

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held in person via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on September 20, 2021.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 17, 2021, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, September 20, 2021. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Lloyd Kent
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)

ABSENT:
Michael Longo
Jennifer Polidori Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the minutes from the Regular Meeting August 16, 2021, were accepted.

Vote:
Ayes: Carroll, Galletta, Kent
Nays: None
Absent: Longo
Abstain: Troast

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

Chairman Carroll requested to change the meeting date in November from Monday November 15, 2021, to Monday November 22, 2021. Chairman Carroll reported that the Tower Audit has been completed. Terry Ann Wheeler (Auditor) has recommended that the insurance limits be reviewed by the P.L.B.M.U.A and evaluated for adequate coverage on an annual basis. Chairman Carroll noted Craig Josephson and Jeffrey Kassover will review the insurance limits and make a recommended change if needed.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote that the meeting date for November be moved a week and the Tower Audit completion was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for September	\$ 39,716.49
Additional Expenses for August	\$ 28,169.42
Hospitalization for September	\$ 25,319.06
Operating Payroll/Gross August	\$ 95,122.48
Social Security for August	\$ 5,541.03
Meter Deposit Refund for August	<u>\$ 675.00</u>
TOTAL	\$194,1543.48

CAPITAL:

John Garcia Construction	\$2,416.06
Essex Technology Group Inc.	\$3,00.00
Flemington Ford	\$38,503.00
A.C. Shultes	\$8,414.00
Alaimo Group	<u>\$3,022.50</u>
TOTAL	\$55,355.56

Mr. Galletta noted that Mrs. Read suggested to move money from the Depository account to the General Fund account which used to be done quarterly. Mrs. Read recommended the General Fund be replenished in case of any expenses that may come up. Mr. Galletta and the Commissioners rejected the request and feel the General Fund account has enough money in it.

UPON MOTION duly made by Mr. Galletta and seconded by Chairman Carroll, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

PERSONNEL:

Mr. Troast reported that Mr. Wegele gave all employees a letter regarding their requirement for the Covid-19 vaccination. All employees must be fully vaccinated by October 19, 2021, or they must provide a weekly test showing negative results and wear a mask if they are unable to social distance for the entire 8-hour workday.

UPON MOTION duly made by Chairman Carrol and seconded by Mr. Kent, and upon roll call vote the personnel report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

WATER OPERATIONS:

Mr. Kent submitted Mr. Wegele's Water Report and reported that the Authority and the Borough of Pompton Lakes have come to an agreement with a Resolution to share the responsibility of water and sewer services. The shared services include Recreational Fields, Parks, and Monuments owned by the Borough of Pompton Lakes. Joe Grill Field's water and sewer services will be turned on April 15th of each year and turned off November 22nd of each year. Carlough Field water and sewer services will be turned on April 8th of each year and turned off October 29th of each year. The DPW has agreed to take responsibility for all monuments and parks. Mr. Kent also reported that Well #2 is back in service with a new motor in place. Mr. Kent noted water pumping for the month of August was 9% down from last August water pumping. Mr. Kent also noted that the hydrant flushing program will begin Monday, October 18, 2021 between the hours of 12:00am and 6:00am.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Resolution between the Borough and Authority was accepted along with the Water Report.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

WASTEWATER OPERATIONS:

Chairman Carroll submitted the wastewater report on behalf of Mr. Longo's absence. Mr. Wegele also report that Michael Thomson, Risk Control Consultant for the NJUA/JIF performed an inspection of the Wastewater Treatment Facility on Tuesday August 31, 2021. Mr. Thomson made note of several safety issues that need to be addressed, most of the issues pointed out by Mr. Thomson were taken care of before his departure. Mr. Thomson will file a written report of the inspection with the NJUA/JIF and will copy the Authority. Mr. Thomson stated in general, the inspection went very well with no major safety violations.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the Wastewater report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

SUPERINTENDENT'S REPORT:

Mr. Wegele reported that the Pompton Lakes Police Department contacted the Authority regarding the condition of the fencing in and around the Cell Tower property and the Water Storage Tank site. Mr. Wegele stated the Authority is in the process of replacing the outside fencing due to damage from Summit Falls Condo Association snow plowing. The fence will have I-beams with reflectors to prevent any future damage. Mr. Wegele noted Summit Falls Condo Association has been notified that they will be billed for the fence and entrance gate. Also, the interior fencing is the responsibility of K2 Towers, who has been notified by email with pictures attached to show the damage. K2 Towers maintenance company will go to the site to repair the fence. Mr. Wegele also requested that they trim the trees in the area as they are all overgrown and unsightly.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the Wastewater report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

Mr. Galletta inquired about Mr. Wegele's meeting with Mark Meneghin, P.E. and Alec Mittiga, P.E. of Crew Engineering on Tuesday, August 10, 21 regarding an estimate for the replacement of Ringwood Avenue 6- & 8-inch water mains from the Wanaque/Pompton Lakes Borough border line to Paterson Hamburg Turnpike. This upgrade would include the replacement of the water interconnection serving both Pompton Lakes and Wanaque Boroughs. Mr. Galletta inquired whether the Authority wants to proceed with this project with the engineering proposal estimated at approximately \$2,700,000. Mr. Wegele stated Mark Meneghin, P.E. will be attending the October meeting with more details of the project.

ATTORNEY'S REPORT:

Mr. Kassover reported that he drafted the resolution between the Authority and the Borough regarding the recreational parks water and sewer service. Mr. Kassover also drafted an additional letter regarding the Car Wash on Locust Street and their private well and a backflow prevention device. Mr. Kassover also reported on the Bid opening for the Liquid Aluminum Sulfate 2-year Contract No. CHEM 21-23 that was held on September 16, 2021, at the Authority. Mr. Kassover stated there were 2 bidders: USALCO Baltimore Plant LLC and Chemtrade Chemicals US LLC. The bid security and other required documents presented by both bidders were found to be in proper order. Chemtrade, the Authority's current supplier, was determined to be the lowest responsible bidder. Mr. Kassover and Mr. Wegele both recommended that the Authority award the bid to Chemtrade Chemicals. Mr. Kassover read for the record the resolution to award the bid to Chemtrade Chemicals US LLC.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the resolution was adopted to award Chemtrade Chemicals the Liquid Aluminum Sulfate contract and the Attorney's report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 3.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote items 1 through 3 were accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

NEW BUSINESS:

Mr. Galletta noted that he came to the Authority on Friday September 3, 2021 and the gate was closed. Mr. Galletta called Mr. Wegele and he advised Mr. Galletta that he let the employees leave at 3:00pm as they worked through their lunches, and it was a holiday weekend. Mr. Wegele also stated to Mr. Galletta that several of the employees had worked 16 hour shifts for 3 days due to the flooding in town from Hurricane Ida. Mr. Galletta inquired if this is a perk and if it is in the employee contract. Mr. Galletta feels closing early should be posted somewhere for residents to see. Chairman Carroll agrees with Mr. Galletta, and he suggested that Mr. Troast, Personnel Commissioner, discuss the matter with Mr. Wegele.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 7:07pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

RESOLUTION

CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on September 20, 2021, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

To discuss the Separation of an Employee for Retirement.

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: _____

Kevin P. Carroll, Chairman

Attest: _____

Timothy Troast, Assistant Secretary

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 7:44pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:11pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

Prepared by: Mary Read

Respectfully submitted by

Timothy Troast, Assistant Secretary