

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on September 17, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2018 gave notice that the Regular Meeting of the Authority would be held 5:00pm on Monday September 17, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Councilwoman Jennifer Polidori

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the minutes from the Regular Meeting held on August 20, 2018 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Carroll presented the following bills for approval:

Operating/Vouchers for September	\$66,672.59
Additional Expenses for August	\$3,601.07
Hospitalization for September	\$26,724.83
Operating Payroll/Gross August	\$98,465.10
Social Security for August	\$5,811.56
Meter Deposit Refund for August	<u>\$505.00</u>
	\$201,780.15

CAPITAL:

Alaimo Group	\$370.00
Security System Solutions	<u>\$889.00</u>
Total	\$1,259.00

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Carroll reported that the Authority's Annual Audit Report for the fiscal year ending May 31, 2018 is completed and the commissioners were given copies to review.

PERSONNEL:

Chairman Decker reported progress.

INFRASTRUCTURE:

Mr. Kent reported on the NJUA Annual Safety Inspection that took place on Thursday, September 13, 2018. The inspection included review of all employee safety training, safety equipment, log records, accident record, and a general inspection of all the Water and Wastewater Facilities. Mr. Kent stated that the inspector found the Authority to be in full compliance and a detailed report will follow in a few weeks.

Mr. Kent reported on the rehabilitation of the Lakeside Avenue Culvert. A scheduled pre-construction meeting will be held on Tuesday, October 2, 2018 at the Passaic County Administration Building, Paterson, NJ. Mr. Kent noted the rehabilitation involves the reconstruction of the Lakeside Avenue Bridge over the Acid Brook. Mr. Kent stated the Authority has some concerns with the project since the MUA has an 8-inch Water Main and a 4-inch Sewerage Force Main in the area.

Mr. Kent also reported on the 2018 Leak Detection Survey conducted by the F.S.C. Leak Detection over the last 6 months. Mr. Kent noted the results have indicated that the Pompton Lakes MUA Water System has several minor water leaks, but nothing significant. These repairs will be completed within the next few months. Mr. Wegele noted that F.S.C. Leak Detection Services will conduct another survey after the summer season because the sounds of irrigation systems running can cause difficulty when listening for water leaks.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted that the Leak Detection Survey is completed. Mr. Wegele and Mrs. Read will calculate the difference in the number of gallons pumped from the wells vs gallons billed. This will be completed after the 3rd quarter meter reading, billing, and Water Utilization Report is completed. Mr. Galletta also noted that water pumping is significantly down.

Mr. Galletta inquired about the Authority's employees checking curb stops at the request of the homeowner for future plumbing upgrades. Mr. Wegele stated that sometimes a plumber or contractor will recommend that the homeowner have the curb box located and the curb stop checked.

Mr. Galletta also noted, beginning Monday, September 24, 2018, the Pompton Lakes Borough Municipal Utility Authority will begin its Fall Hydrant Flushing Program. Mr. Galletta stated customers may experience temporary discoloration and low water pressure during the flushing.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Kent, and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and reported progress.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT:

Mr. Wegele reported that he is moving forward with the Water Accountability Act requirements. Chairman Decker and Mr. Wegele will submit the required Water Accountability Act Certification to the NJDEP before the due date of October 19, 2018.

ATTORNEY'S REPORT:

Mr. Kassover reported that the Authority rejected both bids from the August 16, 2018 bid opening for the Valve Exerciser. All bids were found defective and did not comply with the specifications. Mr. Kassover stated that he re-advertised for another bid opening date for September 16, 2018.

Chairman Decker read for the record a resolution to reject all bids and to re-advertise the contract with a new bid opening date.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote to accept the resolution to reject all bids from August 16, 2018 bid opening and re-advertise with a new bid date of September 13, 2018 was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Kassover reported on September 13, 2018 bids for the Contract No. 2018-01 were opened at the Authority. Mr. Kassover noted they received two bids. The first bid from RJ. Sherman & Associates, Inc d/b/a Vermeer North Atlantic, Lumberton, NJ was found to be non-conforming to the specifications. Mr. Kassover noted the second bidder E.H. Wachs Company, Lincolnshire, IL adequately complied with the specifications. He and John Black, who is serving as the Authority's consulting engineer, recommend accepting their bid.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta, and upon roll call vote to accept the bid for E.H. Wachs Company, Lincolnshire, IL in the amount of \$63,375.00 subject to providing a valve extension key, onsite training, and an element filter was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

There was some additional discussion regarding optional equipment that would be decided by Chairman Decker and Mr. Wegele.

Mr. Kassover also reported that Lakeside Commons Realty Urban Renewal, LLC was sold and will be a closing at the end of September. Mr. Kassover noted he has requested contact information for the new owner's attorney to advise him/her of outstanding requirements before demolition and providing water service to the new building. Mr. Kassover stated they will still need to permanently cap the water and sewer lines and the TWA (Treatment Works Approval) as well as the water and sewer extension applications have still not been submitted and approved by the NJDEP.

Chairman Decker noted a Construction Permit will not be issued until all requirements are completed with the Authority and the NJDEP.

COUNCIL LIAISON:

Mrs. Polidori reported progress

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote Superintendent, Attorney and Council Liaison reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

CORRESPONDENCE:

1. Chairman Decker presented correspondence for discussion on items 1 and 2 with an additional item #3 which is a letter dated September 13, 2018 from Jeffrey M. Kassover to Steven G. Mlenak, Esq. regarding 30-32 Colfax Avenue, Pompton Lakes, NJ to inform his client there are several requirements that still need to be completed. The letter also informed Mr. Mlenak that no water service will be provided to the new building until these requirements have been met.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote items 1 and 3 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:45pm.

Vote:	Ayes	Decker, Carroll, Galletta, Longo, Kent
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Neal Galletta, Secretary