

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on June 21, 2021.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated June 17, 2021, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, June 21, 2021. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey via telephone conference call. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Neal Galletta  
Michael Longo  
Lloyd Kent  
Tim Troast  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)

ABSENT:

Jennifer Polidori Council Liaison

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting May 17, 2021, were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted that Councilwoman, Maria Kent, was present via phone wanting to thank the M.U.A's employees, Chuck DeVore and Elias Sweeney, for fixing the water fountain at Hershfield Park for the annual river clean up. Mr. Kent noted the Authority has always supported the community by fixing the water fountains and additional maintenance that is not the Authority's responsibility.

**. FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for June	\$ 53,523.62
Additional Expenses for May	\$ 16,609.82
Hospitalization for June	\$ 25,319.06

Operating Payroll/Gross May	\$ 94,827.49
Social Security for May	\$ 5,539.12
Meter Deposit Refund for May	<u>\$ 257.00</u>

TOTAL	\$196,076.11
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**CAPITAL:**

Van Cleef Engineering Associates, LLC	\$12,252.50
Roberge Electric Co. Inc.	\$15,858.72
John Garcia Construction	<u>\$118,386.94</u>

TOTAL	\$146,498.16
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Chairman Carroll noted he spoke with the Authority's auditor, Paul Cuva, all funds that are to be paid at each meeting must be approved on the fiscal year's budget.

Mr. Galletta read a resolution for the record to increase the Capital Budget for the fiscal year of June 1, 2021, to May 31, 2022, to support the Twin Lakes Dam project.

**UPON MOTION** duly made by Mr. Galletta and seconded by Chairman Carroll, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses, and approval of the amended Capital Budget was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Mr. Galletta also noted the last fiscal year budget of June 1, 2020, to May 31, 2021, closed out at a total of 85% and 15% under budget. Mr. Galletta stated it was a good budget year.

Mr. Kent inquired about the CD cash flow chart and which CDs are open and which have closed. Mrs. Read noted that she will fix the report as it is confusing to read.

**PERSONNEL:**

Mr. Troast reported that the office will reopen and return to regular full-time hours on Tuesday, July 6, 2021.

**UPON MOTION** duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote the office will open and returned to regular business hours was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and inquired about the excavated test holes that were performed at Carlough Field from two of the Authority's employees. The test was to try and locate a leak in their service line. Mr. Kent would like to know if this service is something the Authority will charge for or if it is the Authority's responsibility. Mr. Wegele stated that the Authority performed the job as a courtesy and the exaction was done because the service line is not the originally installed copper line. It was replaced with a plastic line and due to the line being plastic, the leak detection service could not locate the leak. Mr. Wegele also stated Chuck Devore and Elias Sweeney are in the process of re-building a meter pit with a locked lid. Also, the meter will be removed from the pit every winter to avoid the water being turned on and the meter freezing. Mr. Kent also reported water pumping is up 17% from May of 2020 and water pumping keeps continuing to go up. Mr. Galletta noted he hopes there is not a water pumping concern with the 17% percent increase from last year's water pumping. He feels numbers seem high. Mr. Wegele noted he will keep a watch on the water pumping for next month.

**UPON MOTION** duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote the Water Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**WASTEWATER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's monthly Wastewater Operations report and inquired when grease and oil sampling program will begin. Mr. Wegele stated in the next two weeks.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

### **SUPERINTENDENT'S REPORT:**

Mr. Wegele reported that Crew Engineers has completed the Water System Risk and Resilience assessment that was required by the EPA. Mr. Wegele stated the Authority has filed for the certification that will bring the Authority to full compliance with the Water Accountability Act. Mr. Wegele also noted he and Commissioner Galletta will go around to each water station to make sure everything has been covered in the water assessment report. Chairman Carroll inquired about whether the Water Quality Accountability Act and the Fixed Asset Management reports were completed. Mr. Wegele stated the report has been completed, and he will know after the annual audit if any additional information is needed.

### **ATTORNEY'S REPORT:**

Mr. Kassover reported that the bid opening for the Lower Twin Lakes Dam Repair was published in The Record on April 22, 2021. The Bid opening date was to be June 1, 2021. However, the engineer determined that an amendment to the specifications was required, and in accordance with the applicable provision of the New Jersey Local Public Contracts Law, contractors who had requested bid packages were notified of the amendment and that the bid opening date was being changed to June 15, 2021. Re-advertising for the bids was not required. Mr. Kassover stated that on June 15, 2021, at 10:00am he, Mr. Cristaldi, and Mr. Doty attended on behalf of the Authority. There were four bidders in attendance, and six bids were received total. The bid ranged from the lowest of \$312,225.00 from CMS Construction to the highest of \$629,004.46 from Grade Construction. Mr. Kassover noted he and Mr. Cristaldi recommended that the Authority award the bid to CMS Construction as the lowest responsible bidder. Mr. Kassover prepared and read for the record a resolution to be adopted and signed. Mr. Kassover stated once the resolution is adopted and signed, he will send the contract to the successful bidder. Mr. Galletta inquired if the State of New Jersey will need to be notified. Mr. Kassover stated in the loan agreement it is subject to their approval with other additional documents. Mr. Kassover also report the bid opening for the 2-year sludge hauling contract will take place Thursday June 24, at 10:00am located at the Authority.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the resolution was adopted to award CMS Construction, Inc. for the Lower Twin Lakes Dam Repair was accepted.

#### **Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote the Superintendent and Attorney's report were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 4.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote items 1 through 4 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:50pm.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary