

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on October 15, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2018 gave notice that the Regular Meeting of the Authority would be held 5:00pm on Monday October 15, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilwoman Jennifer Polidori

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll, and upon roll call vote the minutes from the Regular Meeting held on September 17, 2018 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Mr. Carroll presented the following bills for approval:

Operating/Vouchers for October	\$122,633.77
Additional Expenses for September	\$5,280.79
Hospitalization for October	\$26,724.83
Operating Payroll/Gross September	\$77,409.12
Social Security for September	\$4,291.61
Meter Deposit Refund for September	<u>\$392.00</u>
	\$236,732.12

Mr. Carroll presented a resolution to accept the annual audit report for the fiscal year ending May 31, 2018.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the submission of the annual audit for the fiscal year ending May 31, 2018 was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**PERSONNEL:**

Chairman Decker noted Terry Ann Williams is continuing to grow in her new Lab position. Mr. Decker also noted that the lab performed acceptably on all parameters it was required to analyze in the 2018 Water Supply Proficiency Test Study from the state of New Jersey Department of Environmental Protection.

**INFRASTRUCTURE:**

Mr. Kent inquired about an update on the Twin Lakes Dam. Mr. Decker stated that he received an updated email from Russel Ray, P.E. NJDEP – Engineering & Construction Division of Dam Safety & Flood Control stating; “Since the calculation and details are based specifically on Maccaferri products, substitution with another manufacturer would require our approval prior to installation. The engineer responsible for certifying construction & as-builts would first review the proposed change and then coordinate with our office for approval. Recognizing the approval may be time sensitive, we would review the calculations & details quickly.”

There was some additional discussion regarding the Twin Lakes Dam and status of loan approval received in September 2017. It was decided that no further action is necessary as no further communication has been received from the NJDEP Dam Safety Department.

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele’s Water Report and noted it was a normal month in repairs, and hydrant flushing has been completed. Mr. Galletta also inquired about how the Authority determines if a house is vacant and to turn off the water. Mrs. Read stated the office will determine when a house is vacant when the bills are delinquent, and no one replies to

continuous notices for non-payment. At this time a laborer is instructed to knock on the door and if no one responds the water is shut off at the curb.

Mr. Galletta also noted the water pumping is down 25 percent from September 2017.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote the Water Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and reported progress.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported progress.

**ATTORNEY'S REPORT:**

Mr. Kassover reported that he received the Contract for the valve exerciser, signed by E.H. Wachs Company, and that he received their performance bond. He also prepared a Resolution awarding the bid for this contract to E.H. Wachs. The award was approved at the September meeting. He requested that the Contract and the Resolution be signed by Chairman Decker and by Secretary Galletta.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote Chairman Decker and Secretary Neal Galletta were authorized to sign the Contract and the Resolution.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Kassover also reported that he sent the North Jersey Police Radio Association, Inc. a letter reminding them the fourth quarter 2018 taxes are due November 1, 2018, and to please send their check to the Authority on or before October 21, 2018. Mr. Kassover stated he still has not heard any response from the attorney at Lakeside Commons about the TWA application, or a potential demolition date.

Mr. Wegele stated that prior to demolition of the structure the contractor will need to disconnect the water service lines at the curb box and cut, concrete, and cap the sewer lines in the presence of the Authority personnel.

#### **COUNCIL LIAISON:**

Mrs. Polidori reported progress

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote Superintendent, Attorney and Council Liaison reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

#### **CORRESPONDENCE:**

Chairman Decker presented correspondence for discussion on items 1 through 3.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote items 1 through 3 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:43pm.

<b>Vote:</b> Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Neal Galletta, Secretary