

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on April 21, 2025.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 19, 2025, gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday April 21, 2025. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Lloyd Kent
Tim Troast
John Pietrowski (Superintendent)
Jeffrey M. Kassover (Attorney)
Randy Hinton Council Liaison

ABSENT: Eric DeLine

UPON MOTION: duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the minutes of the Special Meeting held on April 9, 2025, and the Regular Meeting held on March 17, 2025, were accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine
Abstain:	None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

CHAIRMAN:

Chairman Carroll reported progress.

UPON MOTION: duly made by Mr. Troast and seconded by Mr. Galletta, and upon a roll call vote Chairman Carroll's report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for April	\$190,763.76
Additional Expenses for March	\$834.58
Hospitalization for April	\$29,484.46
Operating Payroll/Gross March	\$83,133.36
Social Security for March	\$4,748.63
Meter Deposit Refund for March	<u>\$542.00</u>
TOTAL	\$309,506.79

CAPITAL:

H2M Associates Inc.	\$5,614.00
H2M Associates Inc.	\$12,875.00
H2M Associates Inc.	\$5,376.80
H2M Associates Inc.	\$367.50
H2M Associates Inc.	\$4,685.50
H2M Associates Inc.	\$725.00
Tri-State Environmental Services LLC	\$7,220.00
Rio Supply Inc.	\$18,760.00
Longo Electrical Mechanical Inc.	<u>\$40,500.00</u>
TOTAL	\$96,123.80

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

Mr. Galletta read a resolution for the record to adopt the Pompton Lakes Utilities Authority budget for the fiscal year, June 1, 2025, to May 31, 2026.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote that the Adopt the Budget for the fiscal year June 1, 2025, to May 31, 2026, was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

PERSONNEL:

Mr. Troast reported that there was a special meeting held on April 9, 2025, to discuss contract negotiations.

UPON MOTION: duly made by Mr. Kent and seconded by Mr. Galletta, and upon roll call vote that the personnel report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

WATER OPERATIONS:

Mr. Kent submitted Mr. Pietrowski's Water System Report and reported that fire hydrants from American Darling were ordered and have an expected delivery near the end of April. The water tank rehabilitation and maintenance plan has been reviewed and will be presented at a later date. The valve turning program is continuing. The school Lead and Copper sampling was completed on April 14th and 15th, 2025. Hydrant flushing will take place on April 28, 2025, this will run for two weeks. Mr. Kent also reported that water pumping for March is up 7 ½ percent from last March. Mr. Kent stated that the total cumulative water pumping will be off for the rest of the year due to the totalizer being down for the past two months.

UPON MOTION: duly made by Mr. Troast, and seconded by Mr. Galletta, and upon a roll call vote the Water Systems Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

WASTEWATER OPERATIONS:

In Mr. DeLine's absence Chairman Carroll submitted Mr. Pietrowski's Wastewater Report.

UPON MOTION: duly made by Chairman Carroll and seconded by Mr. Kent, and upon a roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

Mr. Kent inquired about the grease and oil calculations results for March and whether the calculations go off of the water usage. Mr. Pietrowski stated yes, the calculation is based off of water usage and grease and oil results. There was some additional discussion regarding grease and oil charges.

SUPERINTENDENTS REPORT:

Mr. Pietrowski reported on some of the Wastewater Report, including the treatment plant automatic transfer switch being ordered and awaiting delivery. The new sewer push camera was delivered, and training completed. The overflow pumps were also ordered. Mr. Pietrowski stated they gave Pompton Village a quote for a new generator they also gave the Highlands a quote to install a grinder at their wastewater lift station. They are still waiting for approval. Mr. Pietrowski noted that manholes for Dawes Highway were delivered – four units will be replaced, and two as standby. Mr. Pietrowski stated before they begin paving on Dawes Highway, they have sidewalk and curbing that will be done by adding sidewalk to where there is currently none. Mr. Pietrowski also reported that Neal Systems is currently working on the SCADA upgrade. Mr. Pietrowski stated that they are waiting for the proposal for design in the Aeration upgrade, laboratory repair and redesign, distribution box rehabilitation, and automatic screening system at South Station. Mr. Pietrowski noted that they turned the water on for Pompton Five Associates, and they are being charged for monthly construction water. Mr. Pietrowski also noted that they responded to Mr. Soojian's Will Serve Request letter for 60 Wanaque Avenue.

UPON MOTION: duly made Mr. Galletta, and seconded by Mr. Kent, and upon a roll call vote the Superintendent's Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

ATTORNEY'S REPORT:

Mr. Kassover reported that in all the commissioners' packets there is a copy of the resolution that he prepared regarding an emergency situation to replace an RBC unit. Chairman Carroll stated that former management decided to discard the old RBC (Rotating Biological Contactor Unit) instead of repairing it. This has caused the inability of the Authority to meet the ammonia standards under its NJPDES permit and will affect public health, safety and welfare. The resolution is declared an emergency to replace the RBC unit. Chairman Carroll read the resolution for the record.

UPON MOTION: duly made by Chairman Carroll, and seconded by Mr. Troast, and upon a roll call vote to replace the RBC unit as an emergency in lieu of bidding was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

Mr. Troast inquired if Mr. Pietrowski has been in touch with the DEP to update them regarding the ammonia situation. Mr. Pietrowski stated that he issued a hot line call and followed with a letter that was completed in May 2024. Mr. Troast inquired if permit has been missed since then. Mr. Pietrowski stated no because the winter permit numbers began in October and those numbers met permit levels. Mr. Pietrowski stated he has been in touch with the Authority's inspector and NJDEP representative regarding why the Authority will not meet ammonia permit levels for the upcoming summer months. Mr. Pietrowski also noted every time the ammonia levels exceed limitation, he issues a hot line call and follows with a letter. Mr. Kent inquired whether there are any fines from the months that have not met permit standards. Mr. Pietrowski stated he believes this is still an open case no penalties or fines have been issued, and there have been noncompliance notices sent from DEP, so they are aware. Chairman Carroll inquired if there is a chemical that can be used to treat the ammonia levels. Mr. Pietrowski stated no ammonia is only removed biologically. Chairman Carroll also inquired what was done to assure this is the best pricing to replace the RBC unit. Mr. Pietrowski stated there are very few contractors that make RBC units since these units were only popular in the 80's and early 90's. Also, the contractor came highly recommended. Mr. Kassover also reported that Pompton Five Associates started paying their water and sewer connection fees for the installments that began once they received their building permit. Mr. Kassover noted that he sent a notice to the North Jersey Police Radio regarding the first quarter taxes that are due May 1, 2025. Ms. Fernicola advised the reimbursement check was already received. Mr. Kassover also reported on the Meridia project as the developers have requested an agreement to install electrical service in our Utility Easement. Mr. Kassover stated that they will need to provide plans to be reviewed by the Authority and these plans need to be completed by their electrical engineer.

UPON MOTION: duly made by Chairman Carroll and seconded by Mr. Troast, and upon a roll call vote the Attorney's Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

COUNCIL LIAISON

Mr. Hinton reported on Dawes Highway starting the paving project beginning in May. Mr. Hinton also reported the town will be redoing the handicap bathrooms at Hershfield Park. Mr. Hinton stated that there was a long discussion at the council meeting regarding the commissioner's increase of 2.5% - Mr. Hinton wants to know why 2% is not enough. Chairman Carroll stated that is the Social Security cost of living increase for 2025. Mr. Hinton also stated that he has a resume that he would like to give to Mr. Pietrowski.

UPON MOTION: duly made by Mr. Kent, and seconded by Mr. Troast, and upon a roll call vote the Council Liaisons report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

OLD BUSINESS:

Mr. Kent reported that he had a discussion with Mr. Pietrowski regarding rental possibilities for 279 Ramapo Street and what would be needed to go forward without using a property manager. Mr. Kent suggested getting a cell phone for the person that is on call in case the renter has an emergency. Mr. Kent also noted that whatever they would pay a property manager would now go to whoever is handling the calls regarding the renter. Mr. Kent has suggested a closed session to continue with conversation with a personnel matter.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 3.

UPON MOTION: duly made by Mr. Troast and seconded by Mr. Kent, and upon a roll-call vote items 1 through 3 were accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

UPON MOTION: duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:50pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

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CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on April 21, 2025, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

To discuss personnel matters regarding 279 Ramapo Street.

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: _____

Kevin P. Carroll, Chairman

Attest: _____

Tim Troast, Secretary

UPON MOTION: duly made by Mr. Kent and seconded by Mr. DeLine, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:30pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

UPON MOTION: duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:32pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	DeLine

Prepared by: Mary Read

Respectfully submitted by

Tim Troast, Secretary