

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday November 17, 2014.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 20, 2014 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday November 17, 2014. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT:

Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
John Black (Engineer)

ABSENT:

George D. Decker

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the minutes from the Regular Meeting held on October 20, 2014 were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Mr. Carroll noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

OPERATING/VOUCHERS	58,591.09
ADDITIONAL EXPENSES FOR OCTOBER	3,462.96
HOSPITALIZATION FOR NOVEMBER	25,205.63
OPERATING PAYROLL/GROSS OCTOBER	91,063.32
SOCIAL SECURITY FOR OCTOBER	6,199.07
METER DEPOSIT REFUND FOR OCTOBER	<u>642.50</u>
	\$ 185,164.57

CAPITAL:

Lee T. Purcell Associates	\$ 17,580.00
Alaimo Group	1,200.00
Salomone Redi Mix LLC	2,250.00
A.P. Certified Testing LLC	3,200.00
Neal Systems Inc.	<u>8,767.00</u>
	\$ 32,997.00

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

PERSONNEL:

Mr DeMaio made a motion to approve the annual Christmas bonus for the employees.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the Christmas bonus was approved.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Mr. DeMaio also added he would like authorization to hire one seasonal employee beginning December 1, 2014 at \$12.00 per hour.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote approval was given to hire a seasonal employee at an hourly rate of \$12.00 effective December 1, 2014.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Carroll reported progress in Mr. Decker's absence.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted standard repairs for the month.

Mr. Galletta asked Mr. Wegele to explain the role of the Authority for flagging fire hydrants. Mr. Wegele reported that the Authority was given a list of Fire Hydrants from the Fire Dept. that needed to be flagged in order to locate them during a possible storm. The hydrants were flagged with a fiber glass hard rubber flag with high visibility.

Mr. Carroll suggested mentioning in the crystal clear newsletter the fact the residents should clear the area around fire hydrants. Mr. Wegele suggested putting it on the Website as well.

Mr. Galletta inquired if all the Authority employees inspect the well houses, water storage tanks and pump houses. Mr. Wegele stated every employee should be familiar with those inspections. However, there are employees who are more mechanically inclined and those employees would be called to address any problems that found.

Mr. Galletta reported that water consumption is still higher by 2.7% from 2012 and 9.2% from 2013 water consumption is still higher going back to 2009.

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and noted general maintenance and minor repairs.

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported progress.

ENGINEER'S REPORT:

Mr. Black reported that the parts are in for the generator repair at South Pump Station and the repair is scheduled for Monday.

Mr. Black also reported that the plans and specs for the Clarifier project should be delivered to the DEP this week.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the reports for the Water Operations, Sewer Operations, Operations Manager, Attorney and Engineer were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

CORRESPONDENCE:

Mr. Carroll presented correspondence for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote items 1 through 3 were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

NEW BUSINESS:

Mr. Galletta inquired if the Authority was responsible for turning the water off at Carlough Field. Mr. Wegele stated that the DPW has taken on the responsibility for Hershfield Park and Carlough Field takes care of their own water facilities.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:50 pm.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Prepared by: Mary Scanlan

Respectfully submitted by:

Lawrence DeMaio, Secretary