

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday November 20, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 27, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00 on Monday November 20, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Councilman Barranco

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular Meeting held on October 16, 2017 was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers for November	\$96,472.39
Additional Expenses for October	\$7,890.24
Hospitalization for November	\$28,558.19
Operating Payroll/Gross October	\$79,907.53
Social Security for October	\$5,108.98
Meter Deposit Refund for October	<u>\$285.00</u>
	\$218,222.33

CAPITAL:

Indiana Furniture	\$8,381.56
Global Industries Inc.	\$1,304.82
Shade Works	\$1,355.00
Alaimo Group	\$2,335.00
BZ Brothers Home Services	\$6,375.00
R&R Pump & Control Services LLC	<u>\$15,713.00</u>
	\$35,464.38

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes:	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

PERSONNEL:

Chairman Decker made a motion to approve the annual Christmas bonus for the employees.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the Christmas bonus was approved.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

INFRASTRUCTURE AND FACILITIES:

Mr. Kent took a moment to congratulate Councilman Christian Barranco on the re-election in November.

Mr. Kent reported on September 16, 2017 it was noticed that Well #3 was not producing the average amount of gallons per minute of potable water as expected. Mr. Kent stated that the Authority called in Rinbrand Well Drilling and Repair Company to investigate the cause of the reduction. After Rinbrand completed their investigation it was determined that the well was in need of redevelopment. Mr. Kent stated the Authority decided to contract with A.C. Schultes to perform the redevelopment of Well #3 due to their competitive proposal. The Authority had received several proposals before making the decision.

Mr. Kent inquired if the well is pumping any water at this time. Mr. Wegele stated that the well is out of service until the completion of the development.

Mr. Kent noted DuPont is getting water to proceed with the dredging of the Pompton Lake project. Mr. Wegele stated he is allowing them to retrieve water at this time.

Mr. Kent also noted that the draft on the Tower audit has been completed by Terry Ann Wheeler, the Auditor for the ACF Tower. Mr. Decker stated he will set up a meeting with Mr. Kent to go over the draft so they can finalize the audit.

Councilman Barranco inquired about the cause for Well #3 reduction in producing. Mr. Wegele stated the well screen located at the bottom of the well shaft was being obstructed by mineral deposits causing the reduction in pumping.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Infrastructure and Facilities Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted it was a slower month for repairs and hydrant flushing has been completed.

Mr. Galletta noted the water usage for the month of October was the highest since October 2012. Mr. Galletta determined this high usage could be a result of DuPont's dredging project. Mr. Galletta also noted that the 2017 fourth quarterly billing was one of the Authority's highest billed in water usage.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Carroll and upon roll call vote Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report. Mr. Longo inquired about 36 Howard Street and if that is the address that experienced a sewer blockage about a year ago. Mr. Wegele stated that 36 Howard Street was not the property address with the blockage.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT

Mr. Wegele reported the Passaic County Garage gas pump which the Authority utilized is out of service and the County has no intentions on repairing it at this time. Mr. Wegele stated the Authority has already opened a fuel only account at Quick Check located in Wayne, NJ. This account is exempt from Federal and State Tax.

ATTORNEY'S REPORT:

Mr. Kassover reported that the contract for Aluminum Sulfate was signed by the successful bidder, General Chemical, and was returned to him with a performance bond that he reviewed and found to be satisfactory. After it was signed on behalf of the Authority by the Chairman and Secretary, a copy was sent to that company.

Mr. Kassover also reported that a company sent a check to the Authority to pay a customer's delinquent bill, believing that the company would acquire a lien on the property. The payment has to be refunded to the company because the Authority does not sell liens for unpaid water and sewer charges. The Chairman authorized the office manager to prepare the check which Mr. Kassover will return to the company.

COUNCILMAN LIAISON:

Councilman Barranco noted that the Borough of Pompton Lakes has received 10 applications for the opening Superintendent Position at the DPW. The current Superintendent will be retiring December 31, 2017.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Kent and upon roll call vote Superintendent, Attorney and Councilman Liaison Reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

OLD BUSINESS:

Chairman Decker noted there has been no other notification about the loan application for the Twin Lakes Dam.

CORRESPONDENCE:

Chairman Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote items 1 through 4 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

NEW BUSINESS:

Chairman Decker noted that he believes the Authority's water and sewer mark outs are incorrect. Chairman Decker noted he would like the Authority to check the accuracy of them. Mr. Wegele stated he believes that most of the mark out cards are correct however, he will investigate the accuracy of the cards on file.

Chairman Decker confirmed the date of the December 18, 2017 as the next meeting.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:48pm.

Vote:	Ayes	Decker, Carroll, Galletta, Longo, Kent
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary