

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday October 15, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday October 15, 2012. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
John Black (Consulting Engineer)
Councilman Baig

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the minutes from the Regular Meeting held on September 17, 2012 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted for the record that no one from the public was present.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$ 91,240.59
Additional Expenses for September	3,398.24
Hospitalization for October	25,188.76
Operating Payroll/Gross September	76,448.74
Social Security September	4,739.79
Meter Deposit Refunds September	<u>830.00</u>
	\$201,846.12

CAPITAL EXPENSES:

Lee T. Purcell Associates	\$ 1,105.00
UV Doctor Lamps LLC	8,263.00
O'Brien & Gere Engineers, Inc.	<u>2,500.00</u>
	\$11,868.00

NJEIT:

Lee T. Purcell Associates	\$ 12,364.40
Matina & Sons, Inc.	134,207.42
Matina & Sons, Inc.	<u>19,365.12</u>
	\$165,936.94

Mr. Decker read into the record a resolution to accept the annual audit report for the fiscal year ending May 31, 2012.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Annual Audit for the fiscal year ending May 31, 2012 was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

PERSONNEL:

Mr. DeMaio reported that last month there was discussion about the Authority to offering a section 125 Flexible Spending Account. Under Chapter 78 public law 2011, Local Finance Notice 2011 the Authority must establish a Premium Only Section 125 Plan with Opt-out to allow employees the option to use pre-taxed dollars to satisfy their required contributions for health insurance. Mr. Decker read into the record a resolution to adopt a "Premium Only Section 125 Plan with Opt-Out"

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote a Premium Only Section 125 Plan with Opt-Out was approved.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Personnel Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress and noted that he and Larry Tossi are meeting with Alaimo Engineering regarding the Twin Lakes Dam.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele’s Water Report and noted that there was general maintenance and repairs for the month.

Mr. Galletta inquired about a meter that stopped working and was not registering consumption. Mr. Wegele explained that the account will be billed using the average of the consumption for that time frame.

Mr. Galletta inquired about the mention in the monthly report of the Authority buying properties on Lincoln Avenue and Poplar Avenue. Mr. Decker explained that the houses discussed, which are located in the immediate area of the Treatment Plant, are scheduled to be demolished through the state buyout program. Mr. Decker asked the Mayor and the Borough Administrator about the Authority acquiring those properties. Mr. Decker stated that he will discuss the matter further with the Mayor and report back to the commissioners.

Mr. Galletta reported that water consumption after September usage is down 1% from 2010 and up 4.9% from 2011.

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele’s Sewer Report and noted progress.

OPERATIONS MANAGER’S REPORT:

Mr. Wegele reported that the Shade Tree Commission presented the Authority with a Flowering Red Plum Tree in thanks for allowing them to maintain a tree farm at the Treatment Plant. Mr. Decker noted that it will be planted by entrance to the plant.

Mr. Wegele reported the Ford pickup truck has a blown engine and is at Meadowlands Ford waiting for approval for repairs from Ford. Mr. Wegele noted that the truck is covered under the warranty as long as the Authority can show proof that the oil was changed on regular basis; which it was.

ATTORNEY’S REPORT:

Mr. Kassover reported that he has received the Affidavit of Publication from the Star Ledger for the Wastewater Management Plan.

Mr. Kassover also reported that he received the Maintenance and the Environmental Maintenance Bond from Matina & Sons. Mr. Kassover stated that the retainage could be released if there were no other issues. Mr. Black stated that the retainage will be released after the road is paved which is the last phase of the project.

Mr. Kassover reported that he prepared the resolution for the “Premium Only Section 125 Plan with Opt-Out” which has been signed.

Mr. Kassover reported that he along with Mr. Wegele attended the bid opening for a 2-year contract for Liquid Aluminum Sulfate. Two bids were received and the lowest bid was from General Chemical who is the Authority’s current supplier. Mr. Kassover stated that he has reviewed all documentation and his recommendation is to award the bid to General Chemical.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the resolution to award the bid to General Chemical was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Kassover reported that he received a copy of a proposal from the Engineer firm Black & Veatch to add more antennas to the tower. Mr. Decker and Mr. Sackerman of ACF will review the proposal at which time Mr. Kassover will respond.

ENGINEER’S REPORT:

Mr. Black wanted to clarify that the retainage voucher for Matina and Sons was on this month’s bill list pending Mr. Kassover’s approval and the paving.

Mr. Black reported that the majority of the equipment for the Gravity Thickener has been delivered and the old equipment has been removed. Mr. Black noted that the corrosion of the old bridge was very advanced. Mr. Black stated that he is concerned that there may be a similar situation under the holding tank dome and suggested putting that on the list of capital items to consider.

Mr. Black also reported that regarding the Wastewater Management Plan there is some questions from the NJDEP regarding where the border with Wanaque begins and which are the last lots in Pompton Lakes. Billy Doty is checking Authority records to determine which are the last lots that the Authority serves. Mr. Black will respond to the NJDEP with the information.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote the reports of the Operations Manager, Attorney and the Engineer were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Carroll inquired if the contractors working at the Treatment Plant are required to remove all the debris from the construction site. Mr. Decker reported that the Authority has a dumpster onsite.

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote items 1 through 16 with the addition of item No.17 which is a letter dated October 10, 2012 from Black and Veatch enclosing a proposal to add more antennas to the T-Mobile Tower and No. 18 which is a letter from Borough Clerk Elizabeth Brandsness enclosing a resolution to increase the compensation of the Authority's Commissioners were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Decker stated that in the next month he would like to discuss more necessary Capital Projects for the future.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:25 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

