

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday September 23, 2013.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated August 23, 2013 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday September 23, 2013. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo (arrived at 6:30 pm)
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Lawrence Tossi
Councilman Baig (attended work session)

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on August 22, 2013 were accepted.

Vote:

| | |
|---------|-----------------------------------|
| Ayes | Decker, Carroll, DeMaio, Galletta |
| Nays: | None |
| Absent: | Longo |

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

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|--------------------------------|---------------|
| Operating Vouchers | \$79,755.65 |
| Additional Expenses for August | 5,664.99 |
| Hospitalization for September | 22,282.52 |
| Operating Payroll/Gross August | 76,363.99 |
| Social Security August | 5,765.64 |
| Meter Deposit Refund August | <u>385.50</u> |
| | \$190,218.29 |

CAPITAL:

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|---|-----------------|
| Lee T. Purcell Associates | 1,020.00 |
| Atlantic Tomorrows Office | 16,600.00 |
| Environmental and Geotechnical Services | <u>1,000.00</u> |
| | \$18,620.00 |

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

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|---------|-----------------------------------|
| Ayes | Decker, Carroll, DeMaio, Galletta |
| Nays: | None |
| Absent: | Longo |

PERSONNEL:

Mr. DeMaio reported progress.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported that Mr. Wegele has submitted a letter requesting that an emergency resolution be prepared for the removal of two underground fuel storage tanks which will be replaced with two above the ground fuel storage tanks. The tanks are located at the Treatment Plant and the South Pumping Station and should be replaced in the next few months.

UPON MOTION duly made by Mr. Decker and seconded by Mr. DeMaio and upon roll call vote Mr. Kassover was authorized to prepare any emergency resolution for the removal and replacement of the two fuel storage tanks.

Vote:

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|---------|-----------------------------------|
| Ayes | Decker, Carroll, DeMaio, Galletta |
| Nays: | None |
| Absent: | Longo |

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted general maintenance.

Mr. Galletta reported that the inspection of water main valve boxes throughout town has begun and will continue until all of the valve boxes have been inspected.

Mr. Galletta also reported that there was a water main break on Ringwood Avenue on Labor Day which was repaired by MUA personal.

Mr. Galletta noted that the fall hydrant flushing program will begin on October 7th.

Mr. Galletta noted that that the water consumption continues a downward trend with consumption being down 2.4% compared to 2011 and down 9.5% compared to 2012.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the Water Operations Report was accepted.

Vote:

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|---------|-----------------------------------|
| Ayes | Decker, Carroll, DeMaio, Galletta |
| Nays: | None |
| Absent: | Longo |

SEWER OPERATIONS:

In Mr. Longo's absence Mr. Decker submitted Mr. Wegele's Sewer Report and noted progress.

UPON MOTION duly made by Mr. Decker and seconded by Mr. DeMaio and upon roll call vote the Sewer Operations Report was accepted.

Vote:

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|---------|-----------------------------------|
| Ayes | Decker, Carroll, DeMaio, Galletta |
| Nays: | None |
| Absent: | Longo |

Mr. Wegele noted that an inspection of the sewer mains throughout town has begun and will continue until all the sewer mains are inspected.

Mr. Wegele reported that after several attempts to have Siemens rectify the programming problems with the Hydro Clear Sand Filters Units it was determined that Siemens was no longer able to assist the Authority with the Hydro Clear Units. In August representatives from VRI Environmental Services and Engineered Solutions Corp. came to the Treatment Plant and assisted Authority personnel in reprogramming the Hydro Clear Units. At that time a complete service check was also performed on all units. The Hydro Clear Sand Filters Units are now operating properly and we now have a local firm to contact with any future problems.

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported that he prepared an emergency resolution to ratify the action that was taken last month for the replacement of the Emergency Generator at the South Pumping Station. Mr. Kassover noted that the resolution was adopted at the last meeting and it is effective as of the last meeting, August 22, 2013.

Mr. Kassover reported that he responded to the auditors request for information relating to legal issue concerning the Authority.

ENGINEERS REPORT:

Mr. Black reported that the Borough requested a pdf format file copy of the water system distribution map with all the hydrants marked to be forwarded to the Fire Department. While preparing the copy it was discovered during the water main break on Ringwood Avenue that the water line was only 6" not 8" as stated on the Authority's maps. The Authority will investigate to determine what size it is before a copy of the file is sent to the Fire Department.

SPECIAL COUNSEL:

Mr. Tossi reported that the bi-annual inspection of the Twin Lakes Dam will be done by Alamo Engineering.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote and upon roll call vote the reports of the Operations Manager, Attorney, Engineer and Special Counsel were accepted.

Vote:

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|---------|-----------------------------------|
| Ayes | Decker, Carroll, DeMaio, Galletta |
| Nays: | None |
| Absent: | Longo |

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote items 1 through 10 were accepted.

Vote:

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| Ayes | Decker, Carroll, DeMaio, Galletta, Longo |
| Nays: | None |
| Absent: | None |

NEW BUSINESS:

Mr. DeMaio stated that this should have been included in his report. Mr. Wegele has recommended that Matthew Woll be considered for permanent employment effective September 30, 2013, his hourly rate will increase to \$14.00. In addition Mr. Wegele recommends that John Pietrowski be considered for permanent employment effective September 30, 2013, his hourly rate will increase to \$18.00.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote Matthew Woll and John Pietrowski will become permanent employees at the discussed hourly rates.

Vote:

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| Ayes | Decker, Carroll, DeMaio, Galletta, Longo |
| Nays: | None |
| Absent: | None |

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:55 pm.

Vote:

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|---------|---|
| Ayes | Decker, Carroll, DeMaio, Galletta Longo |
| Nays: | None |
| Absent: | None |

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

