

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on July 17, 2023.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 15, 2023, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, July 17, 2023. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Michael Longo
Tim Troast
John Wegele (Executive Director)
Billy Doty (Superintendent)
Jeffrey M. Kassover (Attorney)
Lloyd Kent
Erik DeLine Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting held on June 19, 2023, were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Troast
Nays:	None
Absent:	None
Abstain:	Kent

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for July	\$83,341.16
Additional Expenses for June	\$17,775.23
Hospitalization for July	\$26,957.58
Operating Payroll/Gross June	\$124,054.92
Social Security for June	\$7,267.07
Meter Deposit Refund for June	<u>\$0.00</u>
TOTAL	\$259,395.96

CAPITAL:

H2M Associates Inc. \$2,436.04

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

PERSONNEL:

Mr. Troast reported progress.

WATER OPERATIONS:

Mr. Kent submitted Mr. Doty's Water Report. Mr. Kent stated there was a lot of work done on the wellhouses, including cleaning the interiors, new doors, alarm switches and door closers. Mr. Kent also reported that water pumping for June continues to go up, year to date is up 25 % from last June. Mr. Doty advised that the leak detection will begin this week.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WASTEWATER OPERATIONS

Mr. Longo submitted Mr. Doty's Wastewater Report and reported progress.

UPON MOTION duly made by Mr. Troast and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

EXECUTIVE DIRECTOR:

Mr. Wegele reported that he spoke with Randy Hinton from the Shade Tree Commission who will try to get JCP&L and Verizon to trim the trees off the plant on Lincoln Avenue. Mr. Wegele stated some of the trees are leaning on the power lines that could affect the plant's operations if one should fall. Mr. Wegele noted the Authority does have an emergency generator if power should go out. Chairman Carroll noted that losing power may not be the problem but driving on the road with a live power line down would be.

SUPERINTENDENT'S REPORT:

Mr. Doty reported progress. Mr. Galletta inquired about the status of the building permit for the Meridia project because it looks like work is being done. Mr. DeLine stated that they are working on the parking garage structure and that is a different building permit needed. Mr. Kassover stated that according to the construction official the building permit cannot be issued because the plans that have been submitted do not comply with code. Mr. Doty stated that they still need to move a sewer line and install footings. Mr. Troast stated that the Authority will need to be notified when the sewer line is moved, and the footing is installed. Mr. Toast noted they should pay their connection fees once that gets started. Mr. Kassover stated this language is stated in their developer's agreement.

ATTORNEY'S REPORT:

Mr. Kassover reported that he sent Meridia a letter requesting them to replenish their escrow account. Meridia replied saying their accounting department would like an escrow breakdown. Mrs. Read stated, if needed, we have a spreadsheet of all checks and payments. Mr. Kassover noted a check was sent and received to replenish the account. Mr. Kassover also noted that he requested from Wind River Environmental LLC, the awarded bidder for the 2-year sludge contract, what he will need from them. A signed contract along with affirmative action compliance papers, updated certificate of insurance and the performance bond. Mr. Kassover stated that he received the contract and the insurance certification. They had some issues with the performance bond but eventually he did receive it. Mr. Kassover passed the contract to Chairman Carroll and Secretary Longo for signatures then he will send the signed contract back to Wind River Environmental. Mr. Kassover also reported on the 2-year contract for Aluminum Sulfate. Mr. Doty prepared the specs and Mr. Kassover made some revisions. Mr. Kassover sent the Notice to Bidders for publication on Thursday July 20, 2023. The bid opening date will be Thursday, September 7, 2023, at 10:00am at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes. Mr. Kassover noted that he spoke with Mr. Angelo DeRose, a surveyor regarding 60 Wanaque Avenue, Pompton Lakes. Mr. DeRose is surveying for possible new construction. Mr. Kassover stated that according to Mr. DeRose there is an easement for a waterline and no documentation that states there is a sewer line easement. Mr. Kassover stated that the line that is shown on the survey does not exist, and that the sewer line is there, and before he prepares any documents to support this, they will need to contact the Authority for capacity and request a will serve letter. Mr. DeLine noted that they were supposed to go in front of the developer's board last meeting and there were issues with their application but will most likely be ready by August's meeting.

COUNCIL LIAISON:

Mr. DeLine also reported on 60 Wanaque Avenue, Pompton Lakes. This project is being proposed as 16 units and 4 stories. Mr. DeLine stated there are going to be issues with parking. Mr. DeLine inquired about where the Authority is at with the Lead Service Line survey. Mr. Galletta stated that 879 houses have been inspected out of 3,400.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Executive Director, Superintendent, Attorney and Council Liaison reports were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Galletta noted he and Mrs. Read are working on getting a new conference room table and chairs. Mr. Galletta expects the purchase to be under budget.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote items 1 of 5 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:32pm.

Vote:

Ayes	Carroll, Galletta, Longo, Troast
Nays:	None
Absent:	Kent

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary