

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on October 16, 2019.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated August 21, 2019 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Wednesday, October 16, 2019. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)

ABSENT:  
Michael Longo  
Councilwoman Jennifer Polidori

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Decker, and upon roll call vote the minutes from the Regular Meeting held on September 16, 2019 was accepted.

**Vote:**  
Ayes Decker, Carroll, Galletta, Kent  
Nays: None  
Absent: Longo  
Abstain: None

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported on the By Laws that Mr. Kassover amended. Chairman Carroll requested everyone to review and address any questions at the November meeting. Mr. Kent stated he will address his questions with Mr. Kassover first, and if needed he will have a discussion at the November meeting.

Chairman Carroll reported, effective immediately, the Authority will no longer use Atlantic IT as the Authority's IT support company. The Authority will be changing to One2One Tech Solutions LLC. Chairman Carroll read a resolution to make the new IT changes.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote to sign the resolution for the new IT changes from Atlantic IT to One2One Tech Solutions LLC was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

Mr. Galletta presented a resolution to accept the annual audit report for the fiscal year ending May 31, 2019.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Decker, and upon roll call vote for the submission of the annual audit for the fiscal year ending May 31, 2019 was accepted.

Operating/Vouchers for October	\$104,029.94
Additional Expenses for September	\$984.76
Hospitalization for October	\$23,925.03
Operating Payroll/Gross September	\$81,892.45
Social Security for September	\$3,829.64
Meter Deposit Refund for September	<u>\$270.00</u>
Total	\$214,931.82

**CAPITAL**

Creative Technologies Inc.	\$6,000.00
Alaimo Group	\$1,890.00
Franklin Miller Inc.	\$4,496.00
John Black	<u>\$2,500.00</u>
Total	\$15,786.00

**PERSONNEL:**

In Mr. Longo's absence, Chairman Carroll reported progress.

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele’s Water Report and noted the Fall Hydrant Flushing was completed. Mr. Kent inquired if there were any calls of complaint for discolored water or low pressure. Mrs. Read stated there were no calls. Mr. Kent stated the overall water pumping is increasing. Mr. Kent also noted the Authority’s CD that was renewed in September accrued a significant amount of interest. Mr. Kent thinks the Authority should consider staggering the CD depending on rates in order to make the funds more available.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote the water report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

**SEWER OPERATIONS:**

Mr. Decker submitted Mr. Wegele’s Wastewater Report and reported he would like to move the resolution to the awarded bidder for contract No. Chem-19-21 (Furnishing and Delivering Liquid Aluminum Sulfate) to Chemtrade Chemicals US LLC with a price of \$510.00 per dry ton. The contact will go into effect November 1, 2019 for a 2-year term. Mr. Decker noted Chemtrade Chemicals US LLC is the Authority’s current contractor.

Chairman Carroll noted the Authority will estimate an increase of \$4000.00 per year due to a change in NJPDES permit regarding Phosphorus.

**UPON MOTION** duly made by Mr. Decker, seconded by Mr. Galletta and upon roll call vote the resolution for Chemtrade Chemicals US LLC 2-year contract was approved.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

Mr. Decker also reported there will be 2 Capital projects for the current year and would like the Authority to authorize going to bid for these upcoming projects. Mr. Decker reported one of the projects is for the replacement of the Waste Treatment Plant (WTP) Tertiary Clarifier Mechanism, and the second project would be the East Pond Hole Sanitary Sewer Main Upgrade.

Mr. Decker noted the bid package for the Tertiary Clarifier Mechanism has been completed. Mr. Wegele and the Authority's engineers will be working on completion for the bid package for the East Pond Hole Sewer Main Upgrade.

**UPON MOTION** duly made by Mr. Decker, seconded by Mr. Kent and upon roll call vote the bid preparation for upcoming capital projects, the replacement of the WTP Tertiary Clarifier Mechanism and the East Pond Hole Sanitary Sewer Main Upgrade including work performed during nighttime hours, was approved.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported progress.

**ATTORNEY'S REPORT:**

Mr. Kassover reported he reviewed the Liquid Aluminum Sulfate Bid package at the bid opening on that held at the Authority October 10, 2019. Mr. Kassover also prepared the letter of recommendation and the resolution for the awarded bidder Chemtrade Chemicals US LLC. Mr. Kassover also prepared the resolutions for the Authority's new I.T. firm One2One Tech Solutions, LLC from Atlantic I.T. and a resolution to adopt the Amended and Restated By-Laws that will be discussed at the November meeting.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote Superintendent and Attorney's reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 3. A letter dated October 11, 2019 from Jeffrey M. Kassover to the Authority regarding Contract No. Chem 19-21 (Furnishing and Delivering Liquid Aluminum Sulfate) was added as item 4. There were two bidders for the October 10, 2019 bid opening. The lowest bidder, Chemtrade, is the Authority's current supplier of liquid aluminum sulfate, and according to Mr. Wegele the Authority's relationship and experience with that company has been satisfactory. Enclosed was a Resolution to award Contract No. Chem 19-21 to Chemtrade Chemicals US LLC for a term of two years.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote items 1 through 3 with an addition of number 4 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

**NEW BUSSINESS:**

Some discussion was made regarding an Educational Incentive program for active employees.

**CLOSED SESSION:**

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:58 pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

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**RESOLUTION**  
**CLOSED SESSION STATEMENT**

Whereas, Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and;

Whereas, on October 16, 2019 this body is of the opinion that such circumstances presently exit.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

**To discuss nonspecific personnel matters.**

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: \_\_\_\_\_

Kevin P. Carroll, Chairman

Attest: \_\_\_\_\_

Neal Galletta, Vice Chairman

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:04 pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Decker, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:05pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Assistant Secretary