

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on June 9, 2025.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 19, 2025, gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, June 9, 2025. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Tim Troast  
Erik DeLine  
John Pietrowski (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Randy Hinton Council Liaison

**UPON MOTION:** duly made by Mr. Troast and seconded by Mr. Kent, and upon roll call vote the minutes from the Regular Meeting held on May 12, 2025, were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

### **CHAIRMAN:**

Chairman Carroll reported progress.

### **FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for June	\$84,315.39
Additional Expenses for May	\$18,836.49
Hospitalization for June	\$29,484.46
Operating Payroll/Gross May	\$108,029.62
Social Security for May	\$4,307.98
Meter Deposit Refund for May	<u>\$616.00</u>
	\$245,589.94

**CAPITAL:**

H2M Associates Inc.	\$24, 880.20
H2M Associates Inc.	\$10,318.32
H2M Associates Inc.	\$4,401.00
H2M Associates Inc.	\$924.00
North Jersey Pump & Controls LLC	<u>\$20,439.00</u>
TOTAL	\$60,962.52

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Chairman Carroll inquired if the I-Bank will reimburse for a sustainability plan required for the I-Bank projects. Mr. Pietrowski stated he will confirm with Mrs. Read on the reimbursement. Mr. DeLine requested a report that entails expenses and reimbursements on the I-Bank projects (North Pumping Station and Well 3 PFAS).

Mr. Galletta also reported that the fiscal year ended on May 31, 2025, and the final numbers look good, however there may still be some old fiscal bills that will need to be paid. Mr. Kent inquired about the retiree's health ending 40% over budget. Mr. Galletta stated that one of the retiree's spouses is not 65 so her monthly insurance payment is much higher than anticipated. The Authority was not aware of the higher premium for dependents under 65 when preparing the 2024/2025 budget.

**PERSONNEL:**

Mr. Troast reported progress and requested a closed session.

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Pietrowski's Water System Report and reported that the valve turning program is continuing. Mr. Kent inquired how long until the program is complete. Mr. Pietrowski stated that it will continue as all valves need to be checked for operational performance. The valve turning program is required to be completed every four years. Mr. Kent also reported that Summit Falls approved the repair of the leaking pipe at booster station. The repair is to be scheduled with PSI Process. Mr. Kent noted meter reading is scheduled for the end of June and water pumping for May is about the same as last May's numbers.

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Troast, and upon a roll call vote the Water Systems Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**WASTEWATER OPERATIONS:**

Mr. DeLine submitted Mr. Pietrowski's Wastewater report and reported that the sand filter building's new VFD (Variable Frequency Drive) was installed on an effluent pump. The Treatment plant effluent meter is in a state of failure. The new unit was received, and the Authority is coordinating an installation date with PSI process. A new RBC lift pump #1 was installed and placed online. Mr. DeLine inquired if the Authority is subject to the same procurement requirements when using PSI process since they have not been appointed by the Authority. Mr. Pietrowski stated that PSI is in the Cooperative Purchasing Program. This streamlines the procurement process by utilizing pre-negotiated contracts. Mr. Pietrowski also stated that PSI is very reputable and will get the job done well. Mr. DeLine also inquired about Hug a Mug, stating it's been 60 days since a certified letter was sent to the store regarding the grease and oil requirements. Mr. Pietrowski plans to stop by the store and will contact Mr. DeLine with some ideas going forward. Chairman Carroll inquired about the Sludge hauling amount being so low this month. Mr. Pietrowski stated the plant is running efficiently and also these numbers do vary a lot.

**UPON MOTION:** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon a roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**SUPERINTENDENTS REPORT:**

Mr. Pietrowski reported that the treatment plant permit for phosphorus removal has been inconsistent. Mr. Pietrowski stated he is in contact with a couple of different chemical companies to help produce a different product in replacement of Liquid Aluminum Sulfate. Mr. Pietrowski noted Neal Systems SCADA upgrades are continuing and building scans are complete for South Pumping Station. Mr. Pietrowski is still waiting for the proposal from H2M. Mr. Pietrowski noted that the RBC replacement was ordered. They are coordinating and finalizing specifications with the manufacturer. Mr. Pietrowski also reported that for projects Well #3 PFAS and North Pumping Station, the Authority received reimbursements from the I-Bank for engineering costs. Mr. Pietrowski noted that he had a meeting with H2M Engineers and the DEP to discuss Flood Hazard Area for Well#3. The DEP does not believe permits are

required, as the building is out of the flood hazard elevation. Mr. Galletta inquired if the DEP will provide a letter stating Well#3 is not in a flood hazard area. Mr. Pietrowski confirmed that the DEP will send a letter. Mr. Pietrowski also stated that H2M went to the Well 3 site to review the existing conditions of electrical, gas and generator, and building location. Mr. Pietrowski also met with H2M and PSE&G at North Pumping Station to discuss gas service options. H2M updated their drawings to reflect changes. Mr. Pietrowski noted that the TWA paperwork is underway and is expected to be filed in the coming weeks. Mr. Pietrowski also reported that Pompton Five Associates contractor is removing the existing fire line entering the building and connecting a new line on Wanaque Ave.

**UPON MOTION:** duly made Chairman Carroll and seconded by Mr. DeLine, and upon a roll call vote the Superintendent's Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**ATTORNEY'S REPORT:**

Mr. Kassover reported that they are still waiting for the plans from Meridia regarding the installation of an electric service in the sewer utility easement. Mr. Pietrowski stated Merida is waiting for JCP&L to provide service. Mr. Kassover also reported that there was an OPRA request for bid tabulations from the Twin Lakes Dam project. The request was taken care of by Ms. Fernicola. Mr. Kassover stated he is working on updating the Authority's personnel manual by reviewing a checklist provided by the JIF (Joint Insurance Funds). This update is required every two years by the JIF.

**UPON MOTION:** duly made by Chairman Carroll and seconded by Mr. Troast, and upon a roll call vote the attorney's report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**COUNCIL LIAISON:**

Mr. Hinton reported progress.

**OLD BUSINESS:**

Mr. Kent congratulated Ms. Fernicola on completing her QPA certification. Mr. Kent stated that they can now move forward with hiring a contractor to start the work needed to rent

out 279 Ramapo Street. Mr. Kent and Mr. Pietrowski will be meeting to go over a list of what needs to be done. Chairman Carroll stated that Ms. Fernicola needs to be appointed as the Authority's QPA (Qualified Purchasing Agent).

**UPON MOTION:** duly made by Mr. Troast and seconded by Chairman Carroll, and upon a roll call vote to appoint Justine Fernicola as the Authority's QPA with a resolution to follow was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

There was additional discussion on giving Mr. Kent permission to move forward with any negotiations regarding the rental of 279 Ramapo Street.

**UPON MOTION:** duly made by Chairman Carroll and seconded by Mr. Troast, and upon a roll call vote to allow Mr. Kent to make any negotiation decision needed for 279 Ramapo Street was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1.

**UPON MOTION:** duly made by Mr. DeLine and seconded by Mr. Galletta, and upon a roll call vote item 1 was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:44pm.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

## CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on June 9, 2025, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**To discuss contract negotiations.**

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arrive at a final decision on the specific subject matter.

Approved: \_\_\_\_\_

Kevin P. Carroll, Chairman

Attest: \_\_\_\_\_

Tim Troast, Secretary

**UPON MOTION:** duly made by Mr. Kent and seconded by Mr. Troast, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into the Open Session at 7:48pm.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Chairman Carroll stated that closed session was to discuss and approve the termination of participation of the employee State Health Benefits Program and move to a private carrier effective September 1, 2025. Chairman Carroll also stated that the employee contract has been approved and ready for signatures.

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. Troast, and upon a roll call vote to terminate participation in the New Jersey State Health Benefits Program effective September 1, 2025 and the employee contract was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

**UPON MOTION:** duly made by Mr. Galletta and seconded by Mr. DeLine, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:50pm.

**Vote:**

<b>Ayes</b>	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Tim Troast, Secretary