

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on January 22, 2020

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 11, 2019 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Wednesday, January 22, 2020. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilman William Baig

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the minutes from the Regular Meeting held on December 16, 2019 with a corrected spelling error from lateral to laddered from the finance report was accepted.

**Vote:**

Ayes	Decker, Galletta, Carroll, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported contract #191 Post RBC Clarifier was signed during workshop.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote Chairman Carroll's report was accepted.

**Vote:**

Ayes	Decker, Galletta, Carroll, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Galletta presented the following bills for approval:

**FINANCIAL OPERATIONS:**

Operating/Vouchers for January	\$ 190,067.74
Additional Expenses for December	\$ 30,540.86
Hospitalization for January	\$ 23,034.19
Operating Payroll/Gross December	\$ 84,103.72
Social Security for December	\$ 3,930.41
Meter Deposit Refund for December	<u>\$ 135.00</u>
TOTAL	\$331,811.92

**CAPITAL:**

Alaimo	\$6,580.31
Neal Systems Inc.	\$3,401.00
Route 23 Auto Mall LLC	<u>\$27,070.00</u>
TOTAL	\$37,051.31

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**PERSONNEL:**

Mr. Longo reported that Superintendent, John F. Wegele, has renewed his licenses for the year. They will expire September 30, 2020.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the personnel report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

## **WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and reported that the December pumping has increased from last December. Mr. Kent inquired about the Water Accountability Act report. Billy Doty started working with Michael Vreeland P.E. on the Water System Mapping. Mr. Wegele stated they are GIS mapping (Geographic Information System) to detect the Water Main sizes and age. Mr. Kent also inquired about the completed Tower Audit and who is responsible for reporting on the audit. Mrs. Read stated Mr. Decker reported on the audit at the December meeting.

## **SEWER OPERATIONS:**

Mr. Decker reported that he reviewed the drafted Tower audit last month for the dates of June 1, 2017 through May 31, 2019. Mr. Decker noted Terry Ann Wheeler does an excellent job checking that the Authority receives the proper payments and any other issues. She also makes sure the Insurance is up to date and the Tower is correctly insured. Mr. Decker thinks the audit should be completed more frequently than every 2 years, suggesting a yearly audit instead. Mr. Decker also requested that Mr. Wegele speak with the Authority's Auditor, Paul Cuva, regarding the Tertiary Clarifier Upgrade Project starting late summer and will now fall into the Authority's next fiscal/budget year. There may be some changes to the 2020/2021 budget before it is submitted.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta, and upon roll call vote the Water and Wastewater Reports were accepted.

### **Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

## **SUPERINTENDENT'S REPORT:**

Mr. Wegele reported progress.

## **ATTORNEY'S REPORT:**

Mr. Kassover reported he received the signed contract from the successful bidder JEV Construction, for the Tertiary Clarifier Upgrade Project along with the performance and

maintenance bond, evidence of Insurance and affirmative action certificate. Mr. Kassover reviewed and approved all the documents. Mr. Kassover stated that Chairman Carroll and Assistant Secretary Longo signed the contract, and he will send copies to the contractor and the engineer. Mr. Kassover stated that he returned all the bid security documents back to the second and third low bidders. Mr. Kassover noted Mrs. Read informed him that the quarterly bill was sent to Colfax Urban Renewal LLC regarding their Water and Sewer connection fees.

Mr. Kassover also noted he sent out a letter to the North Jersey Police Radio Association regarding their taxes and payment due 10 days before the tax due date of February 1, 2020. Mrs. Read confirmed the Authority received the tax payment.

### **COUNCIL LIAISON:**

Mr. Baig reported on the new development, Colfax Urban Renewal LLC, 43 Lakeside Avenue, beginning their move in dates February 1, 2020. Mr. Baig noted that additional development around Wanaque Avenue will be presented to the Redevelopment Board. Mr. Baig also reported that 9 Hamburg Turnpike project will be starting soon. Also, the construction of the carwash on the corner of Ringwood Avenue and Hamburg Turnpike cannot begin until the traffic light is repositioned (moved back) due to the light being hit 5 times last year.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Council Liaison report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

### **CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 5.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote items 1 through 5 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**NEW BUSINESS:**

Mr. Kent has found a foundation called The Groundwater Foundation which can help the Authority connect with people, businesses and communities to educate them on solutions for clean, sustainable ground water. Mr. Kent stated there is a minimal annual fee to join the foundation and he believes this will be good public relations. The Authority can include information they will provide on the Authority's website and possibly add to a newsletter. Mr. Kent and Mr. Wegele will meet to talk about this foundation together in the next couple weeks.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:32pm.

<b>Vote:</b>	Ayes	Decker, Carroll, Galletta, Longo, Kent
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Assistant Secretary