

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday September 17, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday September 17, 2012. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
John Black (Consulting Engineer)
Lawrence Tossi (Special Counsel)

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on August 27, 2012 were accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Abstain:	Carroll

Mr. Decker noted for the record that no one from the public was present.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$ 50,059.76
Additional Expenses for August	459.68
Hospitalization for September	25,898.56
Operating Payroll/Gross August	101,068.84
Social Security August	6,266.24
Meter Deposit Refunds August	\$ <u>128.50</u>
	\$183,881.58

CAPITAL EXPENSES:

Lee T. Purcell Associates	\$ 2,295.00
Smith and Loveless, Inc.	10,553.76
R&R Pump and Control Services	6,032.00
Roberge Electric	<u>3,353.69</u>
	\$22,234.45

NJEIT:

Lee T. Purcell Associates	\$ 1,700.00
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UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that he is scheduled to meet with Mr. Paul Cuva to discuss the Authority's annual audit.

PERSONNEL:

Mr. DeMaio reported progress and noted that Ryan Laurice has resigned as of September 16, 2012 to pursue a job as a Clifton Firefighter.

Mr. Decker reported that the Authority is required to offer a section 125 Flexible Spending Account. Under Chapter 78 public law 2011, Local Finance Notice 2011 the Authority must establish section 125 Flexible Spending Account including POP Plans (Premium Only Plans) to allow employees the option to use pre-taxed dollars to satisfy their required contributions for health insurance. Mr. Decker noted that he has been in contact with the Authority's payroll company regarding the implementation of this requirement.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote Mr. Kassover will prepare a resolution for the implementation of a POP Plan for the employees of the Authority.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress and noted that there is one project outstanding under the NJEIT funding which is the Ringwood Avenue/Garden Road final paving. He also noted that the sludge gravity thickener project is making progress and the Emergency Generator for the SPS project will start in the near future.

Mr. Decker reported that he has received a response from John Boyle of the NJDEP Dam Safety Department to his memo dated July 2, 2012 regarding the Twin Lakes Dam. Mr. Decker reported that the NJDEP was not in agreement with the Authority's assessment that the dam is in fair condition rather than the NJDEP assessment that it is in poor condition. Mr. Decker stated that he will consult with Mr. Tossi regarding a possible second opinion as to the condition of the dam. Mr. Decker noted that the letter stated that they were aware that the Authority has applied for the low interest program for dam rehabilitation projects and the deadline for any rehabilitation will be on hold until the dam loan programs have been finalized.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted that it was standard repairs throughout the month.

Mr. Galletta also noted that water consumption is about equal to 2010 and up by 6% from 2011.

Mr. Galletta reported that the fall hydrant flushing will begin on October 15th. Mr. Wegele noted that if the Authority receives several complaints of discolored water during the year we will go out and flush some hydrants.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and noted that most of the month was general maintenance.

Mr. Decker noted that a new five-year contract was received from Passaic Valley Sewage Commission and the Authority was billed at the new rate.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported that the Notice to Bidders for Liquid Aluminum Sulfate was published in the Herald News and the bids will be opened on October 2, 2012.

Mr. Kassover also reported that the Wastewater Management Plan Notice was published in the Star Ledger on September 4, 2012 as required by the state. Once Mr. Kassover receives the Affidavit of Publication it will be sent to the NJDEP. Mr. Kassover noted that the Authority must adopt a resolution consenting to the Wastewater Management Plan that was prepared by Lee T. Purcell Associates.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the resolution to consent to the Wastewater Management Plan that was prepared by Lee T. Purcell Associates was approved.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Kassover reported that the Authority received a request from Mr. Philip Flax of the Environmental Protection Agency (EPA) for water quality reports dating back ten years. Mr. Wegele made copies of the reports and Mr. Kassover sent them to Mr. Flax.

ENGINEER'S REPORT:

Mr. Black reported that in the next several months the Wastewater Management Plan will proceed to the next phase which is to develop the full plan. Mr. Black will work with the EPA to complete the plan.

Mr. Black also reported that Garden Road paving will begin in the near future, the components for Gravity Thickener Project will be delivered the second week in October and he will begin working with Mr. Kassover to prepare the bids for the SPS Emergency Generator.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the reports of the Operations Manager, Attorney and the Engineer were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

CORRESPONDENCE:

Mr. Decker presented items 1 through 16 for discussion.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote items 1 through 16 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Galletta noted that Ramapo Avenue will be re-surfaced from Hamburg Turnpike to Riverdale Road next year. Mr. Wegele noted that paving of the first half of Ramapo Avenue was completed and the water main valve boxes and sanitary sewer manhole assemblies were replaced where needed. Mr. Wegele also noted that the Authority has water main valve boxes and sanitary sewer manhole assemblies in stock for the next phase of Ramapo Avenue paving.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:25 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio
Secretary

