

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on March 11, 2019.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 11, 2019 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, March 11, 2019. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilwoman Jennifer Polidori

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote the minutes from the Regular Meeting and Reorganization Meeting held February 11, 2019 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported he has been approached by the Mayor for the new re-development in town. Chairman Carroll suggested having the town's attorney consult with Mr. Kassover, the Authority's attorney, for the water and sewer connection agreement.

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for March	\$219,903.69
Additional Expenses for February	\$742.72
Hospitalization for March	\$29,785.97
Operating Payroll/Gross February	\$79,861.99

Social Security for February	\$4,638.61
Meter Deposit Refund for February	<u>\$52.31</u>
	\$334,985.29

### **CAPITAL**

Alaimo Group	\$902.50
Brent Material Company	<u>\$16,559.00</u>
Total	\$17,461.50

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Decker, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Galletta also presented a resolution for the Pompton Lakes Utilities Authority budget for the fiscal year, June 1, 2019 to May 31, 2020, to be submitted to the state for approval.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Decker, and upon roll call vote the resolution to introduce the new fiscal year, June 1, 2019 to May 31, 2020, budget was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Decker noted the budget does not indicate a need for a rate increase at this time.

### **PERSONNEL:**

Mr. Longo stated he would like to report about the employee contract in closed session.

## **WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and, noted that on February 9, 2019 the Pompton Lakes Police Department contacted the Authority to report a fire hydrant struck by a motor vehicle on Howard Street. The fire hydrant was inspected by Authority personnel and found it to be undamaged. Mr. Kent also reported on February 15, 2019 the Authority employees investigated a disruption of water service complaint from a business on Wanaque Ave. The Authority's employees found that the valve before the meter was in the off position. Mr. Kent inquired if that happens often. Mr. Wegele stated that it happens often especially if there was plumbing work being performed at the home or business. Mr. Kent also advised Mr. Wegele to contact him if there are any meetings regarding water issues so he can attend. Mr. Kent stated he noticed on Mr. Wegele's water report there are several requests for water service to be turned off at the street for plumbing repairs. Mr. Kent inquired why they can't just turn the water off at the valve inside the home or building. Mr. Wegele stated that the water must be turned off at the curb if the plumber is changing the valves around the meter. Mr. Wegele also stated locating the curb box is in the best interest of the home or business owner in the event the repairs require the water to be turned off before the meter. Mr. Kent noted water pumping is still down compared to last year. Mr. Kent also noted he received a memo from Mr. Wegele regarding the detection level of PFOA's (perfluorooctanoic acid) and PFNA's (perfluorononanoic acid) in parts per trillion (PPT). Mr. Kent stated that the lab which performs the Authority's water analysis does in fact have the equipment to detect in PPT. Mr. Kent added that according to Mr. Wegele's memo the last analysis performed at all 3 of the Authority's wells resulted in non-detection for PFOA's and PFNA's.

Mr. Kent also reported the Authority received the new valve exerciser. Mr. Kent inquired as to why the training session consisted of only 3 people and if the rest of the operations staff will be trained. Mr. Wegele stated all operations employees will be trained. Mr. Wegele noted the new valve exercise unit was used during a recent water main break on Ramapo Avenue and performed exceptionally.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote the water Report was accepted.

### **Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

## **SEWER OPERATIONS:**

Mr. Decker submitted Mr. Wegele's Wastewater Report and noted there are two projects set for next year in the Capital budget including an upgrade to the electric in the Sludge building

and, a replacement of the main drive units in the tertiary clarifier. Mr. Decker will give updates on the projects through out the year.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported the Authority's Laboratory Technician Terryann Williams performed excellently on the NJDEP Laboratory Proficiency Test. Mr. Wegele also noted Terryann should have her degree by December 2019, Terryann will then be promoted to Laboratory Manager.

**ATTORNEY'S REPORT:**

Mr. Kassover reported that he published the Legal Notice for the 2019 Professional Appointments and, received and submitted the Affidavit to the Authority. Mr. Kassover also reported that he sent a letter to the attorney for Colfax Holdings Urban Renewal LLC regarding the Treatment Works Approval Application (TWA) that was completed and sent to the NJDEP by certified mail. Mr. Kassover noted the Authority requested the construction officials to withhold the issuance of construction permits until the TWA was completed. Mr. Kassover stated the letter sent to the attorney for Colfax Holdings Urban Renewal LLC informed them that the Authority has no further objection to the issuance of the construction permit after the completion of the TWA Approval Application. Mr. Kassover noted he also sent a letter to Colfax Holdings Urban Renewal LLC's attorney, Mr. Jacob J. Awad, Esq., explaining the Authority's connection fees and installments that will begin to incur three months from the date of the issuance of a construction permit and continue every three months thereafter until paid in full. Mr. Kassover also noted he spoke with Mr. Wegele about Asian One's high grease and oil numbers that resulted in a high surcharge on the customer's account. Mr. Kassover stated that he agreed with Mr. Wegele's suggestion of having a company that specializes in grease and oil traps go to Asian One and perform routine cleaning which the Authority would bill Asian One for services rendered. This would avoid the need to turn the water off due to consistently high grease and oil numbers. Mr. Kassover stated he will write Asian One a letter suggesting the procedure to maintain their grease trap going forward and, if they do not agree to the procedure the Authority will shut their water off.

### **COUNCIL LIAISON:**

Ms. Polidori reported progress.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote Superintendent, Attorney's and Council Liaison reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

### **OLD BUSINESS:**

Chairman Carroll presented the Interconnection Agreement by and between the Pompton Lakes Borough Municipal Utilities Authority and the Borough of Riverdale. The Agreement will be signed by the Chairman and Secretary and mailed back to the Borough of Riverdale. This Agreement is a requirement that is part of the Water Accountability Act from the NJDEP.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote the signing of the agreement by the Chairman and the Secretary was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

### **OLD BUSINESS:**

Mr. Decker noted the Authority still has not heard anything regarding the Dam project from the NJDEP.

### **CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 2.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote items 1 through 2 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Kent and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 7:04 pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

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**RESOLUTION**  
**CLOSED SESSION STATEMENT**

Whereas, Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and;

Whereas, on March 11, 2019 this body is of the opinion that such circumstances presently exit.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**To discuss the upcoming contract negotiations**

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: \_\_\_\_\_

Kevin P. Carroll, Chairman

Attest: \_\_\_\_\_

George D. Decker, Secretary

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:25 pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Decker noted there will be some changes to the new contract effective June 1, 2019 to May 31, 2022 such as Article Number XIV paragraph B will be changed from 21 days to 17 days and a couple dates needs to be changed.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote the new contract effective June 1, 2019 to May 31, 2022 with a 4% increase for the next 3 years was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	Kent
Absent:	None

Mr. Decker also read for the record the new language added to the contract: The Authority at their discretion will set a cost-of-living adjustment (COLA) for all eligible employees as a dollar amount or percentage in addition to the increases above. The amount of the COLA will not be tied to any specific formula but will be based on a review of several areas such as the Consumer Price Index, Federal Bureau of Labor Statistics and Social Security benefits. In any year, the COLA could be a negative % in which case 0% will be paid, however negative percentages will not be cumulative and will not impact future awards of the COLA adjustment.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote the new contract effective June 1, 2019 to May 31, 2022 with a COLA % added for the first calendar year of the contract effective June 1, 2019 to May 31, 2020 and the COLA increase of 2.8% were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:32pm.

<b>Vote:</b>	Ayes	Decker, Carroll, Galletta, Longo, Kent
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by

George D. Decker, Secretary