

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on February 19, 2020.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 11, 2019 gave notice that the Regular Meeting of the Authority would be held immediately following the Reorganization Meeting on Wednesday, February 19, 2020. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

**PRESENT:**

Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
Timothy Troast  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
William Baig (Council Liaison)

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the minutes from the Regular Meeting held on January 22, 2020 was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported he will schedule a Saturday budget meeting for the fiscal year of 2020/2021.

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for February	\$ 58,148.26
Additional Expenses for January	\$ 2,297.61
Hospitalization for February	\$ 23,034.19

Operating Payroll/Gross January	\$ 107,066.76
Social Security for January	\$ 6,327.57
Meter Deposit Refund for January	<u>\$366.63</u>
	\$197,241.02

### **CAPITAL:**

Alaimo Group	\$2,465.30
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**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

#### **Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None
Abstain:	None

Mr. Kent inquired if the engineering fees for the new budget year are being changed. Mrs. Read stated John Black's consulting engineering fees comes from an escrow account and Alamo's fees comes out of the Authority's capital account.

### **PERSONNEL:**

Mr. Troast reported that Elias Sweeney has completed the following courses: Advanced Wastewater Treatment Plant Operations Volumes 1 & 2, and Advanced Waste Treatment and Utility Management. Elias is now eligible to sit for the NJDEP S2 and C2 Operators Licenses.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the personnel report was accepted.

#### **Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

### **WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and reported that the Authority employees completed the fire hydrant auxiliary valve exercising and GIS Mapping Program.

Mr. Kent inquired if there were any issues with the hydrants. Mr. Wegele stated the entire program went very smoothly with no issues. Mr. Wegele also stated this was not a required program, but he felt that making sure all the valves and hydrants are operational is essential in case of an emergency. Mr. Kent also reported on a membership regarding the Ground Water Guardian program that will work with the towns Environmental Committee to help educate consumers on protecting ground water. Mr. Kent noted the Authority provides tours of the plant and booklets for student to understand how the Authority treats and protects ground water. Mr. Kent also noted there is an annual fee for the program that is \$100.00, and the Authority will pick up the town Environmental Committees fee of \$75.00 coming to a total of \$175.00.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Troast, and upon roll call vote the Water Report was accepted and the annual fee for the Ground Water Guardian program of \$175.00 was also accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**WASTEWATER OPERATIONS:**

Mr. Longo reported progress.

There was some discussion regarding grease and oil testing.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported that going forward, he will be sending out a notification through email if a water main break or sewer blockage occurs.

**ATTORNEY'S REPORT:**

Mr. Kassover reported that he and Mr. Wegele met with Mr. Arthur Kuyan regarding the Meridia Capodagli project that will be located on Wanaque Avenue. Mr. Kassover stated the

meeting was to discuss the relocation of a portion of the Authority's sewer main in order to accommodate the construction of the proposed underground parking garage. The relocation of the main would be done by the developer's contractor and the supervision of the MUA personnel. Mr. Kassover noted the developer would grant the Authority a perpetual easement, 10 feet on each side of the main. Mr. Kassover also noted the Authority would require an escrow in the amount of \$5,000.00 for legal and engineering costs. Mr. Kassover also reported on a property on Bartholf Avenue that has a sewer line break located on the homeowner's property. The MUA has no authority over this break and is not responsible to repair the break. This break is causing sewage to spill into the yards of neighbors and is the homeowner's responsibility to repair.

### **COUNCIL LIAISON:**

Mr. Baig reported that during the planning board meeting there was discussion regarding redevelopment of the properties starting with the Ice Cream Station located on Lakeside Avenue to the corner of Colfax Avenue and Wanaque Avenue. Chairman Carroll stated that the revised East Pond Hole Sewer Main project will now start from the rear of Pat's Pizza building to the concrete wall. This property is owned by the Borough of Pompton Lakes. Mr. Wegele noted that the Sewer Main replacement Project should be bid ready by mid-March.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Superintendents, Attorney and Council Liaison reports were accepted.

#### **Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

### **OLD BUSINESS**

Mr. Galletta inquired about the Clarifier project. Mr. Wegele stated he emailed Wayne Simpson, P.E. from Alaimo requesting status on the Clarifier project and the Pond Hole. Mr. Wegele is still waiting for a response.

### **CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 3.

There was some discussion on correspondence.

**UPON MOTION** duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote items 1 through 3 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**NEW BUSINESS:**

Chairman Carroll reported on having the Engineers and the Authority's Auditor possibly attending the monthly meetings. Chairman Carroll feels it would be worth having them attend if they have an agenda to discuss. Mr. Kent also reported he would like to present a request to the Mayor and Council for a 2% increase for the commissioners' salary. Mrs. Read will prepare the letters to present the request to the Mayor and Council. Mr. Galletta noted Mr. Wegele's Contract and Permits report is very good. He would suggest clearer dates as to when the reports are completed and need to be submitted as well as being updated.

There was some discussion regarding parking on Lakeside Avenue for the new apartment building Colfax Holdings.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Carroll, and upon roll call vote to submit a 2% increase in commissioner's salary to the Mayor and Council for the next fiscal year was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:20pm.

<b>Vote:</b>	Ayes	Carroll, Galletta, Longo, Kent, Troast
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary