

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday March 26, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Kathleen Shortway (Office Manager)
Jeffrey M. Kassover (Attorney)
John Black (Consulting Engineer)

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the Reorganization and Regular Meetings held on February 22, 2012 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted for the record that no one from the public was present.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$ 83,061.27
Additional Expenses for February	2,615.44
Hospitalization for March	24,947.66
Operating Payroll/Gross February	76,357.37
Social Security February	4,734.21
Meter Deposit Refunds	<u>128.50</u>
	\$ 191,844.45

CAPITAL EXPENSES:

Lee T. Purcell	\$4,290.20
NSI Neal Systems, Inc.	4,400.00
Freedom Fence	12,000.00
Jeffrey M. Kassover	506.25
R&R Pump & Control Services	<u>10,808.00</u>
	\$32,004.45

NJEIT:

Lee T. Purcell Associates	\$5,725.20
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Mr. Decker reported that Mr. Wegele is working with a new Fema investigator regarding the Authority's losses from Hurricane Irene. Mr. Decker noted that the Authority's losses are approximately \$260,000 of which the Authority will be entitled to 75%. Mr. Decker noted that the Authority has received \$50,000 so far.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker reported that the 2012/2013 budget is ready to be introduced and read the resolution to introduce the budget into the record. The budget will be forwarded to the state for approval, if approved as written the budget will then be adopted.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the water and sewer resolutions to introduce the Authority's budget for the fiscal year June 1, 2012 to May 31, 2013 were approved.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

PERSONNEL:

Mr. DeMaio reported progress.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported that there were nine (9) bids received for Contract 122, Site Paving Project. The three (3) lowest bids are D& L Paving Contractors \$58,950, SCS Contracting, Inc. \$59,500 and AJM Contractors, Inc \$64,998. Lee T. Purcell Associates has reviewed the bids and recommends that the contract be awarded to D & L Paving Contractors.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the resolution to award Contract 122 to D & L Paving Contractors was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker reported that there were seven (7) bids received for Contract 121, Sludge Thickener Mechanism Project. The three (3) lowest bids are Blooming Glen Contractors, Inc. \$ 128,502, Jogi Construction, Inc. – North \$155,000 and Spectraserv \$165,800. Lee T. Purcell Associates has reviewed the bids and recommends that the contract be awarded to Blooming Glen Contractors, Inc.

Mr. Black noted that the contract for this project specifies a high quality mechanism for the Sludge Thickener but the contractor does not have to specify what manufacturer he is using only that it is equal to a high quality mechanism. Mr. Black stated that could result in a dispute during the approval process. Mr. Decker noted that if the Authority is not satisfied with the mechanism the contractor will not get the approval to move forward with the project.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the resolution to award Contract 121 to Blooming Glen Contractors was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele’s Water Report and noted that the well houses are being painted. Also a test was conducted on the fuel oil tanks located near Wells No. 1 and 2 and no leaks were found.

Mr. Galletta reported that the Authority purchased an inflatable raft with a 40 horsepower motor for future flooding conditions.

Mr. Galletta also reported that the pump and motor has been rebuilt for Well House No. 1 and it should be online in ten days to two weeks.

Mr. Galletta noted that the borough has taken over the repair and maintenance of the water fountains in Hershfield Park and the Authority is no longer responsible.

Mr. Wegele reported that the Authority's insurance company New Jersey Joint Insurance Fund will no longer insure underground single walled steel oil tanks as of January 2014. Mr. Wegele noted that South Pump Station and the Treatment Plant still have single wall steel underground tanks and the Authority must make arrangements to have the tanks put above ground before that time.

Mr. Galletta noted that water consumption for the first two months of 2012 is the lowest in five years.

Mr. Galletta also noted that Spring Hydrant Flushing begins on April 9th so some calls are expected due to temporary discoloration of the water.

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and noted that North Station had a failed pump which was repaired and put back online.

Mr. Longo congratulated the Authority's crew for the excellent job they did during a sewer backup at the VFW Hall on March 4th.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the Sewer Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY’S REPORT:

Mr. Kassover noted that he will prepare the sunshine notices for the meeting change to April 23rd.

Mr. Kassover reported that he prepared the resolutions for contracts No 121 and 122 which have been signed at this meeting. Mr. Kassover will send the contracts to the successful bidders for signature and request from Blooming Glen the name of the manufacture of the Thickener Mechanism.

Mr. Kassover reported that the actual final closing for the fund loan and trust loan will take place in May at which time the Authority will receive the debt payment schedule.

Mr. Kassover sent a request to the North Jersey Police Radio Association for the reimbursement of the BID tax.

ENGINEER’S REPORT:

Mr. Black reported that there is a pre-construction meeting with the contractors and police for the Garden Road Area Water Main Project on Thursday, March 29th at which time a start date will be discussed.

Mr. Black reported that additional information has been requested from the EPA regarding Buy American documentation for the ARRA funded projects. Mr. Black stated that he and Mr. Wegele will meet to discuss this within the next few weeks.

Mr. Black reported that the mapping and report for the Waste Water Management Plan will be completed and submitted before the July 2012 deadline.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote the reports of the Operations Manager, Attorney and Engineer were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Decker reported that he met with the Bloomingdale Mayor and Council regarding the Authority’s proposal to control Bloomingdale’s water and sewer operations. A response from Bloomingdale is expected in 4 to 6 weeks.

CORRESPONDENCE:

There was some discussion regarding certain Receive and File items.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote items 1 through 17 with the addition of No. 18 which is a letter dated March 24, 2012 from Jeffrey Kassoover to the Authority enclosing Resolutions to award Contracts 121 and 122, No. 19 which is a letter dated march 22, 2012 from Lee T. Purcell Associates to the Authority with a recommendation to award Contract No. 121 to Blooming Glen Contractors, Inc., No. 20 which is a letter dated March 22, 2012 from Lee T. Purcell Associates to the Authority with a recommendation to award Contract No. 122 to D&L Paving Contractors, Inc. were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Decker noted that the regular meeting for the month of April has been moved from April 16th to April 23rd. Mr. Kassoover will prepare necessary notices.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:50 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway, Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

