

POMPTON LAKES BOROUGH MUNICIPAL UTILITIES AUTHORITY

AGENDA FOR REGULAR MEETING DECEMBER 17, 2012

The Pompton Lakes Borough Municipal Utilities Authority will hold a workshop at 5:15 pm on December 17, 2012 at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey. The Regular Meeting will immediately follow thereafter.

Agenda for the Regular Meeting will be as follows:

1. Call to order – Chairman Decker - Adequate notice of this Regular Meeting was provided in accordance with the New Jersey Open Public Meetings Act. Letters to North Jersey Herald & News, Suburban Trends and the Administrator of the Borough of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on December 17, 2012 at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was posted in a public place to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.
2. Roll Call
3. Discussion of Minutes from the meeting held on November 19, 2012.
4. Public Hearing
5. Reports:

Financial Report	Kevin P. Carroll
Personnel	Lawrence DeMaio
Executive Director/Facilities	George D. Decker
Water Operations	Neal Galletta
Sewer Operations	Mike Longo
Operations Manager's Report	John F. Wegele
Attorney's Report	Jeffrey M. Kassover
Engineer's Report	John Black
Council Liaison	William Baig
6. Old Business
7. Reading of Correspondence – (list attached)
8. New Business
9. Closed Session
10. Adjourn

CORRESPONDENCE:

1. A letter dated October 10, 2012 from Jeffrey Kassover to the North Jersey Police Radio Association, Inc requesting reimbursement for the fourth quarter 2012 tax bill for the NJPRA Tower.
2. A letter dated November 8, 2012 from Eugene J. Chebra of the State of New Jersey DEP informing Chairman Decker that the final payment for projects 101 and 102 has been approved.
3. A letter dated November 16, 2013 from Eugene J. Chebra of the State of New Jersey DEP informing Chairman Decker that the last payment requisition No. 5 will be the final payment for project 101 and 102.
4. A letter dated November 20, 2012 from Jeffrey Kassover to Mrs. Elizabeth Brandness clerk, Borough of Pompton Lakes, Suburban Trends and North Jersey Herald News stating there will be a special meeting on December 10, 2012 to receive information from the Authority's bond counsel for available refinancing options.
5. A letter dated November 20, 2012 from Jeffrey Kassover to General Chemical Performance Product, LLC enclosing a fully executed copy of the Furnishing and Delivering Liquid Aluminum Sulfate Contract No. Chem 12-14.
6. A memo dated November 20, 2012 from Mayor Katie Cole to thank everyone for their swift and professional response to Hurricane Sandy. The Borough recovered quickly due to all planning, coordination and work before, during and after the storm.
7. A letter dated November 26, 2012 from Sal Schito of American Communication Facilities; L.L.C. regarding revenues collected from T-Mobile Tower, a check was enclosed and also enclosing a check for the 2012 BID tax for the T-Mobile Tower.
8. A letter dated November 27, 2012 from Chairman Decker to Steve Torbick to confirm the details of the meeting on October 26, 2012, which informed Mr. Torbick that his retainer and maintenance arrangement with the PLBMUA would be terminated and he is paid in full through November 30, 2012.
9. A letter dated November 27, 2012 from David Zimmer of the NJEIT to Stephanie Roche of US Bank regarding credits against the Authority's 2012A Loan repayment.
10. A letter dated November 28, 2012 from Chairman Decker to Gerald Seneski, Assistant Director Division of Local Government Services responding to Mr. Senski's letter from October 6, 2012 regarding the 2012 audit report and informing him that Commissioner Kevin Carroll is now Vice Chairman and Treasurer.

11. A letter dated November 30, 2012 from Jeffrey Kassover to the Authority regarding an extension of Mr. Newton's Contract. The extension agreement, after approval, will be submitted to Mr. Newton for his signature and then signed by the Chairman and Secretary.
12. A letter dated December 3, 2012 from John Black of Lee T. Purcell Associates to John Wegele enclosing copies of the as built wiring diagram for the new sludge thickener mechanism.

Added at meeting:

13. A letter dated December 17, 2012 from John Black to the Authority enclosing the original maintenance bond submitted by Blooming Glen Contractors for Contract No. 121, Sludge Thickener Mechanism.
14. A letter dated December 12, 2012 from Craig Josephsen of David Hundertmark Agency to Chairman Decker regarding the PLBMUA insurance renewal for 1-1-13.
15. A letter dated December 12, 2012 from Craig Josephsen of David Hundertmark Agency to Chairman Decker enclosing the Risk Management Consultant Agreement between the Authority and his agency.

