

**POMPTON LAKES BOROUGH MUNICIPAL UTILITIES AUTHORITY
AGENDA FOR REGULAR MEETING JANUARY 23, 2013**

The Pompton Lakes Borough Municipal Utilities Authority will hold a workshop at 5:15 pm on January 23, 2013 at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey. The Regular Meeting will immediately follow thereafter.

Agenda for the Regular Meeting will be as follows:

1. Call to order – Chairman Decker - Adequate notice of this Regular Meeting was provided in accordance with the New Jersey Open Public Meetings Act. Letters to North Jersey Herald & News, Suburban Trends and the Administrator of the Borough of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on January 23, 2013 at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was posted in a public place to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.
2. Roll Call
3. Discussion of Minutes from the meeting held on December 17, 2012.
4. Public Hearing
5. Reports:

Financial Report	Kevin P. Carroll
Personnel	Lawrence DeMaio
Executive Director/Facilities	George D. Decker
Water Operations	Neal Galletta
Sewer Operations	Mike Longo
Operations Manager’s Report	John F. Wegele
Attorney’s Report	Jeffrey M. Kassover
Engineer’s Report	John Black
Council Liaison	William Baig
6. Old Business
7. Reading of Correspondence – (list attached)
8. New Business
9. Closed Session
10. Adjourn

CORRESPONDENCE:

1. A memo dated December 2012 from the State of New Jersey Department Of The Treasury regarding Employer Liability for Annual Pension Contribution for 2013 which is due 4/1/13.
2. Letters dated December 4, 2012 from New Jersey Environmental Infrastructure Trust to Chairman Decker regarding the loan agreements for New Jersey Funds 2010, 2009A, 2012A and 2010B. Payments are due on February 1, 2013.
3. A letter dated December 10, 2012 from Lakeland Bank informing the Authority that they are going paperless. Wire transfer email confirmation request form was completed and forwarded to Lakeland Bank.
4. A letter dated December 20, 2012 from Sal Schito of American Communication Facilities; L.L.C. regarding revenues collected from T-Mobile Tower, a check was enclosed.
5. A letter dated December 21, 2012 from Chairman Decker to Mr. Steve Grayberg of 86 Glen Court, Pompton Lakes as a follow up to the conversation that took place on December 17, 2012 regarding an emergency generator at Glen Court Pumping Station. Chairman Decker will keep Mr. Grayberg updated on the status of the project.
6. A letter dated December 26, 2012 from New Jersey Utility Authorities Joint Insurance Fund notifying the Authority regarding the annual Reorganization meeting will be held on January 23, 2013.
7. A letter dated December 28, 2012 from Hawkins Delafield & Wood LLP to the Authority regarding matters relating to the outstanding bonds.
8. A memo dated January 4, 2013 to Commissioner Larry DeMaio from John F. Wegele, Operating Manager listing the employees that qualify for sick bonus for having used no sick days during the year 2012.
9. A letter dated January 7, 2013 to Pamela P. Lyons, Office of Equal Opportunity Public Contract Assistance from John F. Wegele providing the 1st Quarter Contractor's Procurement Reports.
10. A memo dated January 7, 2013 from Elizabeth Brandsness, Municipal Clerk informing the Authority that Mayor and Council have appointed Councilman William Baig as Liaison to the M.U.A.
11. A letter dated January 7, 2013 to Paul Smith, N.J.D.E.P Water Supply Operations Bureau of Safe Drinking Water from John F. Wegele providing the December 2012 Well Pumping Totals and 2012 4th Quarter Disinfectant Residual Report.

12. A letter dated January 8, 2013 to the North Jersey Radio Association, Inc. from Jeffrey M. Kassover advising that the 1st 2013 quarter tax bill is due.
13. A letter dated January 8, 2013 to N.J.D.E.P Bureau of Point Source Permitting Region from John F. Wegele providing copies of the PLMUA Wastewater Treatment Facility's Freshwater Chronic Toxicity test results.
14. A memo dated January 8, 2013 to Commissioner Michael Longo from John F. Wegele providing a summary of the Wastewater Treatment Facility's Sludge Data for 2012.
15. A memo dated January 8, 2013 to Commissioner Michael Longo from John F. Wegele providing results from the Authority's 2012 4th Quarter Grease & Oil Sampling program.
16. A letter dated January 8, 2013 from Sal Schito of American Communication Facilities; L.L.C. regarding revenues collected from T-Mobile Tower, a check was also enclosed for the Third Quarter Taxes.
17. A letter dated January 11, 2013 from Jeffrey M. Kassover to the Authority enclosing a Business Entity Disclosure Certifications signed by Jeffrey M. Kassover, Mr. Purcell and Mr. Beinfield.
18. A memo dated January 11, 2013 from the D.E.P to the Authority as a reminder about preparing for the delivery of 2013 Consumer Confidence Report (CCR) that is due no later than July 1, 2013. Also, the Bureau will accept the electronic delivery of the CCR.

Added at meeting:

19. A letter dated January 14, 2013 from Philip Flax, Chief United States Environmental Protection Agency to Mr. Kassover thanking the Authority for its cooperation in providing the requested water quality reports.