

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday June 25, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated May 23, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday June 25, 2012. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
John Black (Consulting Engineer)

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the regular meeting held on May 21, 2012 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted for the record that no one from the public was present.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$ 87,397.30
Additional Expenses for May	1,740.16
Hospitalization for June	24,833.86
Operating Payroll/Gross May	93,029.06
Social Security May	4,767.85
Meter Deposit Refunds May	<u>257.00</u>
	\$ 212,025.23

CAPITAL EXPENSES:

Lee T. Purcell	\$ 7,990.00
D&L Paving Contractors, Inc.	60,550.00
Frantella Construction	2,280.00
Water Works Supply Co.	5,412.14
O'Brien & Gere Engineers, Inc.	14,025.00
NSI Neal Systems Inc.	5,000.00
Security Systems Solutions	<u>16,000.25</u>
	\$111,257.39

NJEIT:

Lee T. Purcell Associates	\$ 8,597.80
Jeffrey M. Kassover	135.00
D.R. Mullen Construction Co	37,354.58
Matina & Son Inc.	<u>274,668.48</u>
	\$320,755.86

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that the State of New Jersey Department of Community Affairs has approved the Authority's budget for the fiscal year June 1, 2012 to May 31, 2013.

PERSONNEL:

Mr. DeMaio reported that one of the Authority's operating employees will be leaving in August. Mr. DeMaio would like to give Mr. Wegele authorization to hire two seasonal employees.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote Mr. Wegele was given authorization to hire two seasonal employees at \$12.00 per hour and the Personnel Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None

Absent: None

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress on facilities and noted that the paving at the Treatment Plant has been completed; the Garden Road Project is progressing and should be completed by the end of July with final milling and paving to be completed in October.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted the month consisted of standard duties. The report also stated that the Authority will test the homes build between 1984 and 1987 for lead and copper every three years as required by the state.

Mr. Galletta noted that water consumption is up 8.6% over 2011 and 2.8 % over 2010.

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo reported that Valani Deli is refusing to let Authority personnel take a grease and oil sample. Mr. Longo would like Mr. Kassover to send a letter to Mr. Valente and inform him of the regulations and fines concerning grease and oil sampling.

Mr. Longo submitted Mr. Wegele's Sewer Report and noted progress.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY’S REPORT:

Mr. Kassover reported that he reviewed the Maintenance Bond for D & L Paving at the request of Mr. Black and found that the bond is not approved due to the disclaimer of liability. Mr. Kassover informed the company of his findings and they corrected the Maintenance Bond.

Mr. Kassover was asked to discuss the recent arbitration case between Verizon and the Authority. He stated that there are very narrow grounds to appeal the arbitrator’s ruling, and that it was up to the Authority’s insurance carrier and to the carrier’s attorney whether to appeal. In all likelihood the carrier will pay the award, which will close the case. The Authority may have to reimburse the carrier for the deductible.

ENGINEER’S REPORT:

Mr. Black reported that the Gravity Thickener Project is underway. The old tank has been pumped out and cleaned by the Authority after which the contractor took measurements and produced drawings which were reviewed. One problem with the measurements was found and corrected. Mr. Black does not have a definite date when all the material for the project will be delivered but should have a projected start date by next month.

Mr. Black noted that the Colfax Avenue and the Site Paving projects are completed and the retainage has been returned.

Mr. Black reported that the borough sent a letter and map to the NJDEP pertaining to the Wastewater Management Plan. The NJDEP has sent correspondence to the borough informing them what the next step in the process is.

Mr. Black reported that the Authority received the Water Allocation Permit for the next ten years with no changes or restrictions.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the reports of the Operations Manager, Attorney and the Engineer were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

CORRESPONDENCE:

There was some discussion regarding certain Receive and File items.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote items 1 through 14 with the addition of No. 15 which is the Authority’s Water Budget

received from the state on June 25, 2012 and No. 16 which is the Authority's Sewer Budget received from the state on June 25, 2012 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Decker noted that the meeting of the Authority is being changed from Monday July 16th to Monday July 23rd. Mr. Kassover will send out the necessary notices.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:50 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio
Secretary

