

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on December 16, 2019.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 11, 2019 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, December 16, 2019. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilwoman Jennifer Polidori – stayed for workshop only

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Kent, and upon roll call vote the minutes from the Regular Meeting held on November 18, 2019 were accepted.

**Vote:**

Ayes	Decker, Carroll, Longo, Kent
Nays:	None
Absent:	None
Abstain:	Galletta

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported progress.

Mr. Galletta presented the following bills for approval:

**FINANCIAL OPERATIONS:**

Operating/Vouchers for December	\$ 49,980.52
Additional Expenses for November	\$ 1,032.86
Hospitalization for December	\$ 23,925.03

Operating Payroll/Gross November	\$ 87,848.82
Social Security for November	\$ 4,167.94
Meter Deposit Refund for November	<u>\$ 272.53</u>
TOTAL	\$167,227.70

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Decker, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses was accepted.

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Decker noted he would suggest keeping the Authority's 13-month CD as one CD instead of creating lateral CD's such as 3-months, 6-month and 9-month CD's which may not pay as much interest as a 13-month CD. Chairman Carroll stated he would like to go forward with creating the laddered CD's.

**PERSONNEL:**

Mr. Longo requested approval for the following merit increases. Mr. Billy Doty who completed his bachelor's degree in environmental science which will allow him to sit for the NJDEP S4 Exam this coming April 2020. Also Miss. Justine Fernicola has received her Associates Degree in Business Administration. These increases are requested to go into effect January 1, 2020. Mr. Longo also noted that Terry Ann Williams will be receiving her Associates Degree in Biology in May 2020 and will be requesting a Merit increase for her accomplishment. Mr. Longo noted all 3 employees paid for their own college education "out of pocket" or through student loans.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Decker, and upon roll call vote the salary increases for Billy Doty, Justine Fernicola and an increase for TerryAnn William in May 2020 was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Decker noted all the employees receiving the merit increases are outstanding employees and their hard work is very much appreciated.

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele’s Water Report and inquired about a work assignment dated November 15, 2019 where employee, Elias Sweeney, investigated a high consumption complaint at 111 Kludge Street at the request of the homeowner. Mr. Sweeney found no leaks within the home and determined the meter reading was correct. Mr. Kent inquired how the meter reading was determined to be correct. Mr. Wegele stated Mrs. Read will complete a work order with the previous meter reading and a history of all readings this will determine the reading is correct and the homeowner did use the amount of water under consideration. Mr. Wegele also stated if needed the meter can get pulled and tested for a \$25.00 charge. Mr. Kent also was happy to report water pumping is still going up a very small percentage.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta, and upon roll call vote the Water Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Decker submitted Mr. Wegele’s Wastewater Report and reported on the bid opening on November 26, 2019, for project No. 191 – Post RBC Clarifier Replacements. Mr. Decker noted the lowest responsible bidder was JEV Construction, LLC, located in Clinton NJ with a bid at \$458,800.00. Mr. Decker read the rest of the bid amounts from the lowest to highest bidders. Mr. Decker would like to award the bid to JEV Construction, LLC and have the Resolution signed by Chairman Carroll and Assistant Secretary Longo.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call to award JEV Construction, LLC the bid for Contract No. 191 – Post RBC Clarifier Replacements and to have to Resolution signed was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Decker also noted the Tower audit was completed for the dates of June 1, 2017 through May 31, 2019. Mr. Decker stated that the report looks good, and we should move forward with paying the auditor, Terry Ann Wheeler, before the year end.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported progress.

There was some discussion regarding updates on the Water and Sewer Project Status report that was provided to all commissioners for the month of December 2019.

**ATTORNEY'S REPORT:**

Mr. Kassover reported that during the bid opening for Contract No. 191 – Post RBC Clarifier Replacements he and Mr. Michael Cristaldi, P.E. went through all five bid packages. Mr. Kassover submitted a bid review letter and recommended that the bid be awarded to the low bidder JEV Construction LLC, he stated that Mr. Wegele concurred in that recommendation. Mr. Cristaldi submitted an email confirming that lowest responsible bidder with no defects in the bid documents is JEV Construction, LLC. Mr. Kassover stated he will send out the contract to JEV Construction, LLC for them to sign and send back with the performance bond. Mr. Kassover will notify the additional bidders regarding who the successful bidder is. Mr. Galletta inquired when the project will begin. Mr. Wegele advised he anticipates the project to be completed before the end of the budget year. Mr. Kassover also reported that K2 Towers attorney emailed Mr. Wegele regarding written approval of the installed generator for T-Mobile at the Tower site. Mr. Kassover provided a letter to the attorney stating that the Authority does not have an issue with the generator but asked the attorney to provide the town certificate of approval for the generator.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta, and upon roll call vote Superintendent and Attorney reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**OLD BUSINESS:**

Mr. Kent inquired about the North Jersey Police Radio appealing their taxes on the Tower. Mr. Kassover was at the Municipal Court in West Milford with the attorney representing the North Jersey Police, that attorney advised Mr. Kassover that they are waiting to go to trial, in the tax court. However, the trial keeps getting postponed. Mr. Kassover also noted there has not been a settlement offered from the borough regarding the taxes.

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 and 2.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote items 1 and 2 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:33pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Assistant Secretary