

**POMPTON LAKES BOROUGH MUNICIPAL UTILITIES AUTHORITY
AGENDA FOR REGULAR MEETING JANUARY 23, 2012**

The Pompton Lakes Borough Municipal Utilities Authority will hold a workshop at 5:15 pm on January 23, 2012 at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey. The Regular Meeting will immediately follow thereafter.

Agenda for the Regular Meeting will be as follows:

1. Call to order – Chairman Decker- Adequate notice of this Regular Meeting was provided in accordance with the New Jersey Open Public Meetings Act. Letters to North Jersey Herald & News, Suburban Trends and the Administrator of the Borough of Pompton Lakes, dated December 27, 2011 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on January 23, 2012 at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was posted in a public place to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.
2. Roll Call
3. Discussion of Minutes from the meeting held on December 21, 2011
4. Public Hearing
5.

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| Reports: | |
| Financial Report | Kevin P. Carroll |
| Personnel | Lawrence DeMaio |
| Executive Director/Facilities | George D. Decker |
| Water Operations | Neal Galletta |
| Sewer Operations | Mike Longo |
| Operations Manager's Report | John F. Wegele |
| Attorney's Report | Jeffrey M. Kassover |
| Engineer's Report | John Black |
| Council Liaison | William Baig |
6. Old Business
7. Reading of Correspondence – (list attached)
8. New Business
9. Closed Session
10. Adjourn

CORRESPONDENCE:

1. A letter dated December 9, 2011 from American Communication Facilities to the Authority regarding revenues collected for the T-Mobile Tower; a check was included.
2. A letter dated December 13, 2011 from Eugene Chebra, of the NJDEP Municipal Finance and Construction Element informing the Authority that payment request No. 17 has been recommended for payment.
3. A memo dated December 15, 2011 from the State of New Jersey Division of Pensions and Benefits regarding Retirement While Serving in Elected Office.
4. A letter dated December 19, 2011 from the NJDEP Division of Water Quality to Chairman Decker granting permission to award the bid for Contract No. 101 Garden Road Area Water Main Replacements.
5. A letter dated December 20, 2011 from Mark Semeraro, Esq. to Chairman Decker regarding the draft agreement with the Borough of Bloomingdale.
6. A letter dated December 20, 2011 from Chairman Decker to Eugene Chebra of the NJDEP, Municipal Finance and Construction Element enclosing payment request No. 11 for Contract 92 Revised – Sludge Thickener.
7. A letter dated December 21, 2011 from Chairman Decker to Eugene Chebra of the NJDEP, Municipal Finance and Construction Element enclosing payment request No. 18 Final for Contracts 91 and 93 Sand Filters and Aeration Tank.
8. A letter dated December 21, 2011 from Danskin Agency to the Authority enclosing the 2012 fund-year certificates of coverage for the underground storage tank.
9. A letter dated December 21, 2011 from the New Jersey Utility Authorities Joint Insurance Fund to the Authority enclosing a nomination ballot for the 2012 Election of Officers.
10. Letters dated December 27, 2011 from Jeffrey Kassover to the Suburban Trends, North Jersey Herald News and the Borough Clerk of Pompton Lakes informing them that the monthly meeting of the Authority has been changed from Wednesday January 18, 2012 to Monday January 23, 2012.

11. A letter dated December 27, 2011 from Jeffrey Kassover to Matina & Sons, Inc. enclosing four copies of Contract No. 101 Garden Road Area Water Main Replacements for signature.
12. A letter dated December 28, 2011 from Tammy Scillieri of 1314 Lincoln Avenue to Chairman Decker regarding her water and sewer bill and damages to her house due to a sewer back up.
13. A letter dated January 3, 2012 from Jeffrey Kassover to Nancy Clover, Attorney-in-fact for Travelers Casualty and Surety Company of America regarding the maintenance bond for Contract No. 91 – Final Treatment Building Sand Filters.
14. A letter from dated January 3, 2012 from Jeffrey Kassover to Mark Semeraro, Esq. stating that all correspondence relating to the recent draft agreement be directed to him before the next monthly meeting of the Authority on January 23, 2012. (see item No.5)
15. A letter dated January 5, 2012 from Chairman Decker to Tammy Scillieri in response to her letter dated December 28, 2011. (see item No.12)
16. A letter dated January 3, 2012 from Wells Fargo Bank to the Authority stating that on February 18, 2012 the Authority's Wachovia accounts will be converted to Wells Fargo Accounts.
17. A letter dated January 4, 2012 from the State of New Jersey DEP informing John Wegele that the Water Allocation Permit – Renewal is Administratively Complete.
18. A letter dated January 6, 2012 from Jeffrey Kassover to the Authority stating that the Maintenance Bond for Contract No. 91 Final Treatment Building Sand Filters is acceptable and the Authority can release the contractor's retainage after the January 23, 2012 meeting.
19. A letter dated January 6, 2012 from Jeffrey Kassover to the Authority stating that the Maintenance Bond for Contract No. 92 - Revised New Sludge Thickener is acceptable and the Authority can release the contractor's retainage after the January 23, 2012 meeting.
20. A letter dated January 5, 2012 from American Communication Facilities to the Authority regarding revenues collect from the T-Mobile Tower; a check was included.
21. A memo dated January 5, 2012 from Elizabeth Brandsness, Pompton Lakes Municipal Clerk informing the Authority that Councilman William Baig has been appointed as liaison to the Authority.

22. A letter dated January 10, 2012 from the State of New Jersey Board of Public Utilities to the Authority regarding a damaged gas line at 267 Walnut Avenue allegedly caused by the Authority. (Referred to Mr. Wegele)
23. A letter dated January 10, 2012 from Gautam Patel of the State of New Jersey DEP to Chairman Decker regarding the Davis Bacon (DB) terms, conditions and wage rates for the Final Treatment Plant Building Sand Filters and the Aeration Tank Replacement projects.
24. A letter dated January 11, 2012 from Jeffrey Kassover to the North Jersey Police Radio Association enclosing the first quarter 2012 tax bill and requesting reimbursement for the bill.
25. A letter dated January 13, 2012 from the Borough of Pompton Lakes enclosing a Certified Copy of a Resolution re-appointing Neal Galletta as a Commissioner of the Authority from February 1, 2012 to January 31, 2017.
26. A letter dated January 13, 2012 from Eugene Chebra of the NJDEP to the Authority stating that the final payment request for projects 91 and 93 has been recommended for payment.
27. A letter dated January 19, 2012 from Jeffrey Kassover to the Authority enclosing the signed contract for the Garden Road Area Water Main Replacement.

Added at Meeting:

28. A letter dated January 20, 2012 from Gautam Patel of the NJDEP to the Authority regarding the Authority's compliance with the Davis Bacon terms for the ARRA projects.
29. A letter dated January 18, 2012 from Gene Chebra of the NJDEP informing the Authority that payment request No. 18 was approved for payment.
30. A notice from the Public Employees Retirement System (PERS) confirming that the Authority's payment in the amount of \$87,485.00 is due by April 1, 2012.
31. A letter dated January 20, 2012 from Mr. Decker to Gautam Patel of the NJDEP providing additional information regarding Contract No. 101 (Garden Road Area Water Main Replacement).

