

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday November 19, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday November 19, 2012. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin P. Carroll  
Lawrence DeMaio  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
John Black (Consulting Engineer)  
Lawrence Tossi (Special Counsel)  
Councilman Baig

ABSENT:  
Neal Galletta

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular Meeting held on October 15, 2012 were accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

Mr. Decker noted for the record that a resident residing at 86 Glen Court was in attendance. Mr. Grayberg inquired what measures could be taken to avoid sewer service disruption and sewer backup in his home during power outages of the Authority's Glen Court Station. Mr. Grayberg's house is the closest house to the station. A discussion was held regarding measures Mr. Grayberg could take in his house to avoid back-ups. It was explained to Mr. Grayberg that the installation of an emergency generator at the site would avoid the disruptions in station service, but the Authority lacked the property to install the equipment needed. Mr. Grayberg stated that he would be willing to possibly provide the property needed to allow the generator. Mr. Wegele will work with Mr. Grayberg towards some solutions.

## **FINANCIAL OPERATIONS:**

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$ 45,426.62
Additional Expenses for October	4,086.24
Hospitalization for November	21,639.76
Operating Payroll/Gross October	74,881.37
Social Security October	4,239.00
Meter Deposit Refunds October	<u>643.50</u>
	\$150,916.49

## **CAPITAL EXPENSES:**

Lee T. Purcell Associates	\$ 9,070.80
O'Brien & Gere Engineers, Inc.	<u>500.00</u>
	\$ 9,570.80

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and a resolution to eliminate outstanding checks as recommended by Ferraioli, Cerullo, Wielkotsz & Cuva in the annual audit report was adopted.

### **Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

## **PERSONNEL:**

Mr. DeMaio recommended that the Authority issue its annual Christmas Bonus of \$250.00 to the employees and \$125.00 for part-time employees.

Mr. DeMaio also reported that Mary Scanlan has completed her probationary period and recommended that she be made a permanent employee at an hourly rate of \$20.00.

Mr. DeMaio reported that Mrs. Sherry Pete will be retiring as of December 1, 2012 after 17 years of service. Her official last day of work is November 30, 2012.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the annual Christmas bonus was approved, Mary Scanlan as a permanent employee with a new hourly rate of \$20.00 and Mrs. Pete's retirement was accepted.

### **Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

### **EXECUTIVE DIRECTOR/FACILITIES REPORT:**

Mr. Decker reported that Tess Association's IT retainer and maintenance fee arrangement with the Authority will end on November 30, 2012. Tess Associates will continue to support, as needed, the PLBMUA Billing Database at any hourly rate of \$100.00 with a minimum of 4 hours billing time for any onsite work effective December 1, 2012.

Mr. Decker reported that Atlanticare IT will be the Authority's new IT company effective December 1, 2012 with a quarterly fee of \$2160.00.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the new IT arrangements were accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

### **WATER OPERATIONS:**

In Mr. Galletta's absence Mr. Decker submitted Mr. Wegele's Water Report.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Water Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

### **SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and noted progress.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the Sewer Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

### **OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported progress.

### **ATTORNEY'S REPORT:**

Mr. Kassover reported that General Chemical was awarded the bid Liquid Aluminum Sulfate and has signed the contracts and returned it with all necessary documentation. The contract now needs to be signed by Chairman Decker and Secretary DeMaio.

Mr. Kassover also reported that he sent another letter to Mr. Flax of the EPA regarding the VOC reports. Mr. Kassover has not received a reply to his letter.

### **ENGINEERS REPORT:**

Mr. Black reported that the Gravity Thickener is online and had a slight problem which has been resolved.

### **OLD BUSINESS:**

Mr. Decker noted that the security system and all cameras are up and running.

### **CORRESPONDENCE:**

Mr. Decker presented correspondence for discussion.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote items 1 through 17 with the addition of item No. 18 which is a letter received November 19, 2012 from Tess Associate to Chairman Decker regarding supporting the PLBMUA Billing Database for a time and material hourly rate of \$100.00 were accepted.

#### **Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	Galletta

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:42 pm.

#### **Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway  
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

