

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday August 17, 2015

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 25, 2015 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday August 17, 2015. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

**PRESENT:**

Kevin Carroll  
Lawrence DeMaio  
Neal Galletta  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
Lee T. Purcell (Engineer)  
Lawrence Tossi (Special Council)  
Councilman Baig

**ABSENT:**

George Decker

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on July 20, 2015 were accepted.

**Vote:**

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Mr. Carroll noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Operating/Vouchers	\$61,721.40
Additional Expenses for July	3,080.32
Hospitalization for August	26,528.39
Operating Payroll/Gross July	99,191.85
Social Security for July	7,350.69
Meter Deposit Refund for July	<u>257.00</u>
	\$198,129.65

**CAPITAL:**

Lee T. Purcell Assoc.	\$11,530.00
Neal Systems, Inc.	4,075.47
R&R Pump and Control Services, LLC	<u>5,674.00</u>
	\$21,279.47

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

**EXECUTIVE DIRECTOR/FACILITIES REPORT:**

In Mr. Decker's absence Mr. Carroll reported progress.

**PERSONNEL:**

Mr. DeMaio reported progress.

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's Water Report and noted standard repairs and maintenance throughout the month. Mr. Galletta reported that Mr. Wegele created a water report with a breakdown for the last 30 days of water pumped which shows an average of 1.365 million gallons per day. Mr. Galletta is pleased with these numbers.

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and inquired if the RBC lift pump #1 was repaired. Mr. Wegele stated that they are still waiting for Precision Electric for a diagnostic report.

**OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported progress

### **ATTORNEY'S REPORT:**

Mr. Kassover noted he will be sending the signed contract for Sludge Removal to R&D Trucking, Inc. the 2 year contract will go into effect August 1, 2015.

Mr. Kassover noted that Notice for Bidder for the Liquid Aluminum Sulfate Contract was published on August 5, 2015. The bid opening will be September 10, 2015, 10:00am at the Authority.

Mr. Kassover noted he drafted a letter for Chairman Decker for 39, 41, 43 and 45 Howard Street residents on the Authority's response to any sewer blockages (letter was given to each Commissioner for review)

Mr. Kassover noted the signed contract for the Clarifier Mechanism Replacement was sent to the successful bidder which is JEV Construction.

Mr. Kassover also reported he sent a letter to Mr. McNamara on Bartholf Avenue, regarding his very delinquent account. Due to the fact that Mr. McNamara has well water the Authority cannot shut his water off for non-payment. Mr. McNamara was informed that if he did not pay his bill the Authority will take action to cap his sewer line. Mr. McNamara called the office and arranged a payment plan of 2 payments.

### **ENGINEER'S REPORT:**

Mr. Black reported we are now in the process of reviewing the Clarifier project with Mr. Wegele and the management staff. Mr. Black also reported he does not foresee any problems moving forward.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the reports of the Executive Director/Facilities, Personnel, Water Operations, Sewer Operations, Operations Manager, Attorney and the Engineer were accepted.

#### **Vote:**

Ayes:	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

### **OLD BUSINESS:**

Mr. Galletta inquired about the letter sent to 39, 41, 43 and 45 Howard Street residents regarding sewer backups and if they are required to call the Authority. Mr. Wegele noted that they do not have to call the Authority. Mr. Kassover stated that if the Authority is called and makes the repair or has an outside contractor make the repair, the four property owners will be billed equally for the Authority's charge or for the charge paid by the Authority to the contractor.

**CORRESPONDENCE:**

There was some discussion regarding certain Receive and File items.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote items 1 through 5 were accepted.

**Vote:**

Ayes:	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:20pm.

**Vote:**

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Prepared by: Mary Scanlan

Respectfully submitted by:

Lawrence DeMaio, Secretary

## **CORRESPONDENCE:**

1. A letter dated July 24, 2015 from Jeffrey M. Kassover to Nestor F. Guzman Jr. Esq. regarding an agreement from 1989 between the property owner at 38 Willow Avenue, Pompton Lakes, NJ and the Authority.
2. A letter dated July 24, 2015 from Jeffrey M. Kassover to The Record requesting publication of the bid for Contract No. Chem – 15-17 Furnishing and Delivering Liquid Aluminum Sulfate
3. A letter dated July 29, 2015 from Eugene J. Chebra P.E. Assistant Director of Municipal Finance & Construction Element Division of Water Quality to Chairman Decker regarding Payment Requisition for the approved amount of \$175,000 for project S340636-08 Clarifier Mechanism Replacement.
4. A letter dated August 5, 2015 from Jeffrey M. Kassover to the Authority enclosing a copy of the Notice to Bidder for Liquid Aluminum Sulfate Contract which was posted in the Record on August 5, 2015.
5. A letter dated August 13, 2015 from Chairman Decker to the 4 property owners that have one sewer line which connects to a single lateral that carries wastewater from all their homes.