

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday March 23, 2015.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 25, 2015 gave notice that the Regular Meeting of the Authority was rescheduled from March 16, 2015 to March 23, 2015 and would be held at 6:00 pm. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Lawrence DeMaio  
Neal Galletta  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
Lee T. Purcell (Engineer)  
Lawrence Tossi (Special Council)  
Councilman Baig

ABSENT:  
George D. Decker

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on February 18, 2015 were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Mr. Carroll noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Operating/Vouchers	174,094.33
Additional Expenses for February	2,324.30
Hospitalization for March	26,528.39
Operating Payroll/Gross February	76,042.63
Social Security for February	5,667.51
Meter Deposit Refund for February	<u>385.50</u>
	\$285,042.66

## **CAPITAL:**

Alaimo Group	7,230.00
Manor II Electric Inc.	17,653.72
Rio Supply, Inc.	2,520.00
Braen Stone Industries	2,706.41
Roberge Electric	2,075.00
Lee T. Purcell Assoc.	<u>10,470.00</u>
	\$42,655.13

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Vice Chairman Carroll introduced a resolution to modify the customer Meter Deposits. Single Family deposits will now be \$135.00 and Businesses will be \$270.00.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the resolution was accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

## **PERSONNEL:**

Mr. DeMaio reported progress

## **WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's water report and noted there were some emergency service calls for frozen pipes and meters. Mr. Galletta inquired about what is done for the homeowner when the water is turned off. Mr. Wegele stated that the homeowner is informed to make sure there is heat in the area so the meter and pipes don't freeze in the future.

Mr. Galletta noted the annual hydrant flushing will take place April 27, 2015 he assumes a reverse 911 will be done. Mr. Wegele stated that a reverse 911 will go out before hydrant flushing.

Mr. Galletta noted that as of February water consumption is down by 14.6% but up 4.7% compared to 2013.

### **SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and inquired if the RBC Lift Pump has been repaired. Mr. Wegele replied there is a problem with the pump not the drive and he is looking into having the pump rebuilt or purchasing a new one.

### **OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported progress in all departments.

Mr. Carroll recognized that the Authority received an award from the New Jersey Utilities Authority for one year of no accidents.

### **ATTORNEY'S REPORT:**

Mr. Kassover noted that he prepared the notice for the change of date for the April meeting and the notice of Professional Appointments was published.

Mr. Kassover reported that a check was prepared for Manor Electric II which represents the final payment. Mr. Kassover also stated he reviewed their maintenance bond and found an error. Mr. Black informed Manor Electric of the error so it can be corrected and resent to the Authority. The final payment will be withheld until the corrected maintenance bond is received.

Mr. Kassover also discussed the NJEIT financing for the Clarifier Replacement project and noted that Ms. Shortway helped fill out the long questioner. The application is now with the Local Finance Board.

### **ENGINEER'S REPORT:**

Mr. Purcell reported that the Annual Engineer report has been delivered to the Authority.

Mr. Purcell discussed NJDEP funding and eligibility for the Authorities future projects contract 151 – Thickened Sludge Mixers and 131 – Clarifier Replacements.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote all Commissioner and Professional reports were accepted..

**Vote:**

Ayes	Carroll, DeMaio, Longo, Galletta
Nays:	None
Absent:	Decker

**CORRESPONDENCE:**

Mr. Carroll presented correspondence for discussion.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote items 1 through 9 were accepted.

**Vote:**

Ayes	Carroll, DeMaio, Longo, Galletta
Nays:	None
Absent:	Decker

**NEW BUSINESS:**

Mr. Galletta inquired about a notice he received regarding online training offered by New Jersey Utility Authorities Joint Insurance Fund and if he completes the training will the Authority be given a credit on their insurance bill. Mrs. Shortway will ask Craig Josephson about it.

Mr. Wegele noted that he will be getting the Quarter Century Wastewater Operators Award that is awarded by the Water Environment Federation this May in Atlantic City.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:45 pm.

**Vote:**

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Prepared by: Mary Scanlan

Respectfully submitted by:

Lawrence DeMaio, Secretary

