

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on December 21, 2020.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends, and the Administrator of Pompton Lakes, dated December 15, 2020 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, December 21, 2020. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey via telephone conference call. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Michael Longo
Lloyd Kent
Tim Troast
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
William Baig Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting held on November 16, 2020 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll presented an annual renewal for insurance with JIF and Craig Josephsen, the Authority's risk management consultant, from David Hundertmark Insurance Agency.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Troast and upon roll call vote approval of the renewal for annual insurance with JIF and Craig Josephsen, the Authority's consultant, was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for December	\$ 81,929.01
Additional Expenses for November	\$ 355.48
Hospitalization for December	\$ 24,606.02
Operating Payroll/Gross November	\$ 98,137.70
Social Security for November	\$ 4,689.32
Meter Deposit Refund for November	<u>\$ 263.50</u>
TOTAL	\$209,981.03

CAPITAL:

Frantella Construction, LLC \$8,350.00

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance Report was accepted.

Mr. Galletta noted for the record that the annual Tower Audit has been completed for dates June 1, 2019 to May 31, 2020. The audit was completed by Terry Ann Wheeler, a certified public accountant. The Authority will submit payment for completion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the payment to Terry Ann Wheeler and acceptance of the Tower Audit was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll noted he was very pleased with the Audit Report and agrees an annual audit is much less complicated than a five-year audit.

PERSONNEL:

Mr. Troast reported that on November 25, 2020 one of the Authority's employees (David Toledo) tested positive for Covid-19. David was required to quarantine for 14-days. David has since tested negative and has returned to work.

UPON MOTION duly made by Mr. Longo and seconded by Chairman Carroll, and upon roll call vote the personnel report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Kent submitted Mr. Wegele's Water Report and reported about a leak that St. Mary's Church. The leak reflected a large consumption which was indicated on their 4th Quarter 2020 bill. Mr. Kent referenced the 4th Quarter 2020 bill amount of \$2,309.05 and last year's 4th Quarter 2019 billed amount of \$428.24. Mr. Kent noted the leak did not go into the sewer system just water. However, the bill reflects a large portion of sewer overage along with the water usage. Mr. Kent would like to make a motion to reduce the bill for St. Mary's church a one-time courtesy.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote the reduction of St. Mary's Church 4th quarter 2020 bill and the Water Operations Report were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Mr. Galletta inquired about Mr. Wegele's report regarding a fire hydrant that needed to be repaired on November 24, 2020 on Wanaque Ave. Mr. Wegele noted the hydrant needed a new interior part and adjustment due to leaking.

WASTEWATER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Wastewater Report and reported progress.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote the Wastewater report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

SUPERINTENDENT’S REPORT:

Mr. Wegele reported progress.

ATTORNEY’S REPORT:

Mr. Kassover reported he sent a letter to John Garcia Construction Co., Inc. advising them that the Authority has awarded them the bid for Contract No. 03-20 – East Pond Hole Sewer Main Replacement. Mr. Kassover enclosed three contracts that will need to be signed, attested, notarized, and returned to him. Mr. Kassover also requested to receive the following: 1. Performance and Payment Bond 2. A Certificate of Insurance, naming as additional insureds: Pompton Lakes Municipal Utilities Authority and Alaimo group 3. Certificate of Employee Information Report or other evidence of compliance with Affirmative Action requirements. Mr. Kassover noted he has not received any of the requested documents. Mr. Wegele has been in touch with the secretary at Garcia Construction, and she advised all documents are on the way. Mr. Kassover also reported he sent the Developers Agreement to Pompton Five Associates and has not heard back from them. Mr. Kassover noted the Pompton Five Associates has an outstanding tax lien that will need to be paid before they sign the Developers Agreement for the Authority. Mr. Kassover stated Pompton Five will not be able to continue any construction until the agreement is signed. Mr. Kassover requested a closed session for re-development discussions.

COUCIL LIASON:

Councilman Baig reported that Colfax Avenue paving project was postponed due to the Construction Company’s COVID-19 outbreak. Mr. Baig stated the Mayor and Council had the quarry/Tilcon patch sections of Colfax Avenue while they wait for the paving company to recover from the outbreak. Mr. Baig also reported the re-construction at the Town Square should be completed and ready to open by Memorial Day 2021.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Superintendent, Attorney and Council Liaison reports were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

OLD BUSINESS

Mr. Kent inquired to Mr. Wegele about the GIS mapping percentage of completion. Mr. Wegele stated that all the WQAA requirements for GIS mapping has been completed. The GIS mapping of the individual curb boxes is not a requirement of the WQAA, but the Authority personnel are being proactive in mapping the curb boxes. Mr. Wegele stated that the M.U.A is currently about 1/3 completed in the curb box mapping.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 3.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote items 1 through 3 were accepted.

Vote:

Ayes Carroll, Galletta, Longo, Kent, Troast
Nays: None
Absent: None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:32pm.

Vote:

Ayes Carroll, Galletta, Longo, Kent, Troast
Nays: None
Absent: None

RESOLUTION

CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on December 21, 2020 this body is of the opinion that such circumstances presently exit.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

To discuss the contract negotiations

3.

The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: _____

Kevin P. Carroll, Chairman

Attest: _____

Michael Longo, Secretary

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 6:40pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:42pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary