

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on March 19, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2018 gave notice that the Regular Meeting of the Authority would be held 6:00pm on Monday March 19, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Councilman Barranco

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Carroll, and upon roll call vote the minutes from the Reorganization and Regular Meeting held on February 21, 2018 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Carroll presented the following bills for approval:

Operating/Vouchers for March	\$188,734.58
Additional Expenses for February	\$1,160.00
Hospitalization for March	\$27,615.40
Operating Payroll/Gross February	\$82,235.41
Social Security for February	\$5,915.92
Meter Deposit Refund for February	<u>\$0.00</u>
	\$305,661.31

CAPITAL:

Hans Kitchen & Bath	\$3,976.00
Alaimo Group	<u>\$450.00</u>
	\$4,426.00

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Galletta, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Decker reported that the 2018/2019 budget is ready to be introduced, and read the resolution to introduce the budget into the record. The budget will be forwarded to the state for approval. If approved as written, the budget will then be adopted.

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Galletta, and upon roll call vote the water and sewer resolutions were introduced. The Authority's budget for the fiscal year, June 1, 2018 to May 31, 2019, was approved.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

PERSONNEL:

Chairman Decker reported progress.

INFRASTRUCTURE:

Mr. Kent reported progress.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report, and noted there were a few maintenance calls due to storm related issues.

Mr. Galletta also noted the month of February was the least amount of pumped water in 7 years.

Mr. Kent inquired about a weekly inspection for the Summit Falls Booster Station, and why the Authority employees check the station. Mr. Wegele informed Mr. Kent that Summit Falls pays the Authority to have the station checked weekly.

Mr. Kent also inquired about the electrical power outage at the Water Storage Tanks on March 3, 2018 during the day and evening. He inquired as to why the Authority employees ran an extension cord from the Police Radio Tower building to our water storage tank transmitter to supply temporary power instead of using a generator. Mr. Wegele informed Mr. Kent that we have used a small portable generator in the past during power outages, but using a generator requiring MUA employee monitoring. Mr. Wegele also stated that there is a solar panel at the site which will provide power during emergencies.

UPON MOTION duly made by Mr. Longo, and seconded by Mr. Carroll, and upon roll call vote Infrastructure and Facilities and Water Reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo reported progress.

Mr. Kent inquired as to why, on March 8, 2018 at 7:18pm, one of the Authority's employees responded to a Level 3 Alarm at the Wastewater Treatment Plant, and found that the Treatment Plant Facility had lost power, and was operating off of the emergency generator. The Treatment Plant RBC'S, Main Air Blowers and Service Water Pumps all had to be reset to restore power. Mr. Longo informed Mr. Kent that during power surges the electrical breaker can trip out. This is considered a normal occurrence.

UPON MOTION duly made by Mr. Kent, and seconded by Mr. Galletta, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT:

Mr. Wegele reported that the NJDEP is now requiring all public water systems in the state to enter into an interconnecting contract with all adjoining towns. Mr. Wegele noted he has contacted Riverdale, Oakland and Passaic Valley Water Commission and will have contracts in the near future for Chairman Decker and Mr. Kassover to review.

ATTORNEY'S REPORT:

Mr. Kassover reported that the Legal Notice of Professional Appointments for 2018 was published in The Record. He also reported that the Developers Agreement with Plumlaw Partners LLC was finalized, and that it has been recorded in the Office of the Clerk of Passaic County. The agreement will show up in a title search in the event that the developer sells the property. This is important because there is a provision which states that in the event of a transfer of ownership the balance of the connection fees are immediately due and payable by the new owner.

COUNCIL LIAISON:

Mr. Barranco reported that the Mayor and Council are very thankful to the Authority's employees for helping the DPW with plowing due to the snow storm that created 22 inches of snow.

UPON MOTION duly made by Mr. Longo, and seconded by Mr. Kent, and upon roll call vote Superintendent, Attorney's and Council Liaison reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

OLD BUSINESS:

Chairman Decker discussed that the Authority would like to change the Depository and Operating accounts from TD bank to Columbia bank. Chairman Decker noted Columbia will not charge fees and will provide interest on both accounts.

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Longo, and upon roll call vote to open and transfer both operating and depository accounts to Columbia bank was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Decker also discussed that he received a letter from ACF regarding the over charge from Sprint that required a signature of approval. Chairman Decker noted he had Mr. Kassover review the letter, and he advised the Chairman it is okay to sign.

UPON MOTION duly made by Mr. Carroll, and seconded by Mr. Galletta, and upon roll call vote Chairman Decker's sign off on the Sprint agreement was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

CORRESPONDENCE:

Chairman Decker presented correspondence for discussion on items 1 through 5.

ADDED AT MEETING:

A letter from American Communication Facilities, L.L.C. to the Authority regarding the reimbursement obligation to Sprint that will only extend back for 6 years. A signed agreement was enclosed with a returned signature from Chairman Decker.

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Longo, and upon roll call vote items 1 through 5 with an added item were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

NEW BUSINESS:

Chairman Decker discussed how the Authority received a reward from JIF (Joint Insurance Fund) for 6 years no loss time accident free.

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:32pm.

Vote:	Ayes	Decker, Carroll, Galletta, Longo, Kent
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

CORRESPONDENCE:

1. A letter dated February 19, 2018 from John F. Wegele to Corrine Smith from the New Jersey Department of Environmental Protection (NJDEP) regarding the Pompton Lakes Municipal Utilities Authority 2018 Wastewater Treatment Facility's Freshwater Chronic Toxicity Reports.
2. A letter dated February 22, 2018 from Jeffrey M. Kassover to The Record to publish the Pompton Lakes Borough Municipal Utilities Authority's Professional Appointments for 2018.
3. A letter dated February 28, 2018 from Jeffrey M. Kassover to Robert A. Fortunato, Esq. regarding an enclosed copy of a fully executed Developer's Agreement with Pompton Lakes Borough MUA and Plumlaw Partners, LLC property: 229-231 Wanaque Avenue.
4. A letter dated March 2, 2018 from Jeffrey M. Kassover to the Authority enclosing the original executed and notarized Affidavit of Publication, certifying that the legal notice for the Authority's 2018 Professional Appointments were published in The Record on February 27, 2018.
5. A letter dated March 12, 2018 from Jeffrey M. Kassover to the Authority regarding Plumlaw Partners, LLC - 229-231 Wanaque Avenue. Enclosed is the original Developer's Agreement that was recorded in the Office of the Clerk of Passaic County on March 6, 2018.

ADDED AT MEETING:

6. A letter from American Communication Facilities, L.L.C. to the Authority regarding the reimbursement obligation to Sprint that will only extend back for 6 years. A signed agreement was enclosed with a returned signature from Chairman Decker.