

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Wednesday February 22, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated January 25, 2012 gave notice that the budget workshop would be held at 4:30 p.m. on February 22, 2012 preceding the Authority's workshop, Reorganization Meeting and Regular Meeting. The meetings will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin P. Carroll  
Lawrence DeMaio  
Neal Galletta  
Michael Longo  
John Wegele (Operations Manager)  
Kathleen Shortway (Office Manager)  
Jeffrey M. Kassover (Attorney)  
John Black (Consulting Engineer)  
Councilman William Baig

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on January 23, 2012 were then accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted for the record that no one from the public was present.

**FINANCIAL OPERATIONS:**

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$ 152,015.49
Additional Expenses for January	2,164.26
Hospitalization for February	17,953.96
Operating Payroll/Gross January	73,191.46
Social Security January	4,537.93
Meter Deposit Refunds	<u>\$ 899.50</u>
	\$ 289,457.84

**CAPITAL EXPENSES:**

Lee T. Purcell	\$8,414.80
Earth Care	9,065.00
R&R Pump & Control Services	3,197.88
Jeffrey M. Kassover	488.77
	<u>\$21,165.85</u>

**NJEIT:**

Ferraioli, Wielkottz, Cerullo & Cuva	\$ 1,123.75
Jeffrey M. Kassover	303.75
Hawkins, Delafield & Wood	1,832.00
Lee T. Purcell Associates	1,300.20
	<u>\$ 4,559.70</u>

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted for the record that the Authority's budget workshop took place before the meeting and the budget worksheet will be forwarded to Mr. Cuva.

**PERSONNEL:**

Mr. DeMaio reported progress.

**FACILITIES:**

Mr. Decker reported progress and noted that all system facilities are working well.

Mr. Decker also noted that the Authority has requested permission from the borough to allow the contractor to park the equipment and material that is being used for the Garden Road area water main replacement in the Carlough Field parking lot.

**SEWER OPERATIONS:**

Mr. Longo reported progress.

## **WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's Water Report and noted that there have been quite a few curb box replacements on Marion Court in preparation of the water main replacement project in the Garden Road area. Mr. Wegele reported that notices will be hand delivered to all residents that may be affected. The Authority will also use the reverse 911 call and has included a notice in the Crystal Clear Newsletter due to go out next month.

Mr. Decker noted that the Garden Road Area Water Main Replacement will begin on or about March 26, 2012 and should be completed in three to four months.

Mr. Galletta noted that the water consumption is still down 6.2% from January of last year.

Mr. Galletta noted that there has been a lot of discussion in Trenton about adding fluoride to drinking water. Mr. Galletta would like to pass a resolution stating that the Authority is against adding fluoride to the borough's drinking water. Mr. Decker stated that this issue was discussed in work shop and the Authority is against mandatory adding of fluoride to the drinking water.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote a resolution will be prepared and presented at the March 2012 meeting.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the regular meeting was suspended to reorganize.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that the regular meeting resumed at 6:20pm. All commissioners and professionals were still present.

## **OPERATION MANAGER'S REPORT:**

Mr. Wegele reported that the Ramapo Avenue from Lakeside Avenue to Hamburg Turnpike will be resurfaced in the coming months. The Authority is going to replace all the manholes and valve boxes. The following year Ramapo Avenue from Hamburg Turnpike to Riverdale Road will be done.

Mr. DeMaio inquired if the fence around Albany Station which was destroyed by the flooding is the Authority's responsibility. Mr. Wegele stated that the Authority is going to replace the fence.

## **ATTORNEY'S REPORT:**

The signed contract for the Garden Road Area Water Main Replacement has been sent to Matina and Sons.

Mr. Kassover reported that the Board of Public Utilities sent a letter of complaint to the Authority regarding a Public Service gas line. Mr. Kassover assisted Mr. Wegele in preparing a response to that letter. The Authority has not received a reply from the Board of Public Utilities.

Mr. Kassover also reported that the Notice to Bidders for the Sludge Thickener Mechanism and the Treatment Plant Paving were published in the Herald News. The bid openings will be on March 8, 2012 and the contracts will be awarded at the next meeting of the Authority on March 26, 2012.

Mr. Kassover reported that at the last meeting the Authority adopted an emergency resolution for repairs to Wells 1 and 3 because of a health and safety issue. Mr. Kassover prepared the resolution in written form and presented it at this meeting for signature by the Chairman and Secretary, the resolution is effective January 23, 2012.

Mr. Kassover reported that he and the Authority's bond counsel, Mr. Beinfield are preparing all the necessary documentation for the NJEIT financing. Mr. Decker stated that a resolution authorizing the Chairman or Vice Chairman and the Secretary or Assistant Secretary to sign and attest all necessary documentation.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the Chairman or Vice Chairman and the Secretary or Assistant Secretary were authorized to sign and attest all documentation for the NJEIT financing.

### **Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

### **ENGINEER'S REPORT:**

Mr. Black reported that preconstruction meeting was held on the Garden Road Area Water Main Replacement project. At the meeting the contractor stated he did not want to start before March 15, 2012 because the asphalt prices were much higher for winter mix. This date is agreeable to the Authority due to the possibility of inclement weather. Mr. Black will meet with the contractor and then prepare the Notice to Proceed.

Mr. Black reported that the NJDEP, Division of Water Supply sent a letter to Mr. Wegele and Mr. Black stating that there were two small issues that needed to be resolved regarding the Water Allocation Permit Application. Mr. Black stated that the Authority should be receiving the permit shortly.

### **SPECIAL COUNSEL:**

Mr. Tossi reported that he is in receipt of the engineer's proposal for the Twin Lakes Dam.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the Authority will entered into contract with O'Brien and Gere to conduct an evaluation of alternatives and basis of design for the Twin Lakes Dam at a cost of \$25,000 and to enter into contract with a firm to conduct a site survey at a cost of \$6,000.

#### **Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

### **COUNCILMAN BAIG:**

Mr. Baig noted that the EPA has delayed the Acid Brook Delta Project and it is now scheduled to start next spring.

### **CORRESPONDENCE:**

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote Receive and File items 1 through 16 with the addition of No. 17 which is a letter dated February 23, 2012 from Chairman Decker to the Mayor and Council regarding the Garden Road Water Main Replacement and the temporary use of Carlough Field parking area to park the contractor's equipment were accepted.

#### **Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**NEW BUSINESS:**

Mr. Decker reported that a new Crystal Clear Newsletter will be mailed to the residents within the next couple of weeks. Mr. Decker stated that if the commissioners want to review it please do so within the next week.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call the members of the meeting Pompton Lakes Municipal Utilities Authority was adjourned at 6:35 pm.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway, Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

