

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday October 21, 2013.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2013 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday October 21, 2013. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Lawrence Tossi
Councilman Baig

ABSENT: Michael Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on September 23, 2013 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta
Nays:	None
Absent:	Longo

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$75,242.41
Additional Expenses for September	3,801.25
Hospitalization for October	22,282.52
Operating Payroll/Gross September	76,363.99
Social Security September	5,765.64
Meter Deposit Refund September	<u>128.50</u>
	\$183,584.31

CAPITAL:

Creative Technologies	5,655.00
Frantella Construction LLC	1,750.00
CNH Capital America LLC	13,072.40
GA Industries LLC	<u>2,153.69</u>
	\$22,631.09

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses. In addition the Resolution to accept the Authority's annual audit was approved.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta
Nays:	None
Absent:	Longo

Mr. Decker discussed the budget noted that expenses are below or at in line with the budget.

Mr. Decker reported that Mr. Wegele is pursuing a secondary contract with Two Bridges Sewer Authority in the event that we cannot bring our sludge to Passaic Valley Sewage Commission.

PERSONNEL:

Mr. DeMaio reported progress and noted that the new employees are working out well.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress and noted that the Authority is going forward with the removal of the underground oil tanks. Mr. Kassover prepared an emergency resolution last month. Mr. Decker expects to have a proposal by Wednesday.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted general maintenance and repairs.

Mr. Galletta noted that Mr. Wegele conducted an inspection of the water distribution system interconnection between the Authority and Wanaque and determined that the interconnection valves are inoperational Mr. Wegele will contact Wanaque to discuss this issue and possible repairs.

Mr. Galletta noted that the hydrant flushing has been completed.

Mr. Galletta noted that water consumption is down by 3.9% compared to 2011 and 9.2% compared to 2012.

Mr. Galletta reported that the Authority has an agreement with Tilcon which allows them to fill up their street sweeping/cleaning trucks from our hydrant for a monthly fee of \$150.00. Mr. Galletta proposed increasing that charge to \$200.00 per month.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote Tilcon will be charged \$200.00 a month for their street sweeping/cleaning trucks.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta
Nays:	None
Absent:	Longo

SEWER OPERATIONS:

In Mr. Longo's absence Mr. Decker submitted Mr. Wegele's Sewer Report and noted progress.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta
Nays:	None
Absent:	Longo

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported that the NJDEP has contacted the Authority concerning a gasoline and fuel oil tank that were removed from the Treatment Plant grounds in 1998. According to the NJDEP the contractor hired by the Authority in 1998 did not file the proper closure documentation for the 1,000 gallon gasoline and 500 gallon fuel oil tank. The Authority has retained the services of a Licensed Site Remediation Person (LSRP) as required by the NJDEP. The LSRP has already collected samples from both sites and the Authority is awaiting the results.

Mr. Wegele reported that due to a water main break repair on Ringwood Avenue on Labor Day weekend the Authority will be repaving the area of the excavation. In addition, we will also pave the area on Hamburg Turnpike in front of Valley National Bank. At the direction of Chairman Decker, Mr. Wegele will be revising the 5, 10 and 20 year Capital Project plan due to recent findings regarding the water mains on Ringwood Avenue. The Authority's water system map indicates that the water main on Ringwood Avenue is an 8 inch but in fact it is a 6 inch which was discovered during the water main repair.

SPECIAL COUNSEL:

Mr. Tossi reported that the biannual inspection of the Twin Lakes Dam shows that the dam is in fair condition with no new areas of concern.

ATTORNEY'S REPORT:

Mr. Kassover reported that he prepared an emergency resolution regarding the removal of oil tanks from the Authority's property. Mr. Kassover has revised some of the wording in the resolution and presented for signature.

Mr. Kassover noted that in the correspondence there is a letter from him to Black & Veatch Corporation regarding some additional antennas on the T-Mobil cell tower on Tower Road. Mr. Kassover informed them of the procedure which must be followed to request the addition of antennas.

ENGINEERS REPORT:

Mr. Black reported that he completed the water distribution map and he will distribute them in disc form to the Fire Department and the Office of Emergency Management. He also has a copy, in map form, for the Authority.

Mr. Black reported he has to coordinate with the contractor who is doing the installation of the new fuel tanks at the Treatment Plant and South Pump Station which will allow him to complete the specs for the new generator at SPS.

Mr. Black discussed a future plan to change the Wastewater Treatment Plant Primary and Secondary Clarifier catwalks and main drive mechanisms. Mr. Black will get more current estimates on the components and report at the next meeting.

COUNCIL LIAISON:

Mr. Baig discussed the ongoing river clean up and noted that there is a meeting tonight at 7pm to discuss the proposed development of part of the DuPont property. Mr. Wegele will be attending the meeting.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote and upon roll call vote the reports of the Operations Manager, Attorney, Engineer, Special Counsel and Council Liaison were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta
Nays:	None
Absent:	Longo

OLD BUSINESS:

Mr. DeMaio asked for clarification regarding Siemens part in the Sand Filters. Mr. Wegele stated that Siemens representatives met with him at the Wastewater Treatment Facility but could offer no assistance. Another contractor was called in and after some research they were able to assist the Authority and the Sand Filters are now in full operation..

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote items 1 through 9 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta
Nays:	None
Absent:	Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:50 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta
Nays:	None
Absent:	Longo

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

