A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on September 19, 2022.

 In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 16, 2022 gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, September 19, 2022. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

 Roll Call was as follows:

 PRESENT: Kevin Carroll

Neal Galletta

 John Wegele (Superintendent)

 Jeffrey M. Kassover (Attorney)

 Tim Troast

 William Baig (Council Liaison)

 Michael Longo

 ABSENT:

 Lloyd Kent

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, upon roll call vote the minutes from the Regular Meeting held on August 17, 2022, was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Troast

 Nays: None

 Absent: Kent

 Abstain: Longo

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

 Chairman Carroll requested in Mr. Kents absence, that Councilman Baig let the Borough know the Fall Hydrants flushing program will begin October 17, 2022.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta, and upon roll call vote the Chairmans report was accepted.

 **Vote:**

Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

**FINANCIAL OPERATIONS:**

 Mr. Galletta presented the following bills for approval:

Operating/Vouchers for September $82,081.93

Additional Expenses for August $263,032.72

Hospitalization for September $25,565.28

Operating Payroll/Gross August $89,991.89

Social Security for August $5,225.40

Meter Deposit Refund for August $257.00

 TOTAL $466,154.22

**CAPITAL:**

 One2one Tech Solutions LLC - $2,650.32

 Crew Engineers, Inc. $6,411.93

 TOTAL $9,062.25

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

 **Vote:**

Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

 Mr. Galletta reported that the 13-month CD was renewed with Lakeland bank at a rate of 2.75%.

**PERSONNEL:**

 Mr. Troast presented the approval of two merit increases for the following employees Justine Fernicola and Antonio Garcia to go into effect with a retro for September 1, 2022.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote to approve Justine Fernicola and Antonio Garcia’s merit increases were accepted.

V**ote:**

Ayes: Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

 Mr. Troast also reported he received from Mr. Wegele a list of old and new job duties from a couple employees that will be taking on new responsibilities due to Mr. Wegele's retirement. Mr. Wegele is requesting pay increases for these employees as they will be taking on new responsibilities. Mr. Galletta inquired why Mr. Wegele’s job responsibilities are being split up. Mr. Wegele stated that Mr. Doty will be extremely busy dealing with the NJDEP on a daily basis so spreading out his responsibilities makes more sense. Chairman Carroll gave examples of administrative duties that someone will need to take on. Chairman Carroll also stated with Mr. Wegele and Mr. Woll retiring these salaries will go back into the payroll. Chairman Carroll inquired about the next action needed from Mr. Wegele to go forward with retirement. Mr. Wegele stated before January 1, 2023 he will tentatively resign as the licensed operator. Mr. Troast advised Mr. Wegele to submit his paperwork now to the NJDEP since it may take a couple months. Mr. Wegele agrees he will submit the necessary paperwork to forfeit his operating license. Mr. Galletta inquired about the new duties list from some of the employees that do not seem as if they are new duties that Mr. Wegele used to perform. Mr. Wegele stated he will review the duties and make the needed changes. There was some additional conversation regarding existing and new job duties for employees.

**WATER OPERATIONS:**

 In Mr. Kents absence Chairman Carroll submitted Mr. Wegele’s water report.

**WASTEWATER OPERATIONS:**

 Mr. Longo submitted Mr. Wegele’s Wastewater Report and reported that the Authority’s employees replaced the booster pump motor and pulled pumps from the North Sewerage Pumping station to clear rags from the Impellers to level the alarm to normal. Mr. Longo stated these job duties are usually done by outside vendors that most Authority’s and DPW call in to complete the jobs at a very high hourly rate.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the Wastewater report was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

**SUPERINTENDENT’S REPORT:**

Mr. Wegele reported that the TWA (Treatment Works Application) has been submitted to the Authority and Crew Engineering again for review and signatures from Chairman Carroll and Wastewater system Operator John Wegele. The application was again rejected due to several missing items. Crew Engineers and John Wegele notified Stonefield Engineering of the corrections needed to be made in the application and we are now waiting for resubmittal. Mr. Galletta inquired about Mr. Wegele’s monthly progress report. He would like the format changed to continuous running dates when there is no movement on a project.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Superintendent’s report was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

**ATTORNEY’S REPORT:**

Mr. Kassover reported that he drafted a resolution for change to the Authority’s water and sewer Equipment and Labor Rates Schedule. The rates will include services to persons or entities which have caused damage to any component of the Authority’s water and/or sewer systems and for services performed for entities such as condominium associations that have a contract with the Authority for maintenance and repair services. Mr. Kassover read for the record the resolution to be adopted and signed by Chairman Carroll and Secretary Longo. Mr. Kassover also drafted a resolution for the relocation of the sewer easement located in the Pondhole for the Meridia Capodagli project. The resolution was tabled by the Commissioners until the TWA has been submitted.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote to adopt the Resolution for the new Water and Sewer Equipment and Labor Rates Schedule was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

**COUNCIL LIAISON:**

Mr. Baig reported on a couple of development projects in town that seem to be moving forward such as 223 Wanaque Avenue, 525 Wanaque Avenue, and the completion of 9 Hamburg Turnpike with some landscaping matters.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote Council Liaison’s report was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

**OLD BUSINESS:**

 Mr. Galletta inquired if any of the recreational fields had the water turned off for the season. Mr. Wegele stated October 29th of each year is when the water is scheduled to be turned off for the freezing season.

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 4.

**UPON MOTION** duly made by Mr. Troast and seconded by Mr. Longo, and upon roll call vote items 1 through 4 were accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:46pm.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

RESOLUTION

# CLOSED SESSION STATEMENT

 Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

 Whereas, on September 19, 2022 this body is of the opinion that such circumstances presently exit.

 Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

To discuss general personnel matters

1. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exits, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved:

 Kevin P. Carroll, Chairman

Attest:

 Michael Longo, Secretary

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Troast, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 6:58pm.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:00pm.

**Vote:** Ayes Carroll, Galletta, Longo, Troast

 Nays: None

 Absent: Kent

Prepared by: Mary Read

 Respectfully submitted by

Michael Longo, Secretary