

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday July 20, 2015

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 25, 2015 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday July 20, 2015. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George Decker  
Kevin Carroll  
Lawrence DeMaio  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
Lee T. Purcell (Engineer)  
Lawrence Tossi (Special Council)

ABSENT:  
Neal Galletta

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular Meeting held on June 15, 2015 were accepted.

Vote:  
Ayes Decker, DeMaio, Carroll, Longo  
Nays: None  
Absent: Galletta

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Operating/Vouchers	\$280,489.85
Additional Expenses for June	573.20
Hospitalization for July	26,528.39
Operating Payroll/Gross June	79,581.79
Social Security for June	5,938.35
Meter Deposits Refund for June	<u>514.00</u>
	\$393,625.58

**CAPITAL:**

Lee T. Purcell Assoc.	\$4,320.00
Ferraioli, Wielkocz, Cerrullo & Cuva	1,087.50
Environmental & Geotechnical Services	7,201.08
Coppola Services, LLC	7,800.00
Alaimo Group	11,668.75
Jeffrey Kassover	<u>506.25</u>
	\$32,583.58

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

Mr. Decker noted the loan for the Clarifier Project – 131 closed and the funds will be wired within 4 to 6 weeks. Funds from the Capital Account will be reimbursed for Planning and Design Costs.

Mr. Decker also noted the Annual Audit has begun.

**PERSONNEL:**

Mr. DeMaio reported progress.

**EXECUTIVE DIRECTOR/FACILITIES REPORT:**

Mr. Decker reported there are 2 preconstruction meeting coming up one Tuesday July 21, 2015 for the Sludge Mixers Contract – 151 and one Thursday July 23, 2015 for the Clarifier Mechanism Replacement Contract – 131.

Mr. Decker noted that Metro PCS a tenant on the T-Mobile cell Tower is terminating their contract as of September 30, 2015. Metro PCS also paid a termination fee which is a condition of their contract agreement.

Mr. Decker asked for a motion to authorize Mr. Wegele and Mr. Kassover to prepare a bid package for Aluminum Sulfate which is a 2 year contract beginning November 1, 2015.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote a bid package will be prepared for Liquid Aluminum Sulfate.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

Mr. Decker noted that last month he met with the residents of 51 Howard Street. The Authority was called out for an Emergency Water Service/Water Main Repair on May 26, 2015 due to damage caused by construction on the property and failure to call in a mark out. Mr. Decker advised the homeowner to submit a claim to their homeowner insurance carrier since they feel they do not have to pay for the repairs that the Authority completed on their home.

**WATER OPERATIONS:**

In Mr. Galletta's absence Mr. Wegele submitted the Water Report and noted progress.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the Water Operations Report were accepted.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and also noted that the #1 RBC Lift Pump that stopped working. Mr. Longo questioned if the pump was covered under Precision Electric warrantee or manufacturer's warranty. Mr. Wegele is still waiting for Precision Electrics to get back to him regarding the warranty.

Mr. Decker added as part of the Sewer Operations report that the bid for Removal and Disposal of Sludge can be awarded to the lowest bidder which is R&D Trucking. Mr. Kassover added that the notice to bidders was published on June 10, 2015 and were received and opened on July 2, 2015.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. DeMaio and upon roll call vote the Sewer Operations Report was accepted and the Bid for Removal and Disposal of Sludge was awarded to the lowest bidder R&D Trucking for a term of 2 years commencing on August 1, 2015 and terminating on July 31, 2017 was approved.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

Mr. Decker noted that contract for the Clarifier Mechanism Replacement Contract 131 has been awarded and signed by JEV Construction, LLC.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll Chairman Decker and Secretary DeMaio were authorized to sign the contract for the Clarifier Mechanism Replacement Contract 131.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

**SPECIAL COUNSEL:**

Mr. Tossi reported progress.

**OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported progress.

**ATTORNEY'S REPORT:**

Mr. Kassover noted that the contract for the Clarifiers will be signed at the present meeting and that the Sludge contract was awarded to R&D Trucking. Mr. Kassover also noted that the closing for the NJEIT Loan for Contract No. 131 took place on July 15, 2015.

Mr. Kassover noted the Developers Agreement with Lakeside Commons was recorded at the County Clerk's office, copies were sent to the Authority and the Developer.

Mr. Decker noted that he received a voice mail message from Dr. George Cattiny regarding development of property on Cannonball Road. Mr. Decker returned his call leaving a message that all our instructions and applications are located on the Authority's website.

**ENGINEER'S REPORT:**

Mr. Black stated that there is a preconstruction meeting regarding Contract No. 151, Sludge Mixer on July 21, 2015.

Mr. Black also noted that there will be a meeting with the contractor for Contract No. 131, Clarifier Mechanism Replacement on July 23, 2015. The meeting will focus on DEP (Department of Environmental Protection) requirements and prohibited construction procedures. Mr. Black stated the contractor will schedule another meeting with the operations staff.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the reports for the Operation Manger, Attorney and Engineer were accepted.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

Mr. Decker opened the floor to a visitor who attended the meeting.

Mr. and Mrs. Baskerville from 39 Howard Street attended the meeting to discuss the problem they are having with sewer backups at least twice a year. Mr. Baskerville has learned that 39, 41, 43 and 45 Howard Street all share the same sewer lateral which causes the line to backup and due to the fact that his house is on the low end of the sewer lateral the backups effect his house. Mr. Baskerville stated that this has become very costly and asked the Authority to help find a solution to the problem.

Mr. Wegele and Mr. Kassover stated that they are aware of the situation and suggested that Mr. Baskerville call the Authority when they have the problem again. The Authority will access the problem and then call in the appropriate company to deal with the situation.

Mr. Wegele stated that this is one of a few houses that has four houses connected to one sewer lateral. Mr. Wegele also noted that it would be very costly to fix this line due to the fact that the sewer line is very difficult to get to and extremely deep.

Mr. and Mrs. Baskerville agreed that going forward the Authority deal with the blockage and a bill should be equally shared by all the residents connected to the lateral.

Mr. Decker assured Mr. and Mrs. Baskerville the Authority will take care of the situation and he thanked them for coming in to address the Authority.

**CORRESPONDENCE:**

Mr. Decker presented correspondence for discussion.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote items 1 through 9 with the addition of item No. 10 which is a letter dated July 16, 2015 from Metro PCS to Chairman Decker regarding termination of their tower license and agreement as of September 30, 2015 were accepted.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

**OLD BUSINESS:**

Mr. Carroll inquired if the Commissioners reviewed the Authority's Rules and Regulations. The Commissioners responded that they will have their comments ready by the next meeting of the Authority.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:20pm.

**Vote:**

Ayes	Decker, DeMaio, Carroll, Longo
Nays:	None
Absent:	Galletta

Prepared by: Mary Scanlan

Respectfully submitted by:

Lawrence DeMaio, Secretary

