

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday May 21, 2014.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated May 7, 2014 gave notice that the Regular Meeting of the Authority would be held at 5:00 pm on Wednesday May 21, 2014. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT:

George D. Decker  
Kevin P. Carroll  
Lawrence DeMaio  
Neal Galletta (arrived at 5:25)  
Michael Longo (arrived at 5:15)  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
John Black (Engineer)

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular Meetings held on April 21, 2014 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio
Nays:	None
Absent:	Galletta, Longo

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

#### **FINANCIAL OPERATIONS:**

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$102,558.57
Additional Expenses for April	4,177.89
Hospitalization for May	26,014.62
Operating Payroll/Gross April	72,553.75
Social Security April	4,430.64
Meter Deposit Refund April	1,028.00
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	\$210,763.47

**CAPITAL:**

Lee T. Purcell Associates	\$ 8,854.00
Water Works Supply	4,708.75
FSC Leak Detection	8,000.00
Alaimo Group	6,000.00
NSI Neal Systems, Inc.	4,958.60
R&R Pump & Control Services, Inc.	26,900.00
Jeffrey M. Kassover	<u>282.77</u>
	\$59,704.12

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Decker, Carroll, DeMaio
Nays:	None
Absent:	Galletta, Longo

Mr. Carroll read into the record a resolution to award Contract No. 123 -for the South Pumping Station Generator and ATS Replacement to Manor II Electric. There were a total of nine bids. The three lowest bidders where:

TSUJ Corporation, Kinnelon, NJ	\$ 79,800.00
Manor II Electric, Inc., Holmdel, NJ	\$103,302.00
Allied Construction Group, Inc., Parlin, NJ	\$109,900.00

The resolution noted that the Authority deems the bid of the low bidder TSUJ Corporation, not to be a responsible bid due to deficiencies in its bid documents which are not minor irregularities.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the resolution to award the bid for Contract No. 123 to Manor II Electric was approved.

**Vote:**

Ayes	Decker, Carroll, DeMaio
Nays:	None
Absent:	Galletta, Longo

**PERSONNEL:**

Mr. DeMaio noted that as per the employee contract all employees will receive a 3% increase, in addition, Mr. DeMaio proposed merit increases for the following employees:

Christopher Brown  
Michael Primavera  
John Wegele  
Kathleen Shortway  
Mary Scanlan

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the contract increases and merit increases which will be effective June 1, 2014 were approved.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

Mr. Decker noted that the office has gone through a complete billing system change and all merit increases were well deserved.

**EXECUTIVE DIRECTOR/FACILITIES REPORT:**

In Mr. Decker reported progress and noted that the Solar Project is still under discussion. A Request For Qualifications has been prepared by Siemens which Mr. Kassover has reviewed. Mr. Kassover will prepare a revised agreement for publication.

Mr. Decker reported that, as requested, Councilman Kent looked into the two lots adjacent to WGHT for possible solar sites. Councilman Kent informed him that the one lot is designated as Open Space but the other lot directly behind WGHT which is nine acres and is borough property could be considered for a solar site.

Mr. Carroll inquired if Siemens has given the Authority a timeline for the Solar Project. Mr. Decker stated that he has requested a timeline from Siemens and noted that there is another vendor, Protech Energy Solutions which is interested in this project and the Authority is not obligated to use Siemens. Mr. Carroll then said not so much a time line but a road map. Mr. Decker will pursue.

Mr. Decker also reported that Alaimo Engineering has submitted new drawings and recommendations on the Twin Lakes Dam. The documents have been reviewed and the Authority is pleased with rehabilitation plan for the dam. Plans are to be submitted to the NJDEP in June.

**WATER OPERATIONS:**

In Mr. Galletta's absence Mr. DeMaio submitted Mr. Wegele's Water Report.

Mr. Wegele reported that the leak detection survey has been completed and three major leaks have been detected and repaired. One was on Colfax Avenue, the second on Cannonball Road and the third on Lenox Avenue. Mr. Wegele reported that in addition there are two minor leaks at hydrants, one is located on Garden Road section and the other one is on Hamburg Turnpike.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the Water Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

### **SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and noted regular maintenance.

Mr. Longo reported that the oil and grease testing was completed and there are some failures which were discussed.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the Sewer Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

### **OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported progress.

### **ATTORNEY'S REPORT:**

In Mr. Kassover's absence the commissioners were given a report prepared by Mr. Kassover.

### **ENGINEER'S REPORT:**

Mr. Black reported progress.

### **CORRESPONDENCE:**

Mr. Decker presented correspondence for discussion.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote items 1 through 7 with the addition of item No. 8 which is a letter dated May 20, 2014 from Lee T. Purcell Associates to Chairman Decker regarding the recommendation to award the bid for the SPS Generator and ATS replacement to Manor II Electric, Inc., No. 9 which is a letter dated May 16, 2014 from Jeffrey Kassover to the Authority regarding bids received for the SPS Generator and ATS replacement, No. 10 which are letters dated May 16, 2014 from Jeffrey Kassover to the unsuccessful bidders SPS Generator and ATS replacement and No. 11 which is a letter dated May 21, 2014 from Jeffrey Kassover to the Authority regarding Solar Energy at PLBMUA were accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Additionally under Water Operations Mr. Galletta noted that a number of leaks were discovered as result of the Leak Detection Program which have been repaired or scheduled to be repaired.

Mr. Galletta reported that water consumption is up by 11.8% from 2012 and up 16.3% from 2013. Mr. Galletta noted that the entire town has been checked for leaks and water consumption should decrease.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 5:45 pm.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway

Respectfully submitted by:

Lawrence DeMaio, Secretary