

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on October 16, 2023.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 15, 2023, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, October 16, 2023. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Neal Galletta  
Tim Troast  
John Wegele (Executive Director)  
Billy Doty (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Lloyd Kent  
Erik DeLine Council Liaison

ABSENT: Mike Longo

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the minutes from the Regular Meeting held on September 18, 2023, were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo
Abstain:	None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

Chairman Carroll reported he has 2 items he would like to discuss in closed session: the pending litigation and other possible litigation.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Galletta, and upon roll call vote that Chairman Carroll's report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for October	\$125,433.25
Additional Expenses for September	\$2,067.46
Hospitalization for October	\$25,815.34
Operating Payroll/Gross September	\$97,237.52
Social Security for September	\$4,731.99
Meter Deposit Refund for September	<u>\$407.00</u>
<b>TOTAL</b>	<b>\$255,692.56</b>

**CAPITAL:**

H2M Associates Inc.	\$5,024.00
Crew Engineers, Inc.	\$3,658.50
Vinkara Floors	<u>\$1,800.00</u>
<b>TOTAL</b>	<b>\$10,482.50</b>

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

Mr. Galletta reported that one of the CD’s was renewed to a 9 month with an interest rate of 5.2%

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote that the finance report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

**PERSONNEL:**

Mr. Troast reported the Elias Sweeney has resigned from the Authority, and his position will need to be filled. Mr. Doty stated that losing Elias is a big deal because he is the backup operator and has a lot of maintenance knowledge. Mr. Doty noted Mr. Wegele will be the backup operator until they can find a replacement. Mr. Doty also stated he plans on moving all

employees/laborers to a Monday through Friday schedule and paying for weekend employees. This will free up the full-time employees' weekends and create better morale. The weekend position will be a 4-hour position for Saturday and Sunday. Mr. Doty stated that another reason is there are not enough employees working Monday through Friday since the full-time employees were on rotation to cover weekend shifts. Chairman Carroll noted that the Authority needs to find someone to replace Elias Sweeney and if the Authority can find someone with half of Elias's skills and experience that would be a home run. If the Authority can find someone with 50% of the training Elias has the Authority will be lucky. Chairman Carroll stated he would like to hire about 5 people to cover for the weekends to give more flexibility. Mr. Doty noted that making this change will help with Monday through Friday, having all the full-time employees working and getting more work done during the week.

**UPON MOTION** duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote to start the new hiring process was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

Chairman Carroll also added to the personnel report that there is an employee up for a merit increase. Mr. Doty stated he would like to increase Antonio Garcia to \$25.00 an hour.

**UPON MOTION** duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote to increase Antonio Garcia to \$25.00 an hour was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Doty's Water Report and reported that the water pumping numbers for September are very similar to last September's numbers. Mr. Kent also reported that the mayor has had a lot of requests from residents if it's possible to provide a water fountain in the dog park. Mr. Kent explained to Councilman DeLine they are looking into a couple ways to run the water line after tapping into the main water line. Mr. Galletta suggested that the costs for a possible dog park fountain could be covered through open space funding. Councilman DeLine agreed that the expense should go through open space funding. Mr. Troast inquired how far the water line needs to run. Mr. Wegele stated about 100 feet, but he will look into options and pricing. Mr. Kent also reported on the start of hydrant flushing that will begin Monday, October 23, 2023, between the hours of 12:00am and 6:00am for two weeks.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the water report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

**WASTEWATER OPERATIONS:**

Chairman Carroll submitted the wastewater report in Mr. Longo's absence. Mr. Troast inquired if the homes located at the end of Willow Ave are septic. Mr. Wegele confirmed they have septic because they are pitched downward. The end houses located on the side streets of Laurel and Cedar Ave are also septic. There was some additional discussion about getting a pumping station at Joe Grill field.

**EXECUTIVE DIRECTOR:**

Mr. Wegele reported progress.

**SUPERINTENDENT'S REPORT:**

Mr. Doty reported they started the townwide leak detection and found a water main break located on Lakeside Avenue. They will begin the repairs on Tuesday October 17, 2023.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Executive Director and the Superintendent's report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

**ATTORNEY'S REPORT:**

Mr. Kassover reported that the Aluminum Sulfate contract is completed with the Chairman and Assistant Secretary's signatures. Mr. Kassover noted he received and approved the insurance certificate from Chemtrade Chemicals. Mr. Kassover stated he will send the fully executed contract to Chemtrade Chemicals.

**COUNCIL LIAISON:**

Council Liaison, Mr. DeLine, reported that the current owner of 223 Wanaque Avenue, Pompton Five Associates, is selling the project and would like to transfer the redevelopment agreement to the new owner. The current owner will request this transfer on Thursday at the redevelopment agency meeting. Mr. Kassover inquired if they will be changing the scope of the agreement. Councilman DeLine advised they will have to create a new development agreement if they change the scope. Mr. Kent inquired if the Authority's contract agreement has to be redone due to the new ownership. Mr. Kassover stated that the contract will remain the same, and payment for the connection fees will be due once they get a building permit.

**OLD BUSINESS**

Mr. Wegele stated that if anyone would like to see what the pumping station would look like for Joe Grill field, there was a pumping station similar to what would be needed at Carlough Field.

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 4.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote items 1 through 4 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:52pm.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

RESOLUTION

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**CLOSED SESSION STATEMENT**

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on October 16, 2023, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**To discuss pending and possible litigation.**

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: \_\_\_\_\_

Kevin P. Carroll, Chairman

Attest: \_\_\_\_\_

Tim Troast, Assistant Secretary

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:15pm.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:16pm.

<b>Vote:</b>	Ayes	Carroll, Galletta, Kent, Troast
	Nays:	None
	Absent:	Longo

Prepared by: Mary Read

Respectfully submitted by

Tim Troast, Assistant Secretary