

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday November 23, 2015

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated October 20, 2015 gave notice that the Regular Meeting of the Authority was changed from 6:00pm on Monday November 16, 2015 to 6pm Monday, November 23, 2015. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Lee T. Purcell (Engineer)
Lawrence Tossi (Special Council)
Councilman Baig

ABSENT:
Lawrence DeMaio

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on October 19, 2015 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers	\$102,341.13
Additional Expenses for October	3,219.77
Hospitalization for November	26,528.39
Operating Payroll/Gross October	99,651.41
Social Security for October	6,435.00
Meter Deposit Refund for October	<u>1,163.00</u>
	\$239,338.70

CAPITAL:

Lee T. Purcell Assoc.	\$4,880.00
Neal Systems, Inc.	11,062.67
Roberge Electric Co.	4,837.59
Iron Hills Construction, Inc.	<u>110,642.00</u>
	\$131,422.26

NJEIT:

Lee T. Purcell Assoc.	\$5,220.00
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UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

PERSONNEL:

In Mr. DeMaio's absence Chairman Decker reported the 3 year employee contract is up May 31, 2015. Mr. Wegele and Chairman Decker will be discussing that in the next couple months.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Chairman Decker reported the Authority received a letter from the NJDEP regarding the Bi annual inspection report for the Lower Twin Lakes Dam conducted by Authority's engineer, Alaimo Group. The Dam was found to be in poor condition.

Chairman Decker also reported the Sludge Mixer and Clarifier projects were progressing.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's and noted there were standard monthly of repairs.

Chairman Decker also noted the October Quarterly Billing for water was \$232,301.00 which is an increase of \$32,000.00 from last year and \$70,000.00 for 2013.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the Water Operations report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report Mr. Longo also inquired about the Grease and Oil results Mr. Wegele stated he does not have the results yet.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the Sewer Operations report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover noted the second installment of \$15,000 for the Lakeside Commons connection fees are due. Mr. Kassover noted he will contact their attorney's for payment.

Mr. Kassover reported he received the signed contract for the repair bill on Howard Street the property owner agreed to make quarterly payments starting January 1, 2016.

Mr. Kassover also noted he completed the resolution for Tim Newton's salary increase starting January 1, 2016 this resolution was signed by Chairman Decker and Commissioner Galletta. The contract will be given to Mr. Newton for his signature.

ENGINEER'S REPORT:

Mr. Black noted Sludge Mixer #2 will be arriving November 24, 2015 and Sludge Mixer #1 will arrive approximately a week later.

Mr. Black noted the Clarifier will be delivered sometime in January, 2016.

Mr. Black also noted Lee T. Purcell will be closing their doors at the end of the year and will be transferring 50 years' worth of file to the Authority.

Chairman Decker noted that Lee. T. Purcell has been with the Authority since the beginning and with a heavy heart he wishes him and John Black well.

COUNCILMAN LIAISON:

Mr. Baig reported there is some progress on Dr. Cattiny's project on Cannonball Road.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the reports for the Operations Manager, Attorney, Engineer and Council Liaison were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

OLD BUSINESS:

Mr. Decker noted that Mr. Carroll received all the requested updates from the Commissioners for the Authority's Rules and Regulations.

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

Mr. Decker added 3 items to correspondence.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Receive and File items 1 through 6 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

Item #2 on correspondence will reflect the change of date from November 19, 2015 to November 16, 2015.

NEW BUSINESS:

Mr. Galletta inquired about the amount of the dividend which the Authority receives every year from JIF. Mr. Decker did not know the exact amount but will determine that and report back at the December meeting.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:40pm.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

Prepared by: Mary Scanlan

Respectfully submitted by:

Neal Galletta, Assistant Secretary

CORRESPONDENCE:

1. A letter dated October 19, 2015 from Chairman Decker to Steven J. Edmonds Passaic County Engineer regarding Paterson Hamburg Turnpike Manholes.
2. Letters dated October 20, 2015 from Jeffrey M. Kassover to the Suburban Trends, Elizabeth Brandsness Borough Clerk and the Herald News informing them that the original meeting scheduled for Monday November 16, 2015 has been changed to Monday November 23, 2015.
3. An agreement signed and dated October 20, 2015 from Jeffrey M. Kassover to Mr. Care Stojcevska at 51 Howard Street regarding the incident on May 28, 2015. After consideration to all the circumstances the commissioners agreed to reduce charges to \$1,200 payable in four quarterly installments of \$300.00 each beginning January 1, 2016.
4. A letter dated October 22, 2015 from The New York, Susquehanna & Western Railway Corporation (NYSW) to the Authority/John Wegele regarding the agreement between the Authority for a 10-inch sewer pipeline crossing of NYSW's right-of-way located at or near Pompton Lakes has been reviewed and revised from an annual lease fee of \$292.33 to \$480.00 effective May 1, 2016.
5. A letter dated November 5, 2015 from John F. Wegele to Melanie L. Armstrong, Esq., Director Office of Equal Opportunity and Public Contract Assistance regarding State Project No. S340636-08 Contract #131 – Clarifier Mechanism Replacement and enclosing the Monthly Project Workforce Report and the monthly SED report.
6. A letter dated November 13, 2015 from John F. Wegele to the NJDEP enclosing a completed 2015 Annual Storm water Pollution Prevention Plan Certificate Form for the Pompton Lakes Municipal Utilities Authority. Also enclosed are completed Annual Recertification Form, Report and Inspection Forms for the Wastewater Treatment Facility.

ADDED AT MEETING

7. A memo dated November 15, 2015 from Municipal Excess Liability Joint Insurance Fund to the Authority regarding cyber liability.
8. A letter dated November 17, 2015 from State of New Jersey Department of Environmental Protection (NJDEP) to the Authority regarding the Lower Twin Lakes Dam.
9. A letter dated November 18, 2015 from Lee T. Purcell to the Authority announcing the closing of his company after 75 years of business.

