

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday August 21, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 27, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00 on Monday August 21, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT:

Kevin Carroll
Neal Galletta
Lloyd Kent
John Wegele (Operations Manager)
Jeffrey M. Kassoover (Attorney)
Councilman Barranco

ABSENT:

George D. Decker
Michael Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the minutes from the Regular Meeting held on July 17, 2017 were accepted.

Vote:

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Decker, Longo
Abstain:	None

PUBLIC HEARING:

Mr. Carroll noted that Mr. Randy Hinton was in attendance, Mr. Hinton was inquiring about when the MUA was formed and if there are still documents available. Mr. Kassoover stated that an ordinance for the creation of the Authority was introduced in 1965, he will get a copy of the Ordinance and mail it to Mr. Hinton.

Mr. Hinton inquired about how the Commissioners 3% salary is approved. Mr. Kassover noted the increases are approved by the towns governing bod and would go through the town Council. Mr. Kassover also noted the Authority, not the Borough, actually pays the salaries for each Commissioner and Chairman.

Mr. Hinton also inquired is there a written rule that the Authority should be half Republican and half Democrat. Mr. Kassover stated there is no such written rule.

Mr. Carroll made a motion to close the public hearing.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Kent and upon roll call vote to close the Public Hearing Portion of the meeting was accepted.

Vote:

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Decker, Longo

FINANCIAL OPERATIONS:

Operating/Vouchers for August	\$53,669.66
Additional Expenses for July	\$14,056.02
Hospitalization for August	\$27,667.62
Operating Payroll/Gross July	\$87,960.29
Social Security for July	\$6,355.34
Meter Deposit Refund for July	<u>\$777.50</u>
	\$190,486.43

CAPITAL:

Capitol Supply Construction	\$10,384.03
Brent Construction and Materials	\$5,009.60
Trojan UV	<u>\$9,631.88</u>
	\$25,025.51

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Kent and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Decker, Longo

PERSONNEL:

In Chairman Decker's absence Mr. Carroll presented two proposed promotions, first is Mary Read as Office Manager of the Authority with a salary increase to \$31.00 per hour. Mr. Carroll presented the second proposed promotion for Mr. John Wegele to the position of Superintendent. Mr. Carroll presented the Resolution for Mr. Wegele's promotion that will include continued management of the entire Authority Staff. Mr. Carroll also presented an agreement appointing Mr. Wegele as the Authority's Licensed Operator at an annual stipend of \$12,000.

Mr. Kassover stated the Chairman will sign the agreement at a later date and the Resolution will be signed at the meeting by the Vice Chairman and Secretary.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote that the two proposed promotions and the agreement for Mary Read as Office Manager and John Wegele as Superintendent and Licensed Operator were accepted.

UNDER DISCUSSION:

Councilman Barranco inquired for the record about the Superintended position, is this a reinstated position, did someone at one time hold this position, was it dissolved and now recreated for Mr. Wegele. Mr. Kassover stated someone did hold the position at one time and it has been reinstated.

Mr. Kent noted that Mary Read's position is not a new position but that the prior Office Manager has retired and Mary will be taking that position.

Vote:

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Decker, Longo

INFRASTRUCTURE AND FACILITIES:

Mr. Kent reported progress.

Mr. Wegele reported on infrastructure and facilities that Well #3 went down completely due to motor failure. Mr. Wegele stated he was able to obtain a loaner motor the same day however, they did need to shut Severson's (DuPont) water supply down for a few days (work on Pompton Lake). Mr. Wegele also stated everything is up and running fine now and the Authority will be looking into getting a new motor for Well #3.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted it was a standard month with repairs.

Mr. Galletta inquired to Mr. Wegele about what repairs were being performed on Hamburg Turnpike. Mr. Wegele stated that the Authority together with an outside company were performing inferred paving around the Sanitary Sewer Manholes which were replaced several months prior.

Mr. Galletta noted water pumping for July was up 10% higher compared to the last 2 years.

SEWER OPERATIONS:

In Mr. Longo's absence Mr. Carroll submitted Mr. Wegele's Sewer Report.

Mr. Carroll noted the Authority is expected to renew the Sludge Contract with Passaic Valley Sewage Commission.

OPERATIONS MANAGER'S REPORT:

Mr. Wegele noted Mr. Billy Doty successfully passed the NJDEP W3 exam and Mr. John Pietrowski passed the NJDEP S3 exam. Mr. Wegele noted Mr. Doty and Mr. Pietrowski are his Secondary Operators and are moving forward in obtaining the required licenses to someday have the proper licenses to run the plant.

Mr. Wegele also noted there was an unfortunate accident on August 8, 2017 with one of our employees, Mr. Keith Jennings was injured with a chainsaw, and due to the injury Mr. Jennings needed several stitches and returned to work after a few days.

ATTORNEY’S REPORT:

Mr. Kassover discussed going out to bid for the Aluminum Sulfate Contract that will expire October 31, 2017. Mr. Kassover noted he will need authorization of the Authority to publish the contract bid on Thursday, August 24, 2017 the bids will be received and opened at the Authority on Thursday, September 28, 2017.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the publication of the Aluminum Sulfate Contract bid on Thursday, August 24, 2017 was accepted.

Vote:

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Decker, Longo

Mr. Kassover also noted he sent a Developer’s Agreement to Plumlaw Partners, LLC for the proposed redevelopment for 229-231 Wanaque Avenue, Pompton Lakes. Mr. Kassover noted they will be required to pay an escrow and a percentage of Water and Sewer connection fees upon signing the contract.

Councilman Barranco inquired about Plumlaw Partners, LLC redevelopment, have they submitted an application. Mr. Kassover advised they have along with redevelopment plans.

Councilman Barranco also inquired to Mr. Wegele about what exactly Aluminum Sulfate is and what it is used for. Mr. Wegele stated it is used for the Wastewater Treatment Plant for ammonia removal and floc coagulation/settlement.

COUNCILMAN LIAISON:

Councilman Barranco reported progress with some discussion about DuPont the cleanup of Pompton Lake that once frost and freezing comes the project will stop for the winter months.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Kent and upon roll call vote the Infrastructure and Facilities, Water Operations, Sewer Operations, Operations Manager, Attorney and Councilman Liaison reports were accepted.

Vote:

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Decker, Longo

OLD BUSSINESS:

Mr. Galletta inquired about moving forward with the possible solar panels. Mr. Wegele stated that he did not think the Solar Project was feasible due to the required property needed. Mr. Wegele also noted he never heard back Mr. Infantino from Solar Home Company. Mr. Wegele will follow up with him.

CORRESPONDENCE:

Mr. Carroll presented correspondence 1-5 for discussion.

Mr. Galletta inquired to Mr. Wegele about #5 on correspondence. Mr. Wegele responded this is a refund check was for the Wastewater Treatment Plant's Secondary Clarifier Project Sprayers. Mr. Wegele stated the Sprayers were constantly breaking down and freezing during the winter months Mr. Wegele requested a full refund from Envirodyne Systems Inc. they agreed as long as the Sprayers were dismantled and ready to be picked up. (which has been completed)

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:05pm.

Vote: Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	Decker, Longo

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

CORRESPONDENCE:

1. A letter dated July 24, 2017 from the Pompton Lakes Borough to Chairman George Decker regarding Ordinance 17-17 for an increase in the Chairman and Commissioners of the Pompton Lakes Municipal Utilities Authority's yearly salary was adopted at the meeting of Mayor and Council held on July 19, 2017.
2. A letter dated August 1, 2017 from Chairman George Decker to Dagan T. Kasavana, CEO of Phoenix Tower International (T-Mobile Tower) regarding Pompton Lakes Borough MUA-American Communications Facilities, LLC-T-Mobile USA, Inc. Enclosed is a signed agreement by Chairman Decker and American Communication Facilities, LLC (ACF) as T-Mobile being the sole tenant under the agreement.
3. A letter dated August 3, 2017 from Chairman George Decker to Jeffrey M. Kassover regarding references to the Annual Audit for 2017 to please furnish to them information requested in the form of legal consultation or representation.
4. A letter dated August 5, 2017 from Jeffrey M. Kassover to Paul J. Cuva, C.P.A regarding the Pompton Lakes Borough Municipal Utilities Authority 2017 Annual Audit.
5. An Invoice dated 2/11/16 with an enclosed refund check of \$10,440.00 for the Waste Water Treatment Plant's Secondary Clarifier Project Sprayers. It was determined by the Operations Manager (John Wegele) to be defective.