A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on August 17, 2022.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated July 27, 2022 gave notice that the Regular Meeting of the Authority would be held at 6:00pm Wednesday, August 17, 2022. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll

Neal Galletta

John Wegele (Superintendent)

Jeffrey M. Kassover (Attorney)

Lloyd Kent

Tim Troast

William Baig (Council Liaison)

ABSENT:

Michael Longo

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, upon roll call vote the minutes from the Regular Meeting held on July 18, 2022, was accepted.

**Vote:**

Ayes Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

Abstain: None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for August $57,457.95

Additional Expenses for July $2,887.07

Hospitalization for August $26,524.60

Operating Payroll/Gross July $97,602.84

Social Security for July $3,927.08

Meter Deposit Refund for July $135.00

TOTAL $188,534.54

**CAPITAL:**

DMK Services LLC - $10,000

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

**Vote:**

Ayes Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

Mr. Galletta reported that one of the 13-month CD’s will be maturing on 8/27/22 and Mrs. Read will look into the best rate for another 12/13-month CD.

**PERSONNEL:**

Mr. Troast reported that one of the Authority’s employees, Kyle Froehner, has resigned. His last day will be August 26, 2022. The Authority has hired David Toledo Jr. to replace Kyle.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the personnel report was accepted.

**Vote:**

Ayes: Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele’s Water Report and reported that several water main valves were paved over on Ringwood Avenue after the County’s milling and paving project. Mr. Kent inquired how many valves were there and how do you find them once they are paved over. Mr. Wegele stated there were 8 valves and they were located by the Authority’s GIS locating system. Mr. Wegele also stated that the county of Passaic utilized valve box risers to bring the valve box to grade during paving. The Authority has different size valve box risers in stock if needed by contractors. Mr. Kent also reported that the water pumping for July was at record numbers. Mr. Kent also thanked Mr. Wegele and Mr. DeVore for the Environmental Protection Committee tour of the plant that took place on August 11, 2022 at 5:00pm. Mr. Kent stated the committee got a lot out of the tour. Mr. Kent also stated the Borough of Pompton Lakes will be going forward with the Ground Water Guardian and he would like the Authority to do the same. Mr. Kent noted he spoke to Mr. Wegele about getting a team together and submitting the application. Mr. Kent noted that he will not be attending the September 19th meeting and also, he will need to revise the water turn off dates for the recreational fields come fall.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the water report was accepted.

**Vote:**

Ayes Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

**WASTEWATER OPERATIONS:**

In Mr. Longo absence, Chairman Carroll submitted Mr. Wegele’s Wastewater Report.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the Wastewater report was accepted.

**Vote:**

Ayes Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

Mr. Kent inquired about the fire hydrant painting program if all the hydrants in town will be painted. Mr. Wegele stated most of the fire hydrants will be painted it’s been a long time since it’s been done.

**SUPERINTENDENT’S REPORT:**

Mr. Wegele reported about the Lead Water Service Line Survey that the Authority will be performing to locate any existing lead service lines in the community. Mr. Wegele stated there are areas that the Authority knows does not have any existing lead service lines due to the water mains being replaced. Mr. Wegele noted that the Authority has until 2031 to complete all surveys. There will be hand delivered notices to residents to complete a survey by having them conduct a visual inspection of the service pipe where it enters their home or business at the water meter. Mr. Wegele does not believe there are any lead service lines in town but he will still need residents to perform the inspection survey to confirm. Mr. Kent requested we give customers an incentive to complete the survey because he feels it may get people to participate. Mr. Wegele stated customers are able to sign a waiver however that will be on them and will make their home unsellable if the inspection is not complete. Chairman Carroll noted 6 months ago the State of New Jersey wanted all water laterals dug up and inspected. Since then, the process is now changed to customer inspection and if needed the Authority will send someone to perform the survey. Mr. Wegele also requested to change the Authority’s water, sanitary sewer equipment and labor rates the last increase was 2014. Mr. Kassover will prepare a resolution regarding the increase of the rates to be signed at the next meeting.

**ATTORNEY’S REPORT:**

Mr. Kassover reported that he sent the North Jersey Police Radio a notice requesting reimbursement for the 3rd quarter taxes. Mr. Kassover requested that the reimbursement be received by August 20, 2022. Mr. Kassover noted that the JIF (Joint Insurance Fund) sent a resolution and a 3-year agreement to the Authority to be adopted and executed by Chairman Carroll and Secretary Longo (in Mr. Longo’s absence Mr. Troast will sign as Assistant Secretary) Chairman Carroll read the resolution for the record. Mrs. Read will send the signed agreement to the JIF. Mr. Kassover noted he requested an increase in the escrow amount from the developer for the Meridia Capodagli project. Mr. Kassover also reported he will send a notice to Meridia Capadagli’s attorney regarding past due bills from the damage to the MUA’s water and sewer facilities during demolition and construction on Wanaque Avenue. Mr. Kassover noted there are a couple of easements for the Pondhole relocation of the sewer line that needed corrections in the first draft. Correction have been made and a new draft has been completed.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the 3-year JIF agreement was signed by Chairman Carroll and Assistant Secretary and accepted.

**Vote:**

Ayes Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

**COUNCIL LIAISON:**

Mr. Baig reported that paving will begin at Summit Falls. Mr. Baig also noted that the Soojan’s are almost at an agreement with the DEP for one of their development properties to be removed from a flood zone.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Superintendent, Attorney and Council Liaison reports were accepted.

**Vote:**

Ayes Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

Chairman Carroll presented correspondence for discussion on items 1 through 2.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote items 1 through 2 were accepted.

**Vote:**

Ayes Carroll, Galletta, Kent, Troast

Nays: None

Absent: Longo

**NEW BUSINESS:**

Mr. Troast inquired about possibly providing customers with monthly payments in order to pay their bill. Mrs. Read stated the office has created monthly plans for customers and most people ended up paying the arrears in full. Mrs. Read also stated she does not think the billing system has the capability to create monthly plans for a quarterly bill. Mrs. Read will check with Marc the creator of Eldorado.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:08pm.

**Vote:** Ayes Carroll, Galletta, Longo Kent, Troast

Nays: None

Absent: Longo

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary