

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on March 18, 2024.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 21, 2024, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, March 18, 2024. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Michael Longo
Tim Troast
John Wegele (Executive Director)
Billy Doty (Superintendent)
Jeffrey M. Kassover (Attorney)
Lloyd Kent
Erik DeLine Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the minutes from the Reorganization Meeting and the Regular Meeting held on February 21, 2024, were accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	None
Abstain:	Longo

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

Chairman Carroll included Paul Cuva (Authority's Accountant) via phone/Polycom in his report. Chairman Carroll and Mr. Cuva changed the budget that was presented to the commissioners last meeting this change includes a rate increase. Chairman Carroll and Mr. Cuva talked about the rate increases in order to support the 2024/2025 budget. Chairman Carroll read the resolution to introduce the budget for the record. There was some additional discussion regarding the rates.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote that the introduction of the budget fiscal year 2024/2025 was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll also reported that H2M Architects & Engineers have requested for the Authority to have better communication with the Redevelopment Agency regarding any new development. H2M will need to determine whether the Authority has the capacity to provide water and sewer services. H2M is completing a capacity study for the water and wastewater facility. However, they will need to determine the capacity for the North Pumping Station including any new development planned in the area. Mr. Kassover has drafted a letter to Andrew Silverstein, Chairman of the Redeveloping Agency, asking for a list of the redevelopment projects on the agency's docket, and for each project to indicate the number of proposed one-, two- or three-bedroom apartments with a description and size of each commercial establishment. Chairman Carroll inquired to Mr. DeLine and Mr. Troast if they had any input since they are both members of the redevelopment agency. Chairman Carroll stated the H2M's Capacity report will allow them to enter capacity levels for any committed redevelopment including, Meridia and Pompton Five. The engineers are concerned about the North Pumping Station and the capacity since the North Pumping Station will need to be rebuilt. They are looking for future planning, so they know how to redesign the station. Mr. DeLine stated they should be reaching out to the planning zone department for future redevelopment, where it will be zoned, and if it will be using the North Pumping Station. Mr. Deline needed to leave early so he shared that the Veterans housing is on the agenda for redevelopment for Thursday March 21, 2024, expecting it to be reviewed and approved at that meeting. Mr. DeLine also reported that on April 24, 2024, the council will be appointing a proclamation for Mr. John Wegele for all his years of service to the Town of Pompton Lakes. Mr. Galletta inquired about who is making the determination that North Pumping Station is at capacity and what size will be suitable. Chairman Carroll stated the size of the pumps can always be upgraded if needed, however if the wet well is oversized it will begin to create an odor. Mr. Doty stated the engineers talked about adding an extra pump, making it three instead of two, to help with the smell. All commissioners agreed for Mr. Kassover not to proceed in sending the letter to the Redevelopment Agency Chairman.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote Chairman Carroll's report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for March	\$104,662.21
Additional Expenses for February	\$89,476.42
Hospitalization for March	\$30,032.85
Operating Payroll/Gross February	\$124,007.61
Social Security for February	\$4,950.05
Meter Deposit Refund for February	<u>\$506.00</u>
TOTAL	\$353,635.14

CAPITAL:

H2M Associates Inc.	\$3,168.50
H2M Associates Inc.	\$1,642.50
H2M Associates Inc.	\$5,642.00
Kastle New York LLC.	<u>\$16,762.90</u>
TOTAL	\$27,215.90

UPON MOTION duly made by Mr. Galletta and seconded by Chairman Carroll, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll inquired if the engineering fees will get reimbursed from the loans to which Mr. Doty stated yes, the engineering costs will get reimbursed from the short-term loan as long as these are capital projects. Chairman Carroll also stated that all the paperwork has been submitted to the I-BANK for PFAS, Well #3 and the North Pumping Station and funds should be available next month. Mr. Galletta noted the next CD that matures will be submitted into the Cash Management account that Mrs. Read is setting up for the Authority. Chairman Carroll stated he would like Mrs. Read and Mr. Galletta to be the ones allowed to move money from the Cash Management Account to replenish any account when necessary.

PERSONNEL:

Mr. Troast reported that Mrs. Read has requested a merit increase of \$3.00 per hour for Justine Fernicola. There was some discussion regarding QPA (qualified purchase agent) requirements and benefits for the Authority.

UPON MOTION duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote to give Justine Fernicola a merit increase of \$3.00 per hour was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Kent submitted Mr. Doty’s Water Report and reported about the water main break on Lincoln Avenue that occurred on Saturday March 16, 2024. Mr. Kent also reported that water pumping for February was about the same as last February.

WASTEWATER OPERATIONS:

Mr. Longo submitted Mr. Doty’s wastewater report and reported progress.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote that the Water and Wastewater reports were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

EXECUTIVE DIRECTOR:

Mr. Wegele reported progress.

SUPERINTENDENT’S REPORT:

Mr. Doty reported he had a meeting with H2M engineering & architect to introduce the project contracts for the North Pumping station and PFAS. Mr. Doty stated there is a lot of information to go through in the next couple of months for the design of the project. Mr. Doty also stated that the Meridia project is almost completed with the water and sewer portion of the project.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote that the Superintendent's report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

ATTORNEY'S REPORT:

Mr. Kassover reported that he published the two Bond Resolutions in The Record. Mr. Kassover also reported that he has had email communications with the former owner of Pompton Five Association who informed him that the new owner has all the details of the developer's agreement and are not planning on any changes from the original agreement. Mr. Kassover sent an email to Sal Poli (Building Department) to advise when they receive their building permit the water/sewer connection fee billing will begin. Mr. Kassover has not heard back. Mr. Kassover has requested to go into a closed session to discuss 279 Ramapo Street.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote that the Attorney's report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Troast stated that he has not had a chance to look over any additional license stipends. Mr. Doty stated that the Authority is not paying a stipend for the backup operator, he is the only one getting paid. Mr. Doty also stated the DEP is ok with two people holding an S1 license. Mr. Troast noted the Authority's contract reads S1 licenses are not entitled to a stipend, and he does not feel the contract should be changed. Mr. Kassover stated that you will need to amend the contract in order to award a stipend. Mr. Troast will not agree to amend the contract for an S1 license.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 3.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote items 1 through 3 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 7:40pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

RESOLUTION

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CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on March 18, 2024, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

To discuss real estate transaction.
3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: _____

Kevin P. Carroll, Chairman

Attest: _____

Michael Longo, Secretary

UPON MOTION duly made by Chairman and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:50pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:55pm.

Vote:

Ayes	Carroll, Galletta, Longo Kent, Troast
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary