

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on December 19, 2022.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 16, 2022 gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, December 19, 2022. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Neal Galletta  
Michael Longo  
Lloyd Kent  
Tim Troast  
John Wegele (Superintendent)  
Billy Doty (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
William Baig Council Liaison

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting held on November 21, 2022, were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

Chairman Carroll presented the annual renewal for the Risk Management Consulting Agreement with David M. Hundertmark Agency, Inc. Chairman Carroll read the resolution for the record.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote approval of the annual renewal for Risk Management Consulting Agreement with David M. Hundertmark Agency was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for December	\$108,032.29
Additional Expenses for November	\$1,636.72
Hospitalization for December	\$20,025.24
Operating Payroll/Gross November	\$95,652.03
Social Security for November	\$3,904.30
Meter Deposit Refund for November	<u>0.00</u>
<b>TOTAL</b>	<b>\$229,250.58</b>

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**PERSONNEL:**

Mr. Troast reported progress.

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and inquired about the reinstalled guard rail at Well house #1 and if it was replaced or just reinstalled. Mr. Wegele stated that the same guard rail was reinstalled. Mr. Kent also stated that water pumping for the month of November is up 5%, showing the year is ending well in regard to water pumping.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the water report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

## **WASTEWATER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Wastewater Report and reported progress. Mr. Galletta inquired why sludge removal is down. Mr. Wegele stated there could be several reasons including the weather, the polymer, or the operation of the drum thickener. In 2021, there were lot of mechanical issues with the drum thickener.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

## **SUPERINTENDENT'S REPORT:**

Mr. Wegele reported that unfortunately, a recent retired employee, William Woll's wife passed away after battling with cancer for many years. The M.U.A staff wishes their deepest condolences to William and his family for their loss.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote the Superintendent's Report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

## **ATTORNEY'S REPORT:**

Mr. Kassover reported he prepared a resolution to revise certain fees and charges that will incorporate into the Authority's Rules and Regulations. Mr. Kassover noted that he replied to CPA Mr. Paul Cuva's letter for the annual audit report regarding any litigations or claims. Mr. Kassover also report that Pompton Five (233 Wanaque Avenue) has redeemed their tax lien that was on the property allowing the Authority to move forward with the Developers Agreement. Mr. Kassover stated that there are no changes to the original development. The project also does not need DEP approval for TWA permits since the water flow will not exceed 8,000 gallon of water per day. Mr. Kassover also stated that the connection fees will be payable when the building permit is received and then every quarter after for 3 years. Mr. Kassover will work on the agreement and will have it ready for signing at the next meeting in January. Mr. Kassover

noted that Mr. Doty sent a Will Serve letter for Cannonball Road and Wanaque Avenue. The letter was well written regarding development usage and capacity requirements.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Galletta, and upon roll call vote the Attorney's report was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**COUNCIL LIAISON:**

Mr. Baig reported progress

**OLD BUSINESS:**

Mr. Galletta noted that the Authority should look into increasing the water and sewer rates. Mr. Galletta suggested that Mr. Read and Mr. Doty put together the budget for the new year to assume increases for the upcoming year.

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 2.

**UPON MOTION** duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote items 1 through 2 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:33pm.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

RESOLUTION

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**CLOSED SESSION STATEMENT**

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on December 19, 2022, this body is of the opinion that such circumstances presently exit.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**To discuss employee health insurance.**

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exits, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: \_\_\_\_\_

Kevin P. Carroll, Chairman

Attest: \_\_\_\_\_

Michael Longo, Secretary

**UPON MOTION** duly made by Mr. Longo and seconded by Chairman Carroll, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:55pm.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at :8:00pm.

**Vote:**

Ayes	Carroll, Galletta, Longo Kent, Troast
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary