

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on April 16, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2018 gave notice that the Regular Meeting of the Authority would be held 6:00pm on Monday April 16, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Councilman Barranco

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Carroll, and upon roll call vote the minutes from the Regular Meeting held on March 19, 2018 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Carroll presented the following bills for approval:

Operating/Vouchers for April	\$69,270.95
Additional Expenses for March	\$2,482.40
Hospitalization for April	\$27,615.40
Operating Payroll/Gross March	\$100,729.30
Social Security for March	\$5,950.17
Meter Deposit Refund for March	<u>\$ 238.13</u>
	\$206,286.35

CAPITAL:

R&R Pump & Control Services, LLC \$3,500.00

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Galletta, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance report was accepted. .

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Carroll noted that the Authority’s budget for the fiscal year, June 1, 2018 to May 31, 2019, has been approved by the state and now must be adopted by the Authority.

Mr. Carroll also noted that the Authority would like to move funds from the General/Capital reserve account to open a new CD.

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Galletta, and upon roll call vote to adopt the Authority’s budget for the fiscal year, June 1, 2018 to May 31, 2019, and to move funds from the General/Capital reserve account to open a CD were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

PERSONNEL:

Chairman Decker reported he would like to recommend Karl Jennings to be hired as a seasonal employee.

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Longo, and upon roll call vote to hire Karl Jennings as a seasonal employee was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

INFRASTRUCTURE:

Mr. Kent reported on the Authority’s 2017 Water Utilization/Diversion Report. This report is the total amount of potable water pumped from the Authority’s (3) wells. The total amount of water that was pumped was compared to the total amount that was billed and delivered. Mr. Kent noted that 368,439,000 gallons of water was pumped from the 3 wells and 314,059,000 was billed as delivered. Mr. Kent noted that this calculates out to a 14.76% of unaccounted water. The Authority has determined the undetected water is due to fire hydrant flushing twice a year, well house chlorine analyzers, house fires (3), Pompton Lakes Fire Departments weekly wet drills, 4 water main breaks, and Borough irrigation. Mr. Kent also noted that starting in June a scheduled Water Leak Detection Program will take place.

UPON MOTION duly made by Mr. Longo, and seconded by Mr. Galletta, and upon roll call vote the Infrastructure report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele’s Water Report, and noted that there was regular maintenance for the month.

Mr. Galletta reported that the spring hydrant flushing will begin Monday April 16, 2018.

Mr. Galletta also noted that water pumping for the month of March was low.

UPON MOTION duly made by Mr. Longo, and seconded by Mr. Kent, and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele’s Sewer Report, and noted there was regular maintenance for the month.

Mr. Longo also noted that the continuation of sewer jetting has created less sewer blockages within the Borough.

There was some discussion about the Wastewater Treatment Plant Sludge Drum Thickener Operation and the Gravity Thickener Electrical Controls corrosion problem.

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported that he sent a letter requesting proof of insurance to the North Jersey Police Radio Inc., and received the certificate from David M. Hundertmark Agency. Mr. Kassover noted they will need to show proof of Insurance if requested due to a court order.

Mr. .Kassover inquired about Lakeside Commons changing the number of units from the existing agreement. Mr. Wegele noted that is correct and it went from 86 units to 52 units. Mr. Kassover noted the remaining installment fees will be collected after the town's approval. Mr. Kassover also noted if ownership is transferred all connection fees will be due up front to the Authority.

COUNCIL LIAISON:

Chairman Decker noted that councilman Barranco left early and on his behalf he reported progress.

UPON MOTION duly made by Mr. Longo, and seconded by Mr. Carroll, and upon roll call vote Superintendent, Attorney's and Council Liaison reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

OLD BUSINESS:

Chairman Decker reported that the Cyber Security plan has been completed, and will be sent out to the Municipal Excess Liability (MEL) in the next couple days.

Chairman Decker also reported that the Authority has moved the Depository and Operating accounts from TD Bank to Columbia Bank.

CORRESPONDENCE:

Chairman Decker presented correspondence for discussion on items 1 through 5.

Some discussion was made on correspondence #5 Chemours Company FC, LLC

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Galletta, and upon roll call vote items 1 through 5 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

NEW BUSINESS:

Chairman Decker reported to all commissioner to complete their Financial Disclosure Statements as they are due April 30, 2018.

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:41pm.

Vote: Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

