

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday May 21, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday May 21, 2012. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll (arrived at 6:15pm)
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Kathleen Shortway (Office Manager)
Jeffrey M. Kassover (Attorney)
John Black (Consulting Engineer)

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the minutes from the regular meeting held on April 23, 2012 were accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

Mr. Decker noted for the record that no one from the public was present.

FINANCIAL OPERATIONS:

In Mr. Carroll absents Mr. Decker presented the following bills for approval:

Operating Vouchers	\$ 124,016.96
Additional Expenses for April	3,121.26
Hospitalization for May	24,833.86
Operating Payroll/Gross April	72,457.03
Social Security April	4,492.40
Meter Deposit Refunds April	385.50
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	\$ 229,307.01

CAPITAL EXPENSES:

Lee T. Purcell	\$2,472.80
Alpine Painting & Sandblasting Contractors	11,600.00
William Stothoff Company	38,400.00
Omni Environmental	<u>3,169.38</u>
	\$55,642.18

NJEIT:

Lee T. Purcell Associates	\$31,620.80
Jeffrey M. Kassover	12,500.00
Hawkins, Delafield & Wood	25,438.92
Matina & Son, Inc.	<u>363,865.86</u>
	\$433,425.58

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance Report was accepted.

Vote:

Ayes	Decker, DeMaio, Galletta, Longo
Nays:	None
Absent:	Carroll

Mr. Decker reported that the Authority's budget for the fiscal year June 1, 2012 to May 31, 2013 has been approved by the state of New Jersey and now can be adopted. Mr. Decker read a resolution to adopt the water and sewer budget.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote the Authority's budget for the fiscal year June 1, 2012 to May 31, 2013 was adopted and the secretary was authorized to sign the resolutions.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

PERSONNEL:

Mr. DeMaio reported progress and requested that the commissioners go into closed session to discuss contract and personnel issues.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress and noted that he would like to move the June meeting from June 17th to June 25th. All commissioners and professionals were in agreement. Mr. Kassover will send out the necessary notices.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the meeting was moved to June 25, 2012.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's water reported and noted standard repairs and maintenance throughout the month.

Mr. Galletta reported that water consumption was up for the month. We are now up 8.4% from this time last year. Mr. Galletta noted that the Authority has sold more water in the first four months of 2012 then we have since 2008.

Mr. Galletta also reported that spring hydrant flushing is completed and there were minimal dirty water complaints.

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's sewer reported and noted routine maintenance throughout the month.

Mr. Longo noted that there was a slight increase in sludge due to adjustments still being done to the sludge thickener but Mr. Longo noted that since the sludge thickener has been online the sludge removal is significantly reduced.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover discussed the repayment schedules for the Fund Loan and for the Trust Loan and noted that the overall interest rate payable by the Authority over the 20-year payout amounts to 0.69%.

ENGINEER'S REPORT:

Mr. Black reported that Garden Road area water mains are installed and now the service lines need to be installed.

Mr. Black also reported that Colfax Avenue and Treatment Plant paving projects have been completed. Also, the Gravity Thickener project is in progress.

Mr. Black noted that the Authority has agreed to the service area for the Wastewater Management Plan. Mr. Black submitted a draft letter to the NJDEP and they have indicated how they want the letter formatted. Mr. Black stated that the borough must now issue the letter to the NJDEP Office of Land Use Planning.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the reports of the Operations Manager, Attorney and the Engineer were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Decker noted again that that Mr. Wegele has submitted all necessary documentation to FEMA for the damage that the Authority suffered as a result of Hurricane Irene and he anticipates that the Authority will receive an additional \$78,000 in FEMA funds.

CORRESPONDENCE:

There was some discussion regarding certain Receive and File items.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote items 1 through 17 with the addition of No. 18 which is a letter dated May 10, 2012 from the State of New Jersey Office of the Public Defender to the Authority enclosing the arbitration decision in the matter of Verizon NJ v. Pompton Lakes Municipal Authority and ECSM and No. 19 which is a letter dated May 18, 2012 from the State of New Jersey DEP, Bureau of Dam Safety and Flood Control to the Authority regarding Dam Safety Loan Status and General Updates.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

NEW BUSINESS:

A discussion was held by the Commissioners regarding the exceedance “rationale” used in the Consumer Confidence Report. Mr. Wegele explained the standards required by the NJDEP in preparing the report.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered into Closed Session at 6:45 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

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RESOLUTION **CLOSED SESSION STATEMENT**

Whereas, Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and;

Whereas, on March 21, 2011 this body is of the opinion that such circumstances presently exists.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

To discuss personnel matters

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: _____
George Decker, Chairman

Attest: _____
Lawrence DeMaio, Secretary

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:20 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. DeMaio reported that as a result of discussions held in Closed Session he would like a motion to approve a 4% increase as per the existing contract for all employees including management. In addition he would like to recommend a merit increase of \$5.00 per hour for Shaun Kramer which includes the 4% increase. Mr. DeMaio noted that Mr. Kramer's performance has been excellent and he has been crucial to the installations of the new systems at the Authority.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the all payroll increases were approved.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:23 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio
Secretary

