

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on September 16, 2019.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 11, 2019 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, September 16, 2019. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilwoman Jennifer Polidori

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the minutes from the Regular Meeting held on August 19, 2019 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	Decker

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll presented a resolution to renew the Authority's membership with New Jersey Utility Joint Insurance Fund (JIF) for a three-year period beginning January 1, 2020 and ending January 1, 2023.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the resolution to renew the Authority's membership with New Jersey Utility Joint Insurance Fund (JIF) for three years was adopted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Carroll also reported he will be meeting with Mr. Cuva to go over the Annual Audit for fiscal year ending May 31, 2019. Chairman Carroll noted there were some comments in the drafted report regarding the fixed assets that Mr. Wegele is working on and there was a missing affirmative action document from an October 2018 contract. Chairman Carroll noted he will provide a copy of the Audit to all the commissioners once the draft is completed.

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for September	\$75,406.03
Additional Expenses for August	\$ 27,615.04
Hospitalization for September	\$ 23,925.03
Operating Payroll/Gross August	\$103,355.68
Social Security for August	\$5,935.89
Meter Deposit Refund for August	<u>\$ 533.50</u>
TOTAL	\$236,768.17

**CAPITAL**

Roberge Electric Company	\$8,109.40
Alaimo Group	\$3,600.00
Guerin & Vreeland Engineering	<u>\$2,250.00</u>
TOTAL	\$13,959.40

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the submission of the annual audit for the fiscal year ending May 31, 2018 was accepted.

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**PERSONNEL:**

Mr. Longo reported progress.

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and noted the Authority's operations employees performed 72-mark outs for the month of August. Mr. Wegele stated that mark outs occupy a lot of the employee's time during each month. Mr. Kent noted that during the months of July and August water pumping is up. Mr. Kent also reported that Fall Hydrant Flushing will begin September 23, 2019 through October 4, 2019. Homeowners may experience discolored water or low water pressure.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta, and upon roll call vote the water report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Decker submitted Mr. Wegele's Wastewater Report and reported the town would like to start paving and restriping the Pond Hole. This will create an additional project for the Authority because due to the age of the Pond Hole sewer line it needs to be replaced. Mr. Decker also noted he has been in contact with K2-Towers for an upcoming audit and an amendment for the tower because one of the carriers would like to replace some antennas. Mr. Decker also noted he reviewed the drafted annual audit report for the Authority, and everything looks good.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

There was some discussion about the Pond Hole being paved and replacing the sewer line.

**SUPERINTENDENT’S REPORT:**

Mr. Wegele report about an inspection from the Joint Insurance Fund (JIF) that took place on August 20, 2019. Mr. Wegele stated the inspection went very well with only one open suggestion for improvement. The stair treads in various locations throughout the Main Treatment Plant are loose and/or raised, creating a tripping hazard. Mr. Wegele stated that the maintenance department will begin the replacement of the stairs immediately. Chairman Carroll inquired about how the Valve Exercising Project is going. Mr. Wegele stated everything is going excellently and the testing is more than halfway completed.

**ATTORNEY’S REPORT:**

Mr. Kassover reported that he had the notice to bidders published on August 26, 2019 for Contract No. SL-19-21 – Furnishing and Delivering Aluminum Sulfate. The bid opening will be held at the Authority on October 10, 2019 at 10:00am. Mr. Kassover noted he received the Affirmative Action Document from E.H, Wachs Company that will comply and complete the annual Audit report. Mr. Kassover reviewed the documents for the T-Mobile Tower equipment modifications. There are some minor changes that need to be made, and the Authority is still waiting for the corrected documents. Mr. Kassover also presented an Amended and Restated By-Laws. Mr. Kassover recommended the by-laws be updated since they were originally written in 1964. Mr. Kassover asked the commissioners to review the amended by-laws and if there are no further questions, they can make a motion for acceptance at next month’s meeting. Mr. Kassover also reported he sent notices out on the date change for Octobers meeting that will be held Wednesday, October 16, 2019, instead of the original date Monday October 21, 2019.

**COUNCIL LIAISON:**

Ms. Polidori reported that she passed out the Annual Water Quality Report (CCR report) and the “Did you know?” flyer to some residents at the Town Council Meeting. Ms. Polidori stated the residents were very interested and impressed with the flyer, and requested the Authority inform her of any future updates. Mr. Galletta inquired about a list of local streets that are set to be paved. Ms. Polidori stated there was a list of streets that was sent to the Authority. Mr. Wegele noted he did receive the list of streets and has been in contact with Kevin Boyle, Borough Administrator, the Contractor and the Engineer regarding the paving. Ms. Polidori also stated the paving will begin on the South end of town in mid-September through October.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent, and upon roll call vote Superintendent, Attorney’s and Council Liaison reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 8.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote items 1 through 8 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**CLOSED SESSION:**

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:45 pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None



**RESOLUTION**  
**CLOSED SESSION STATEMENT**

Whereas, Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and;

Whereas, on September 16, 2019 this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**To discuss new contract negotiations regarding the Authority's  
Information Technology (I.T.)**

3.

The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: \_\_\_\_\_

Kevin P. Carroll, Chairman

Attest: \_\_\_\_\_

George D. Decker, Secretary

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:03 pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:05pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

George D. Decker, Secretary