

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on September 21, 2020.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends, and the Administrator of Pompton Lakes, dated September 16, 2020 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, September 21, 2020. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey via telephone conference call. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Michael Longo
Lloyd Kent
Tim Troast
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
William Baig Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the minutes from the Regular Meeting held on August 17, 2020 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	Troast

Chairman Carroll noted for the record that no one was present for the public portion of the meeting

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for September	\$ 59,122.41
Additional Expenses for August	\$ 2,998.98
Hospitalization for September	\$ 23,727.90
Operating Payroll/Gross August	\$ 87,951.09
Social Security for August	\$ 4,975.09
Meter Deposit Refund for August	<u>\$ 415.00</u>

	TOTAL	\$179,190.47
<u>CAPITAL:</u>		
JEV Construction, LLC	\$371,764.80	
Alaimo Group	\$287.50	
Alaimo Group	\$682.50	
Van Cleef	\$1,000.00	
BZ Brothers Garage Doors	<u>\$2,700.00</u>	
Total	\$376,434.80	

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Mr. Galletta presented a resolution to accept the annual audit report for the fiscal year ending May 31, 2020.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the submission of the annual audit for the fiscal year ending May 31, 2020 was accepted.

Mr. Galletta also reported that the Joint Insurance Fund (JIF) renewal application was submitted and received approval.

PERSONNEL:

Mr. Troast requested approval for the following increases; Kyle Froehner, who has completed his 30-day probation period successfully, and Jermaine Scott, who was hired June 2019 and has proven himself to be an outstanding employee and has demonstrated an outstanding work ethic. Mr. Troast noted these increases will go into effect October 1, 2020.

UPON MOTION duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote the salary increases for Kyle Froehner and Jermaine Scott, effective October 1, 2020, was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Kent submitted Mr. Wegele's Water Report and reported the Fall Hydrant Flushing Program will begin Monday, September 28, 2020 during the hours of 12:00 AM and 6:00 AM. These hours will cause the least inconvenience to our customers. Mr. Kent requested Councilman Baig mention the Fall Hydrant Flushing at the next council meeting. Mr. Kent also reported that the Authority's Safety Coordinator, Billy Doty, conducted two safety classes regarding Hearing Conservation and Electrical Lock-Out/Tag Procedures with all Employees. Mr. Kent noted Mr. Wegele completed and electronically submitted the August 2020 Safe Drinking Water Microbiological Analysis and the July 2020 T-1 (Well Pumping) Reports to the NJDEP Bureau of Safe Drinking Water. Mr. Kent also noted the Authority's employees investigated a complaint of potable water odor from a homeowner. The odor was due to hydrogen sulfide gas build up in the hot water heater, the homeowner was advised to flush out their hot water tank. Mr. Kent noted this is one of the many services the Authority does often free of charge for homeowners. Mr. Kent noted the Authority had a staff meeting to continue following safety measures due to the Covid-19 virus. Mr. Kent also reported water pumping is still going up compared to last year's pumping numbers.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta, and upon roll call vote the water report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WASTEWATER OPERATIONS:

Mr. Longo reported that JEV Construction Company completed the upgrade of the Wastewater Treatment Plant's #2 Tertiary Clarifier.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT:

Mr. Wegele reported he submitted an insurance claim (Disaster Assistance) with FEMA regarding Hurricane Isaias that reflected supplies, overtime hours and fuel. Mr. Wegele noted the claim was submitted with the Borough Hall and he will wait for the results. Mr. Wegele also reported he met with Crew Engineering and is requesting to move forward using Crew Engineering along with Alaimo Group. Chairman Carroll requested we wait until next month to approve the request to give the Commissioners additional time to look over the proposal. Each Commissioner received the proposal in the September packet. Mr. Troast inquired about the change of Engineers. Chairman Carroll stated he would like to consider a local Engineering Firm with more of a presence. There was some additional discussion regarding the old and new Engineering Firm.

ATTORNEY'S REPORT:

Mr. Kassover reported that on September 16, 2020 he had a legal notice published stating that the monthly meeting will be held via conference call. Mr. Kassover requested approval to re-bid for the East Pond Hole Sewer Line replacement since the first bid was rejected in June. Mr. Kassover stated the Engineer should contact potential bidders to inform them of the re-bidding. This could avoid a contractor missing a bid opportunity. Mr. Wegele stated Lee T. Purcell would often reach out to potential contractors for a new bid opening. Mr. Wegele would like to have the bid opening early November and awarded by the November meeting.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the republish of the bid for the East Pond Hole Sewer Main Replacement with the bid opening in early November 2020 was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Mr. Kassover requested a closed session to discuss the Pompton Five Associates and Meridia Capadagli Project.

COUNCIL LIAISON:

Councilman Baig reported progress.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Superintendents, Attorney and Council Liaison reports were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Galletta noted that the Authority's C.D. in Lakeland Bank will be maturing October 27, 2020. Mr. Galletta and Mrs. Read will be pricing interest rates to latter the CD into 3-Month, 6-Month, 9-Month, and 12-Month C.D.'s.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 4.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote items 1 through 4 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

NEW BUSINESS:

Councilman Baig noted the town will begin paving Colfax Avenue starting at Jefferson Avenue and ending at Oakland line.

Mr. Galletta inquired about the Pompton Lakes Towne Square Subdivision Project. Mr. Troast explained the supermarket will be split into 3 sections with a storage unit off the back. Mr. Wegele noted if they begin to split water and sewer lines, they will be charged connection fees.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:35pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

RESOLUTION

CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on September 21, 2020 this body is of the opinion that such circumstances presently exit.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

To discuss the developer's agreement for the Pompton Five Urban renewal LLC and the proposed Capodaglia redevelopment project.

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved:_____

Kevin P. Carroll, Chairman

Attest: _____

Michael Longo, Secretary

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 6:47pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:51pm.

Vote:	Ayes	Carroll, Galletta, Longo, Kent, Troast
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary