

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Wednesday January 22, 2014.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2013 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Wednesday January 22, 2014. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Councilman Kent

ABSENT:
George D. Decker

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on December 16, 2013 were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Mr. Carroll noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$187,103.13
Additional Expenses for December	3,299.97
Hospitalization for January	27,155.30
Operating Payroll/Gross December	80,670.37
Social Security December	4,191.74
Meter Deposit Refund December	<u>128.50</u>
	\$302,549.01

CAPITAL:

Water Works Supply, Co.	3,604.43
R&R Pump & Control Services, LLC	15,715.00
Braen Supply	3,229.35
Rio Systems & Service	4,850.00
Lee T. Purcell Associates	8,840.00
NSI Neal Systems	2,900.00
Public Service E&G	2,884.68
Alaimo Group	3,500.00
Creative Technologies	8,785.00
Creative Technologies	<u>5,655.00</u> (Paid on 12/24/13)
	\$ 59,963.46

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

PERSONNEL:

Mr. DeMaio noted that five employees have qualified for the Authority's annual sick bonus.

Chuck DeVore
Billy J. Doty
Mary Scanlan
Terry Ann Williams
John F. Wegele

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the \$500.00 sick bonus for the six employees was approved.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

EXECUTIVE DIRECTOR/FACILITIES REPORT:

In Mr. Decker's absence Mr. Carroll reported progress.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted that there were a number of calls due to frozen pipes and normal maintenance and repairs for the month.

Mr. Galletta noted that water consumption was slightly higher than 2011 but still down by 5.9% compared to 2012.

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and inquired about Hong Kong Taste's grease and oil surcharge. Mr. Wegele reported that they are going to pay the fine and have a professional service clean their grease trap.

Mr. Longo also reported that the rest of month consisted of general maintenance and one blockage call that was the homeowner's responsibility.

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported that the electrical upgrade on Well No. 3 is progressing and should be done and back on line by the end of January.

Mr. Wegele also reported that the Glen Court Emergency Generator arrived yesterday and is ready to be put in place. Public Service Gas and Electric will then run the line to the generator.

Mr. Wegele noted that due to the fact that there is no electric to Well No. 3 there was no heat. The lines in the Well House were supposed to be drained but apparently the lines were not completely drained which caused a valve to explode causing quite a bit of damage in the Well House. All the repairs have to done and the Well House will be ready to go back on line at the end of January.

ATTORNEY'S REPORT:

Mr. Kassover reported that he sent a letter to the North Jersey Police Radio Association requesting reimbursement for the first quarter 2014 property tax for the Police Radio Tower.

Mr. Kassover reported that the Authority paid for a study of the Twin Lakes Dam which found that the dam was in "Fair Condition". Without any additional inspection the State of New Jersey has found the dam was in "Poor Condition". The Authority has retained Alaimo Group as the Consulting Engineer in connection with the design, permitting and repair of the dam. Mr. Kassover presented a resolution appointing Alaimo Group as the Consulting Engineer.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the resolution appointing Alaimo Group as Consulting Engineer with regards to the Twin Lakes Dam was approved.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

ENGINEER'S REPORT:

Mr. Black reported that there was a meeting at the Authority with a manufacture of clarifier mechanisms who presented a series of options. Mr. Black and Mr. Wegele will discuss those options and decided which is best for the Authority after which the design and bid specs will be prepared.

Mr. Black reported that the emergency generator above ground fuel oil tank installation project is moving forward.

COUNCIL LIAISON:

Mr. Carroll welcomed Councilman Kent as the Authority's liaison.

Councilman Kent discussed the fact the Clerihew Lane has been paved but will remain closed to traffic.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote the reports of the commissioners and professionals were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

CORRESPONDENCE:

Mr. Carroll presented correspondence for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote items 1 through 6 with the addition of item No. 7 which is a letter dated January 17, 2014 from Jeffrey M. Kassover to Miles Powell. P.E. (Alaimo Group) regarding the Pompton Lakes Borough Municipal Utilities Authority Lower Twin Lakes Dam Project.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:35 pm.

Vote:

Ayes	Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	Decker

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary