

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday September 21, 2015

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 25, 2015 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday September 21, 2015. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin P. Carroll  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
Lee T. Purcell (Engineer)  
Lawrence Tossi (Special Council)  
Councilman Baig

ABSENT:  
Lawrence DeMaio  
Neal Galletta

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on August 17, 2015 were accepted.

Vote:  
Ayes Decker, Carroll, Longo  
Nays: None  
Absent: DeMaio, Galletta

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Operating/Vouchers	\$ 74,998.82
Additional Expenses for August	989.56
Hospitalization for September	26,528.39
Operating Payroll/Gross August	79,409.75
Social Security for August	5,837.33
Meter Deposit Refund for August	<u>128.50</u>
	\$187,892.35

**CAPITAL:**

Lee T. Purcell Assoc.	\$4,760.00
R&R Pump and Control Services, LLC	<u>3,612.82</u>
	\$8,372.82

**NJEIT:**

Lee T. Purcell Assoc.	\$11,130.00
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**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	DeMaio, Galletta

**EXECUTIVE DIRECTOR/FACILITIES REPORT:**

Mr. Decker noted that all the commissioners have received the Annual Audit Report for the fiscal year ending May 31, 2015. He asked all the commissioner to review the report within the next 30 days. Mr. Cuva will be attending next month's meeting to answer any questions.

Mr. Decker also noted that the Authority has received the first NJEIT payment for the Clarifier project in the amount of \$175,000.

**PERSONNEL:**

In Mr. DeMaio's absence Mr. Decker noted the employee contract expires May 31, 2016. Mr. Wegele is working with the employees regarding the contract. Mr. Decker will be available next month to review it with Mr. Wegele.

**WATER OPERATIONS:**

In Mr. Galletta's absence Mr. Decker submitted Mr. Wegele's Water report.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the Water Operations Report were accepted.

**Vote:**

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	DeMaio, Galletta

### **SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and inquired about the large surcharge for Starbucks as a result of the grease and oil test results. Mr. Wegele noted Starbucks has now installed a new grease/oil separator. The Authority employees will be resampling in the next few weeks to insure that they are properly maintaining their system.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Decker and upon roll call vote the Sewer Operations Report were accepted.

**Vote:**

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	DeMaio, Galletta

### **OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported he will meet with Mr. Black and Mr. Kassover to discuss the County's letter regarding the sanitary sewer manholes on Hamburg Turnpike.

### **SPECIAL COUSEL:**

Mr. Tossi reported that the Twin Lakes Dam Bi-Annual inspection is coming up in October as required by the NJDEP. Chairman Decker instructed Mr. Wegele to contact Alaimo Engineering to ensure that the required inspection is on schedule.

### **ATTORNEY'S REPORT:**

Mr. Kassover noted himself and Mr. Wegele attended the bid opening for the Liquid Aluminum Sulfate 2 year Contract and recommended that the bid be awarded to the lowest bidder Chem-Trade Chemical LLC.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the 2 year Contract for Liquid Aluminum Sulfate was awarded to the lowest qualified bidder Chem-Trade Chemical LLC.

**Vote:**

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	DeMaio, Galletta

Mr. Kassover noted he will prepare the contract for Chem-Trade Chemical LLC and send it to them for signature. Mr. Kassover also noted he will notify the second bidder that the bid was awarded to Chem-Trade LLC.

### **ENGINEER'S REPORT:**

Mr. Black noted the Sludge Mixers were approved and will be delivered sometime early November they are not sure about structural steel supports yet.

Mr. Black also noted that the design and fabrication of the Clarifier Project 131 will be approved shortly and should have a 10 to 12 week delivery time.

### **COUNCILMAN LIAISON:**

Mr. Baig noted a possible project on Cannonball Road which would involve knocking down two buildings and replacing them with a 4 or 5 story building with the Animal Hospital on the first floor and Apartments above. Chairman Decker noted he spoke with Dr. Cattiny about the project and directed him to the MUA's website for all the necessary forms.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the reports for the Operations Manager, Attorney, Engineer, Special Counsel and Council Liaison were accepted.

**Vote:**

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	DeMaio, Galletta

### **OLD BUSINESS:**

Mr. Carroll inquired if the commissioners have completed their review of the Authority's Rules and Regulations.

### **CORRESPONDENCE:**

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Receive and File items 1 through 4 were accepted.

**Vote:**

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	DeMaio, Galletta

### **NEW BUSINESS:**

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:30pm.

**Vote:**

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	DeMaio, Galletta

Prepared by: Mary Scanlan

Respectfully submitted by:

Neal Galletta, Assistant Secretary

**CORRESPONDENCE:**

1. A memo dated August 21, 2015 from John F. Wegele to all Commissioners regarding Fall Hydrant Flushing Program beginning Monday September 28, 2015.
2. A letter dated September 10, 2015 from Jeffrey M. Kassover to the Authority regarding Contract No. Chem – 15-17 (Furnishing and Delivering Liquid Aluminum Sulfate) and enclosing a draft resolution to award the bid.

