A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on November 21, 2022.

 In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 16, 2022 gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, November 21, 2022. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey via telephone conference call. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

 Roll Call was as follows:

 PRESENT: Kevin Carroll

 Neal Galletta

 Michael Longo

 Lloyd Kent

 Tim Troast

 John Wegele (Superintendent)

 Jeffrey M. Kassover (Attorney)

 William Baig Council Liaison

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting held on October 17, 2022, were accepted.

 **Vote:**

 Ayes Carroll, Longo, Kent, Troast

 Nays: None

 Absent: None

 Abstain: Galletta

 Chairman Carroll noted that no one was present for the Public Portion of the meeting.

**FINANCIAL OPERATIONS:**

 Mr. Galletta presented the following bills for approval:

Operating/Vouchers for November $93,601.65

Additional Expenses for October $44,232.82

Hospitalization for November $22,025.24

Operating Payroll/Gross October $89,889.60

Social Security for October $3,660.98

Meter Deposit Refund for October $270.00

 TOTAL $253,680.29

**CAPITAL:**

Crew Engineers, Inc. $2,442.50

Crew Engineers, Inc. $2,750.00

A.P Certified Testing LLC $2,130.00

Neal System Inc. $3,781.82

TOTAL $11,104.32

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

 **Vote:**

Ayes Carroll, Galletta, Longo, Kent, Troast

 Nays: None

 Absent: None

 Mr. Galletta stated that another CD matured and was moved into an 18month CD with a rate of 3.50%.

**PERSONNEL:**

 Mr. Troast reported that employee, Jeton Sakiri, has completed his 30-day probationary period and Mr. Wegele requested for Jeton to become a permanent employee with an hourly rate of $20.00 effective 11/22/22. Mr. Troast also reported that all full-time employees to receive an annual $500.00 Christmas Bonus.

**UPON MOTION** duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote to hire Jeton Sakiri as a permanent employee with an increased hourly rate and for all full-time employees to receive an annual Christmas bonus was accepted.

 **Vote:**

Ayes Carroll, Galletta, Longo, Kent, Troast

 Nays: None

 Absent: None

**WATER OPERATIONS:**

 Mr. Kent submitted Mr. Wegele’s Water Report and inquired about a couple homes located on Birch Avenue with the complaint of low water pressure each home was determined to be an interior issue. Mr. Kent questioned why both homes would have interior issues. Mr. Wegele stated that the water lines inside the home has been determined to have a build up of Iron Manganese that is most likely causing the low water pressure. Mr. Kent also reported water pumping is up again from last October.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote the water report was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Kent, Troast

 Nays: None

 Absent: None

**WASTEWATER OPERATIONS:**

 Mr. Longo submitted Mr. Wegele’s Wastewater Report and reported progress.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Wastewater Report was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Kent, Troast

 Nays: None

 Absent: None

**SUPERINTENDENT’S REPORT:**

 Mr. Wegele would like to request that the Authority increase the prices for private fire hydrants and sprinkler systems for stand by water. Mr. Wegele would also like to increase the prices of meter testing however, if the meter test faulty there is no charge. Mr. Kassover will prepare a resolution to change the Rules and Regulations to reflect the new rates for these services to go into effect immediately.

**UPON MOTION** duly made by Mr. Kent and seconded by Chairman Carroll, and upon roll call vote to increase rates for private hydrants, sprinkler systems for stand by water and meter testing will be increased with a resolution to be prepared was accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Kent, Troast

 Nays: None

 Absent: None

**ATTORNEY’S REPORT:**

 Mr. Kassover reported that he prepared a resolution to authorize Chairman Carroll to certify the application on behalf of the Authority. This was a requirement for the Chairman to sign the TWA (Treatment Works Approval) application form for the Meridia Capodagli redevelopment project. Mr. Kassover noted he had Superintendent, John F. Wegele, attest the resolution. Mr. Kassover also reported he reached out to Meridia Capodagli redevelopment to replenish their escrow account. The Authority received a $3,000 check on November 10, 2022.

**COUNCIL LIAISON:**

 Mr. Baig spoke about some additional redevelopment that has been presented to the board but has not been approved yet. There was some additional discussion regarding the redevelopment.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote the Superintendent, Attorney and Council Liaison reports were accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Kent, Troast

 Nays: None

 Absent: None

**OLD BUSINESS:**

 Mr. Galletta inquired if there are any new dates to turn the water off for the season at the recreation fields. Mr. Galletta stated the Authority turned the water off at one of the fields and had to go back and turn it on due to soccer still in season. Mr. Wegele stated everyone has agreed to call and set a date to turn the water back on and off for the season.

 **CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 3.

**UPON MOTION** duly made by Mr. Troast and seconded by Mr. Longo, and upon roll call vote items 1 through 3 were accepted.

 **Vote:**

 Ayes Carroll, Galletta, Longo, Kent, Troast

 Nays: None

 Absent: None

**NEW BUSINESS:**

 Mr. Galletta stated he thinks water rates need to be increased again due to the costs of maintaining the Authority has increased. Chairman Carroll agrees with the increase as he also sees costs going up. Mr. Kent inquired if anyone complained about their bill being higher. Mrs. Read stated during the 4th quarter (July – October) that covered the summer months, there were a number of complaints about customer bills being higher than normal because of the higher rates on the tier. Mr. Kent inquired if there were any new projects since the Authority is not going forward with replacing the water line on Ringwood Avenue. Mr. Wegele stated he would like to extend the water main on Pompton Avenue and replace the water line on Hemlock Avenue because the line is 4inches and the DEP (Department of Environmental Protection) requires the line to be 8 inches. Mr. Wegele priced these projects, and the prices came in a lot higher than he anticipated.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:45pm.

**Vote:**

Ayes Carroll, Galletta, Longo Kent, Troast

 Nays: None

 Absent: None

Prepared by: Mary Read

 Respectfully submitted by

Michael Longo, Secretary