

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held in person via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on October 18, 2021.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 17, 2021, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, October 18, 2021. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Michael Longo  
Lloyd Kent  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Mark Meneghin (Engineer)  
Jennifer Polidori Council Liaison

ABSENT:

Neal Galletta

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting September 20, 2021, were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Galletta
Abstain:	Longo

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

Chairman Carroll reported that everyone received a copy of the completed Tower audit. Chairman Carroll noted the report looks good and all the commissioners should review it.

### **FINANCIAL OPERATIONS:**

In Mr. Galletta's absence Mr. Kent presented the following bills for approval:

Operating/Vouchers for October	\$ 84,777.13
Additional Expenses for September	\$ 1,162.94
Hospitalization for October	\$ 25,319.06
Operating Payroll/Gross September	\$ 122,873.47
Social Security for September	\$ 5,887.61
Meter Deposit Refund for September	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$240,020.21</b>

### **CAPITAL:**

Cliffside Body Corp                      \$10,120.00

**UPON MOTION** duly made by Mr. Kent and seconded by Chairman Carroll, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses was accepted.

### **Vote:**

Ayes	Carroll, Longo, Kent, Troast
Nays:	None
Absent:	Galletta

### **PERSONNEL:**

Mr. Troast reported progress.

### **WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and inquired if Major League Auto Spa had the water meter installed on their private well and if the backflow prevention device has been tested by the Authority. Mr. Wegele stated the backflow preventer has been tested and documented and a meter has been dropped off to be installed. Mr. Kent reported that water pumping for the month of September is 8% lower than September of last year also, the months of January 2021 to September 2021 is 2% lower. Mr. Kent also inquired why Well#2 is pumping a significantly lower amount of water than last year and Well#3 is significantly higher. Mr. Wegele stated he is having a problem being able to rotate the Wells properly. He is working on getting the issue corrected. Mr. Wegele noted he will manually turn Wells on when needed.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote the Water Report was accepted.

**Vote:**

Ayes	Carroll, Longo, Kent, Troast
Nays:	None
Absent:	Galletta

**WASTEWATER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Wastewater Report and inquired about Grease and Oil sampling results. Mr. Wegele stated he will have the results by the November 22, 2021, meeting. Mr. Longo also inquired about Major League Auto Spa's grit retention basin, specifically what they are doing to maintain it. Mr. Wegele noted it was determined during a grease and oil testing that the grit retention basin was not maintained and will need to be pumped out more than once a year.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Carroll, Longo, Kent, Troast
Nays:	None
Absent:	Galletta

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported that he received the completed internet and computer penetration test report. Mr. Wegele stated that the Authority is at low risk for external perspective. Mr. Wegele sent the completed report to all the commissioners to review. Mr. Wegele also reported that he is reviewing the proposal for the North Pumping Station that was submitted by Crew Engineering for evaluation/study. Mr. Wegele inquired if the Authority has received the signed developer's agreement from Meridia. Mr. Kassover stated that he has the signed agreement but will not receive the agreed upon amount until building permits are issued from the Borough. Mr. Wegele also noted he is continuing negotiations for the Employee contract with commissioner Troast and the Employee committee.

**ENGINEERING REPORT:**

Mr. Meneghin introduced himself and thanked everyone for having him at the meeting. Mr. Meneghin reported that on October 1, 2021, he, Mr. Wegele, Mr. Kassover and Mr. Doty

met with Meridia and Stonefield Engineering. Mr. Meneghin stated the meeting was requested by Meridia and Stonefield Engineering to discuss being able to lower the head room for a bridge that will be placed between the two parking lots. The original request from the Authority for the bridge was to have 13 feet of head room so if needed to dig up a sewer line a backhoe can make clearance. Meridia and Stonefield has offered to install a removeable bridge so they can have an 8 feet clearance. Chairman Carroll noted the 13 feet is also for the Fire Department and they will need to get their approval. Until then, the Chairman will not approve the 8-foot clearance and removable bridge. There was some additional discussion over the bridge and approvals. Mr. Meneghin noted in addition, he stressed to Stonefield Engineer that they will need to put in detail all the sewers foundation wall penetrations. Mr. Meneghin also reported on the anticipated (when funds are available) Ringwood Avenue project. The Authority requested that Crew Engineer look into the water main replacement located on Ringwood Avenue, Hamburg Turnpike and Wanaque Avenue. Mr. Meneghin stated Crew Engineer has prepared a preliminary proposal and the estimated construction cost comes to 2.7 million. The project has some challenging construction due to the railroad and aqueducts.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote the Superintendent and Engineering Reports were accepted.

**Vote:**

Ayes	Carroll, Longo, Kent, Troast
Nays:	None
Absent:	Galletta

**ATTORNEY'S REPORT:**

Mr. Kassover reported that he attended the meeting with Meridia and Stonefield Engineering. Mr. Kassover attended the meeting for legal matters regarding the proposed relocation of the Sewer Main. Mr. Kassover stated this would require negotiations between the developer and the property owner. Mr. Kassover noted he will send out a Sunshine Law notice to be published at the November meeting moved from Monday November 15, 2021, to Monday November 22, 2021. Mr. Kassover stated he sent a notice to the second bidder for the Aluminum Sulfate Contract advising them the awarded successful bidder was Chemtrade Chemicals US LLC. Mr. Kassover also returned their bid security documents. Mr. Kassover sent the fully executed contract to Chemtrade Chemicals US LLC and has since received their performance bond, certificate of insurance, and other requested documents. Mr. Kassover also reported he prepared an agreement and a resolution for a resigning/retiring employee.

**UPON MOTION** duly made by Mr. Long and seconded by Mr. Troast, and upon roll call vote the Attorney's report was accepted.

**Vote:**

Ayes	Carroll, Longo, Kent, Troast
Nays:	None
Absent:	Galletta

## **COUNCIL LIAISON REPORT:**

Councilwoman Polidori reported progress.

## **OLD BUSINESS:**

Chairman Carroll read for the record the resolution regarding one of the Authority's employees, William Woll, retired with 40 years of service and has accumulated a certain number of unused vacation days and a certain number of unused sick days to be paid.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the resolution was adopted for Williams Woll to be paid for unused sick and vacation days.

### **Vote:**

Ayes	Carroll, Longo, Kent, Troast
Nays:	None
Absent:	Galletta

## **CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 3.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Troast, and upon roll call vote items 1 through 3 were accepted.

### **Vote:**

Ayes	Carroll, Longo, Kent, Troast
Nays:	None
Absent:	Galletta

## **NEW BUSINESS:**

Mr. Kent inquired if the construction on the Lower Twin Lakes Dam repair is still on schedule to be completed for November 3, 2021. Mr. Wegele stated the project is ahead of schedule. Mr. Kent also inquired if all employees have been vaccinated since the final due date of being vaccinated is October 18, 2021. Mr. Wegele stated 3 employees refuse to get vaccinated and will submit a weekly covid-19 test. Chairman Carroll noted employees that are not vaccinated will not be allowed to enter anyone's home if needed work assignments will need to change.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:55pm.

<b>Vote:</b>	Ayes	Carroll, Longo Kent, Troast
	Nays:	None
	Absent:	Galletta

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary