

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday November 18, 2013.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2013 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday November 18, 2013. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Councilman Baig

ABSENT: Kevin P. Carroll

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the minutes from the Regular Meeting held on October 21, 2013 were accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

In Mr. Carroll's absence Mr. Decker presented the following bills for approval:

Operating Vouchers	\$67,612.84
Additional Expenses for October	11,183.74
Hospitalization for November	28,072.55
Operating Payroll/Gross October	94,205.89
Social Security October	6,652.36
Meter Deposit Refund October	<u>128.50</u>
	\$207,855.88

CAPITAL:

Security System Solutions	\$ 234.08
Security System Solutions	797.86
Rapid Pump & Meter Service Co.	8,500.00
Lee T. Purcell Associates	1,870.00
Environmental & Geotechnical Services	<u>6,995.00</u>
	\$18,396.94

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

Mr. Decker noted that Paul Cuva attended the workshop to discuss the Authority's annual audit.

PERSONNEL:

Mr. DeMaio reported that Mark Stinnard has completed his probationary period and would like to recommend that he be made a permanent employee and increase his hourly rate to \$14.00 effective December 1, 2013.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote Mr. Stinnard will be a permanent employee and his hourly rate will increase to \$14.00.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

Mr. DeMaio recommended that the Authority issue its annual Christmas Bonus of \$250.00 for the full-time employees and \$100.00 for part-time employees.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call the annual Christmas bonus was approved.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported that the biannual inspection of the Lower Twin Lakes Dam has been completed and submitted to the NJDEP. The inspection report has concluded that the dam is in fair condition.

Mr. Decker noted that by October 2014 the Authority must submit a design and permit application for a recommended alternative to the rehabilitation of the dam. The NJDEP will review the application by April 2015 and the Authority will have its regular inspection of the dam. There is a target date of April 2016 for the approval and a construction target date of April 2017.

Mr. Decker reported that he received a draft of the tower audit from Terry Ann Wheeler. Mr. Decker will review the audit and report back at the next meeting.

Mr. Decker noted that the Crystal Clear Newsletter will be going out to the residents in about two weeks.

Mr. Decker reported that the electrical service is being upgraded at Well No. 3. JCP&L has installed new transformers converting the old 240 volt to 480 volt. Roberge Electric will upgrade all electrical controls and components within the Well House. The Project should be completed before the end of the year.

Mr. Decker stated that Mr. Black will begin to prepare the planning and design for the upgrade of the Treatment Plant Primary and Secondary Clarifiers.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call the Executive Director/Facilities Report was accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted general maintenance and repairs.

Mr. Galletta reported that Mr. Wegele will talk to the Wanaque Township Administrator to discuss the repair of the interconnection between Wanaque and Pompton Lakes. Mr. Wegele also performed a test on the water interconnection with Passaic Valley Water Commission which was successful.

Mr. Galletta noted that water consumption is down by 1% compared to 2011 and 7.4% compared to 2012.

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call the Water Operations Report was accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and noted progress. Mr. Longo also noted that he will have the results of the oil and grease testing next month.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported progress and noted that he will report back at the next meeting regarding the outstanding balance for DEP Fund Loan No. S340636-03.

ENGINEER'S REPORT:

Mr. Black reported progress.

COUNCIL LIAISON:

Mr. Baig reported that the increase to the compensation for the Authority's Commissioners has been approved.

Mr. Baig reported that the paving on Riverdale Road is completed and paving on Clerihew Avenue will begin shortly.

Mr. Decker noted that in the repair on Ringwood Avenue, an old 6" line was discovered where it was thought we had an 8" line. Mr. Decker asked Mr. Baig that if the county is going to pave Ringwood Avenue in the future the Authority would like to be informed so a decision could be made regarding the replacement of the 6" water main.

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote items 1 through 6 with the addition of item No. 7 which is a letter dated November 8, 2013 from Remington & Vernick to Chairman Decker regarding the replacement of the Colfax Avenue Culvert No. 1600-184 and item No. 8 which is a letter dated November 15, 2013 from Patrick Goan of the DEP Trust to Chairman Decker regarding an outstanding balance due for DEP Fund Loan No. S340636 were accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

NEW BUSINESS:

Mr. Decker confirmed that the December meeting will be held on December 16th . Mr. Decker also mentioned that he would like to discuss moving the meeting scheduled for January 22, 2014 at the December meeting.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:40 pm.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

