,620.00
H2M Associates, Inc.	\$33,270.80
USA Bluebook	\$6,289.20
Rio Supply, Inc.	<u>\$1,350.00</u>
<b>Totals</b>	\$112,456.70

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Mr. Galletta also read a resolution for the record to amend the Capital Budget ending May 31, 2026. The amendment is the need to Rehabilitate a Water Tank.

**UPON MOTION:** duly made by Mr. Galletta, and seconded by Chairman Carroll, and upon a roll call vote to amend the Capital Budget ending May 31, 2026, was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**PERSONNEL:**

Mr. Troast reported progress.

**UPON MOTION:** duly made by Chairman Carroll, and seconded by Mr. Kent, and upon a roll call vote the Personnel report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Pietrowski's Water report and reported that AC Schultes completed service on all three well houses and all are in good working condition. Mr. Kent noted that a new CL17 Chlorine Meter was installed at Well 3. The Budget Amendment was prepared for the Water Tank Rehabilitation and read by Mr. Galletta in the finance report; startup will begin in May 2026. Mr. Kent also noted that water pumping for November was down 3%.

**UPON MOTION:** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon a roll call vote the Water Systems Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**WASTEWATER OPERATIONS:**

Mr. DeLine submitted Mr. Pietrowski's Wastewater report and reported that the thickener building overflow pumps were both installed and operational. The RBC and South Station roof replacements are completed. Mr. DeLine stated that the local sewer mains will be cleaned to help alleviate the odor complaints from Dawes Highway residents. Mr. DeLine noted that sludge

hailing totals were higher last month than this month. Mr. Pietrowski stated they are dealing with a bacteria that can cause higher volumes of sludge.

**UPON MOTION:** duly made by Mr. Galletta, and seconded by Mr. Kent, and upon a roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**SUPERINTENDENTS REPORT:**

Mr. Pietrowski reported that the winter permits are in effect and there were no exceedances in the month of November. Mr. Pietrowski also reported that they had a 10% Design meeting with Suburban Consulting Engineers that took place on December 8, 2025, regarding the treatment plant upgrades. Suburban Consulting took additional structural measurements. Mr. Pietrowski stated that he has had discussions with Paul Cuva regarding budgeting, and Bob Beinfeld for bonding. Mr. Pietrowski noted that the RBC will be delivered and installed in early January 2026, which is 3 months earlier than expected. This delivery and installation will be about \$30,000 under budget. Mr. Pietrowski presented a new proposal for approval from H2M regarding the Well #3 PFAS Treatment – with additional cost for design services for Deep Foundation due to the proximity of the proposed building to the existing building, the helical piles will help to ensure the existing foundation. The design of the helical piles was not included in the original proposal. The design services for the Well Rehabilitation include upgrades to Well 3 pump and motor to overcome additional head loss from the PFAS treatment system. This was also not part of the initial scope. There was some discussion on the extra costs that all commissioners feel may not be justified. Chairman Carroll stated he would like to discuss and decide if the proposal will be approved in a closed session. Mr. Kent inquired about Mr. Pietrowski's water and sewer project status report regarding the North Sewerage Pumping Station upgrades, and if the project will be held up due to the Flood Hazard Area Permit that the FHA is still reviewing with the NJDEP. Mr. Pietrowski stated that the design documents are complete and have been submitted to the NJDEP, and there has been some movement and reviewing of the assessments. Mr. Pietrowski also stated that he believes they are in timeline to begin the project.

**UPON MOTION:** duly made Chairman Carroll and seconded by Mr. Galletta, and upon a roll call vote the Superintendent's Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**ATTORNEY'S REPORT:**

Mr. Kassover reported that the offer to receive a one-time payment for the balance of TE 3M PFAS settlement will not move forward due to the lack of interest from most New Jersey water providers. Mr. Kassover noted that Meridia sent a sketch of the electrical easement request to the Authority's engineers. Mr. Pietrowski stated they are still reviewing the sketch. Mr. Kassover stated that he drafted the Developer's Agreement for the 60 Wanaque Ave and sent it to Mr. Pietrowski and Chairman Carroll for any adjustments. They were satisfied with the agreement however the Authority's engineer had some requirements that they included in the agreement for the developer to comply with. Mr. Kassover also reported that there is an easement on 60 Wanaque Ave that will need to be addressed, the developer requested moving the sewer main and that was not approved by the Authority. The Authority's engineer requested having a 10-foot easement on each side of the sewer main. Mr. Kassover noted that he is still waiting for the response from the developer.

**UPON MOTION:** duly made by Chairman Carroll and seconded by Mr. Troast, and upon a roll call vote the attorney's report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**COUNCIL LIAISON:**

Mr. Hinton inquired about Carlough Field and Hershfield Park and if everything is going well, they are replacing the bathrooms. Mr. Pietrowski stated the plumbing is already there so the Authority does not need to get involved. Mr. Hinton also inquired about the employees' Christmas Bonus he was curious if it is a yearly procedure. Chairman Carroll stated yes, it is a yearly bonus to the employees. Mr. Galletta inquired about the process of the Shade Tree to determine the removal of a tree since Mr. Hinton was a member. Mr. Hinton stated that someone will determine if a tree needs to come down, they have Downs Tree Service to remove the tree and sometimes they do not call in a mark-out. Mr. Galletta inquired if the Shade Tree Commission keeps a list of addresses for a tree to be removed or planted. Mr. Galletta stated that there was a mark-out called into the Authority for an address that does not exist. Mr. Hinton stated that he is no longer on the Shade Tree Commission and he would need to contact someone who is on the commission. Mr. Hinton inquired why this has anything to do with the Authority. Mr. Galletta stated that the Authority pays for each mark out requested. Mr. Hinton also stated that there was a survey completed in Pompton Lakes regarding deer overpopulation. Mr. Hinton stated council has to do something about the problem and he stressed that the public should not be feeding the deer. There is an ordinance to prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by the Borough of Pompton Lakes. Mr. Hinton noted that there are signs throughout the town reading not to feed the deer.

**UPON MOTION:** duly made by Chairman Carroll, and seconded by Mr. Kent, and upon a roll call vote the Council Liaison's report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 and 2.

**UPON MOTION:** duly made by Mr. Troast and seconded by Mr. Galletta, and upon a roll call vote items 1 and 2 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**UPON MOTION:** duly made by Mr. DeLine and seconded by Mr. Troast, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:45pm.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

.....

## CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on December 15, 2025, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**To discuss contractual negotiations no action was taken.**

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: \_\_\_\_\_

Kevin P. Carroll, Chairman

Attest: \_\_\_\_\_

Tim Troast, Secretary

**UPON MOTION:** duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into the Open Session at 7:15pm.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:16pm.

**Vote:**

<b>Ayes</b>	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Tim Troast, Secretary