

0A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on May 14, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2018 gave notice that the Regular Meeting of the Authority would be held 6:00pm on Monday May 14, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)

ABSENT:
Councilman Barranco

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the minutes from the Regular Meeting held on April 16, 2018 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Carroll presented the following bills for approval:

Operating/Vouchers for May	\$127,061.38
Additional Expenses for April	\$4,260.86
Hospitalization for May	\$27,615.40
Operating Payroll/Gross for April	\$79,740.23
Social Security for April	\$4,648.84

Mr. Kent noted he would like to request to the Mayor and Council a 2% increase for the Commissioners and Chairman. Chairman Decker noted that he will prepare the cover letter and resolution for the increase.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote for the 4% employee increase, Billy J. Doty being promoted to Operations Manager, and a resolution from the Chairman to request a 2% increase to the Mayor and Council for the Commissioners and Chairman were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

INFRASTRUCTURE:

Mr. Kent reported on a newspaper article regarding the infrastructure in the State of New Jersey. Mr. Kent stated that according to the article the state average for water loss within the distribution is at approximately 15%. Mr. Kent noted that the Authority loss within the system is much lower, he attributes this to the Authority being proactive in investing in its water systems. Mr. Kent would like to continue being proactive, and feels that the replacement of the water mains, valves, and fire hydrants on Ringwood Avenue from the Wanaque boarder to Hamburg Turnpike should be the next project.

Mr. Wegele stated that the Authority has a 5, 10, 15 and 20 year facility and infrastructure plan in place. Mr. Wegele also stated that the plan needs to be updated due to project completions.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report, and noted that there was regular maintenance for the month.

Mr. Galletta noted all the private development fire hydrants in town have been flushed and inspected, and the spring fire hydrant program has been brought to a close. Mr. Galletta stated that this summer all the fire hydrants in town will be painted and tagged.

Mr. Galletta also noted that water pumping is down 26% from spring of 2014.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll, and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report, and noted there was regular maintenance for the month.

Mr. Longo inquired about the removal of grease and grit at the Glen Court Sewerage Pumping Station. Mr. Wegele stated that Glen Court is a small wet well, and needs to be cleaned out once a month at least.

Chairman Decker stated that there is still discussion on the West Pond Hole sewer main as well as North Sewage Pumping Station.

Chairman Decker also noted that there will be an upcoming Sump Pump Inspection Project that Mr. Wegele is putting together with the assistance of Commissioner Galletta, Commissioner Longo, and Attorney Jeffrey M. Kassover.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover presented the Amendment to the developer's agreement from Lakeside Commons to be signed by Chairman Decker and Secretary Neal Galletta. Mr. Kassover stated that the agreement was changed to 26 one-bedroom and 26 two-bedroom apartments. Mr. Kassover also indicated that the agreement states in the event of a transfer of ownership the unpaid balance of the connection fees shall become due and payable. Mr. Kassover noted that before water starts flowing through the project the DEP (Department of Environmental Protection) has to give the TWA (Treatment Works Approval). Mr. Wegele stated that he spoke with John Black, and they both agreed the Authority should do the TWA application since the Authority has all of the information the DEP will be requesting.

Chairman Decker stated that the Authority has been in contact with John Black who was the Authority's former licensed engineer. Chairman Decker noted that Mr. Black has agreed to do some consulting work with the Authority for some upcoming projects.

Mr. Kassover reported that the JIF policies and procedures have been updated in the employee handbook. Mr. Kassover noted he will complete the check list, sign, and send the original back to JIF. A copy will also be sent to Craig Josephson at Hundertmark Agency, and one will stay in the Authority's possession.

Mr. Kassover also reported that the Police Radio Association, Inc. has filed a tax appeal with Passaic County as a result of the reassessment. Mr. Kassover stated going forward he will make sure the tax payment is received by the Authority within 10 days of the due date since the payments have increased significantly.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll, and upon roll call vote Superintendent and Attorney's reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

OLD BUSINESS:

Chairman Decker reported that the Authority submitted the cyber security plan to JIF, and has been approved and certified for Tier 1. Chairman Decker noted that this will result in a lower deductible for the Authority.

CORRESPONDENCE:

Chairman Decker presented correspondence for discussion on items 1 through 4.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta, and upon roll call vote items 1 through 4 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

NEW BUSINESS:

Chairman Decker presented a letter from Mr. Jeffrey M. Kassover regarding Services as the Authority's Counsel including the Annual Retainer fee that is paid quarterly and hourly rate charges.

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Galletta, and upon roll call vote the approval of Jeffrey M. Kassover services were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Galletta inquired if the water was ever turned on at Carlough field because there were two attempts, but they had many leaks. Mr. Wegele stated that the water has not been turned on, and the leaks have not been fixed.

Chairman Decker inquired if all the Commissioners received an email from JIF regarding an online elected officials training course through the MEL safely institute. Chairman Decker advised the commissioners to take the course due to a credit that will be applied to the Authority JIF payment that comes twice a year.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:11pm.

Vote: Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

