

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on November 17, 2025.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 19, 2025, gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, November 17, 2025. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Tim Troast  
John Pietrowski (Superintendent)  
Jeffrey M. Kassover (Attorney)

ABSENT:  
Erik DeLine  
Randy Hinton

**UPON MOTION:** duly made by Mr. Kent and seconded by Mr. Galletta, and upon roll call vote the minutes from the Regular Meeting held on October 20, 2025, were accepted.

**Vote:**  
Ayes Carroll, Galletta, Kent, Troast  
Nays: None  
Absent: DeLine  
Abstain: None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

**CHAIRMAN:**

Chairman Carroll would like to make a motion to receive the final payment from the 3M PFAS settlement in full instead of installments. This was an offer provided by the Keefe Law Firm.

**UPON MOTION:** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote to receive the final payment from the 3M PFAS settlement to be paid in full was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for November	\$139,157.00
Additional Expenses for October	\$4,237.03
Heath Benefits for November	\$15,900.82
Operating Payroll/Gross October	\$107,620.97
Social Security for October	\$6,416.86
Meter Deposit Refund for October	<u>\$540.00</u>

<b>TOTAL</b>	\$273,872.68
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**CAPITAL:**

Suburban Consulting Engineers Inc.	\$12,542.50
H2M Associates, Inc.	\$16,665.80
H2M Associates, Inc.	\$28,649.35
H2M Associates, Inc.	<u>\$1,207.00</u>

<b>TOTAL</b>	\$59,064.65
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**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

Mr. Galletta inquired about a couple line items on the budget vs actual including the rental house on Ramapo Streets income and expenses. Mrs. Read will provide the report in more detail going forward.

Mr. Galletta also reported that the annual audit report for the year ending May 31, 2025, was completed. All commissioners received a copy for review. Mr. Galletta read for the record the resolution to submit to the Local Finance Board, the signed resolution, and the group affidavit.

### **PERSONNEL:**

Mr. Troast has requested all full-time employees receive an annual \$500.00 Christmas Bonus.

**UPON MOTION:** duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote the annual \$500.00 Christmas Bonus was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

### **WATER OPERATIONS:**

Mr. Kent submitted Mr. Pietrowski's Water Report and reported that Hydrant Flushing has been completed, and the Well Vulnerability Surveys have been completed for NJDEP. Mr. Kent also reported that water pumping for October 2025 was up 6% from last October 2024.

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Troast, and upon a roll call vote the Water Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

Mr. Pietrowski stated that A.C. Schultes performed a 2025 Wells and Booster Pumps Maintenance Inspection. Mr. Pietrowski noted that they provided a written report containing all test data and results.

### **WASTEWATER OPERATIONS:**

In Mr. DeLine absence, Chairman Carroll submitted Mr. Pietrowski's Wastewater Report and reported that the thickener building pump 1 was fully installed, the electric replaced a second pump that was removed, and a new one is being prepared to install. Regarding Albany Pump Station, the equipment is still in production. Pompton Village Generator has been installed and started up. The Authority has started to receive components for the RBC replacement.

Coordinating installation of hardware in early December and installation of RBC unit in early January 2026. This installation is three months earlier than expected.

Mr. Galletta inquired about why the sludge removal numbers are the highest for the month of October since 2024. Mr. Pietrowski stated that they are dealing with a Filamentous bacteria problem which interferes with the efficiency of wastewater treatment. The bacteria creates a fluffy voluminous sludge that does not settle properly in the clarifier. Mr. Pietrowski noted that bacteria is very common problem in treatment plants and the best way to treat the problem is regularly wasting excess sludge, which will help to get rid of the bacteria.

**UPON MOTION:** duly made by Mr. Kent and seconded by Chairman Carroll, and upon a roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

**SUPERINTENDENTS REPORT:**

Mr. Pietrowski reported that the ammonia levels on the treatment plant were slightly high for October but the winter permit starts in November so it should be fine for the winter months. The treatment plant upgrades project was created in the I-Bank. Suburban Consulting Engineers, Inc. started the design and contacting vendors for the project. South station 3D scanning was completed on Friday, November 7<sup>th</sup>. Mr. Pietrowski stated that the Polyaluminum Chloride (PACL) is working great. He obtained quotes for concrete pad installation and the purchase of tanks. Mr. Pietrowski is requesting to make the PACL a permanent chemical for the treatment plant because it has had a positive effect on the plant. Mr. Pietrowski noted the PACL will replace aluminum sulfate and lime. In order to make the PACL permanent, Mr. Pietrowski stated he will need to install a concrete pad to store the PACL in tanks. The pad will be 10 x 20 feet and 12 inches thick. Mr. Pietrowski stated the PACL will be delivered and filled in tanks that can hold 1,500 gallons. This process is also a lot cheaper than using totes, which is currently being used. Mr. Pietrowski also reported that the Twin Lakes Dam inspection (inspection required every two-years) was completed by Suburban Consulting Engineers, and they will submit a report regarding the inspection. Homestead Roofing finished the roof replacement on the RBC Lift pump building and South Pumping Station. The Authority sold an old pickup and an old tool truck putting the sold amount in revenue. Mr. Pietrowski stated that he prepared a letter to Pompton Village regarding an annual inspection fee increase. There have not been any changes to the fee since 1986. Mr. Pietrowski noted that he will mail the letter out this week.

**UPON MOTION:** duly made by Chairman Carroll, and seconded by Mr. Troast, and upon a roll call vote the Superintendent's Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

**ATTORNEY'S REPORT:**

Mr. Kassover reported that he is still working on the Developers Agreement for 60 Wanaque Avenue. Mr. Kassover stated that there were a couple of easements as to where they were located and what the metes and bounds are for 60 Wanaque Ave. The easements have since been worked out. Mr. Kassover will have the report ready this week and send it to Mr. Pietrowski for review. Mr. Kassover stated that for the Meridia project they sent him the metes and bounds description for the easement for the electrical service. Mr. Kassover noted that he will send that information to Mr. Pietrowski for review. Mr. Kassover also stated that he completed the Attorney's portion for the Audit.

**UPON MOTION:** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon a roll call vote the Attorney's Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

**OLD BUSINESS:**

Mr. Kent inquired if the Authority received the rent for Ramapo Street. Mrs. Read stated yes, the tenant came to the office to pay for it on the 11/1/25.

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 2.

Mr. Kent stated that #2 is a big deal moving forward with the North Pumping Station project. The TWA (Treatment Works Approval) was approved by the New Jersey Department of Environmental Protection.

**UPON MOTION:** duly made by Mr. Troast and seconded by Mr. Kent, and upon a roll-call vote items 1 through 2 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Troast and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:55pm.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

Prepared by: Mary Read

Respectfully submitted by

Tim Troast, Secretary